

Minutes of Histon & Impington Highways Committee
Thursday 4 December 2014
At the Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 7 + 2 ex-officio

Appendices: Quorum: 3

Agenda No:	Present: Cllrs: David Legge (Chairman), Hooda Abdullah , Cedric Foster, Shaun Lindsay , Cllr D Jenkins (in part) Clerk: Chelsea Presland	
H14/039	TO ACCEPT APOLOGIES FOR ABSENCE Cllr D Payne (personal), Pene Nudds (work) Cllr Stonham was absent With agreement of the Committee, Chair suspended Standing Orders and brought forward items 045.1, 045.2 and 046.5	
H14/040	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS	
040.1	None received	
H14/041	TO APPROVE MINUTES OF THE MEETING HELD 16th October 2014	
041.1	All agreed to sign minutes as true record of the meeting	
H14/042	TO REVIEW Matters Arising	
042.1	<u>Item 032.2 Mill Lane H Bar</u> New application form sent to applicant for completion	
042.2	<u>Item 032.4 Minor Highways Improvement Scheme</u> Presentation Slides available on request, Cllr Legge reported on presentation well received by panel	
042.3	<u>Item 035.3 The Green Resurfacing</u> Works commenced 23 November 8.00am – 5pm, now completed. Further discussion on need for white lined parent and child designated walk way, part of MHIS application submitted	
042.4	<u>Item 036.1 Yellow Box Marking</u> for car park - costings for marked arrows/yellow box options being sourced by Committee Clerk, update at next meeting	
042.5	<u>Item 036.2 30 MPH Stickers</u> to be sourced and purchased following agreement at last meeting	
042.6	<u>Item 039.10 Junior School TRO</u> Signage installed, reduction of traffic in area noticed. Handful of cars still driving up to access school, verbal warnings being given by PCSO	
H14/043	TO CONSIDER HIGHWAYS MEETINGS & REPORTS	
043.1	<u>Clerk's/Chairs Report</u> covering: Overgrown Vegetation Reported; Defects Reported; Street Light/Signage Update; Resurfacing/Red Box marking; WIN Notices; CCC Updates; Bus Service Update; Village Green Street Lighting Chairs Update Additional discussion on: <u>CCC Overgrown Letters</u> can no longer be sent on behalf of County Council unless issue raised at walkabout. Any reports to be sent to County for letters to be sent direct <u>WIN Notices</u> full closure of A14 westbound between junctions 36 (Nine Mile Hill) and 32 (Histon) 20:00 hrs to 06:00 hrs <u>Balfour Beatty Village Green Street Lighting</u> Cllr Jenkins to arrange meeting with all parties to formally agree installation details. Informal advice to be sought from NALC regarding processes required to carry out works on village greens Cllr Jenkins left the meeting <u>Pages Close Street Sign</u> now fitted <u>Cycle stands</u> Co-Op to be approached	

043.2	Walkabout Report update spreadsheet forwarded to all. Big Tidy Up and Gatehouse Road Cycleway cut back taking place Saturday 6 December	
H14/044	CONSULTATIONS	Comm Clerk
044.1	<u>Ring Fort Consultation</u> – preference for option 2 expressed. Committee Clerk to complete survey and submit Friday 5 December	
044.2	<u>Arbury and Kings Hedges</u> pedestrian improvements. Cllr Legge to complete survey and submit	DNL
H14/045	Update of Active Scheme	
045.1	<u>Update from meeting with Karen Lunn</u> Friday 28 November 2014 attended by Cllrs Legge and Jenkins covering: <u>Cambridge Road/New Road/Station Road</u> bus improvements funded by S106 Northern Corridor. Baptist Church junction improvements does not fit in with scheme criteria, as a sensitive area to be considered as future funding bid for MHIS or CIL. £30,000 in S106 Northern Corridor fund, Cllr Jenkins to enquire if any funding available for crossing at Green as a S106 project <u>The Green</u> water collection at crossing reported to Karen Lunn <u>A14 Approach</u> right turn into Cambridge Road, further discussion needed	
045.2	<u>StAC Junction</u> to be split into 2 phases. Phase 1 - to improve parking outside centre and uncontrolled crossing to island. Phase 2 – widening of pavement Phase 1 thought to be less than £20k. Noting the condition of the road, would require resurfacing as part of scheme. Total scheme costing £30k, StAC to be invited to contribute. All agreed recommendation to Finance Committee to proceed with Phase 1 subject to costings with Parish Council contribution of up £15,000	
045.3	<u>New Road, Station Road, Cambridge Road</u> covered in Clerks Report item 045.1	
045.4	<u>Review of White Lines in Histon & Impington</u> – have been surveyed by Cllr Foster, most junctions and give way lines in need of refreshing. Strategy for white lining in the villages to be discussed at next meeting	
045.5	<u>20 mph Village Scheme</u> – Cllr Legge circulated information to all. Committee to compile evidence and costings for scheme within the villages. Update at next meeting	
H14/046	OTHER CORRESPONDENCE	
046.1	<u>Enterprise Cars</u> update from meeting held 18 th November attended by Clerk and Cllr Jenkins New Manager and team at Histon branch. Deliveries have now stopped at site, cars brought in individually. Vans to be parked more considerately on Station Road. Any reports to be sent to Cllr Jenkins	
046.2	<u>Cycle Path Cottenham Road</u> Safety aspect for access to driveways on Cottenham Road. Photos provided by resident. County Officer Mike Davies working with David Jenkins on setting up a meeting with residents to discuss further. Signage and lining on pathway being explored	
046.3	<u>Parking/access Histon & Impington Junior School & Early Years Centre</u> – Concerns raised at meeting 18 November forwarded to PCSO Tony Martin. Parking at schools in South Cambridgeshire a Police priority for next 4 months. Fixed penalty notice being given outside Junior School for parking illegally. Cycle stands and extension of double yellow lines to be explored.	
046.4	<u>Speeding Station Road/Condition of speed bumps</u> concerns raised by residents. Registration plates of speeding vehicles to be passed on to Police. Cllr Legge to request Speedwatch visit on Station Road. Committee Clerk to forward any correspondence to PCSO Martin. Long term plan for improvements on Station Road on wish list.	

046.5	<p><u>Budget Request 2015-16 and 3 Year Plan</u> – for recommendation to Finance Committee 15th December.</p> <p>Headings to be removed: High Street Renewal, High Street Car Park Barrier, Bus Service Contribution</p> <p>Headings to be added: Neighbourhood Plan Highways Improvements, Lines, Signs and Street Furniture</p> <p>Minor Improvements agreed £25,000 for budget 2015-16 to cover Phase 1 StAC Improvements and MHIS £10,000 contribution. £10,000 for both years 2 and 3</p> <p>Bus Shelter Renewal agreed £2,500 (one shelter) for Budget 2015-16. £2,500 for both years 2 and 3</p> <p>Drainage: costings for Brook Improvements received from County Council. Agreed Budget 15-16 of £20,000 with income noted of £11,000. Years 2 and 3 budget of £1,500 as sinking fund to be repeated in 15 years</p> <p>Neighbourhood Plan Highways Improvements, covers scheme coming from Neighbourhood plan such as 20 mph village scheme. Agreed budget 15-16 £5,000, years 2 and 3 both £10,000</p> <p>Lines, signs and street furniture covers refreshing white lines, cycleway signage etc. agreed budget 15-16 of £1,000, years 2 and 3 both £1,000</p> <p>Agreed Budget request for 2015-16 to Finance Committee of £55,840</p>	
046.6	<p><u>Other Correspondence</u> safety concerns of cyclepaths Pages Close to Junior School and Saffron Road/New School Road. Width of path and possible signage discussed. Concern noted</p>	
H14/047	<p>Date of next meetings</p> <p>Thursday 12th February 2015; 19th March 2015</p>	
H14/048	<p>Items for next agenda:</p> <p>None requested</p>	