

Minutes of Histon & Impington Highways Committee
Thursday 30th April 2015
At the Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 7 + 2 ex-officio

Appendices:

Quorum: 3

Agenda No:	Present: Cllrs: David Legge (Chairman), Cedric Foster, Pene Nudds, David Jenkins (in part), Shaun Lindsay; Also: 2 residents (in part) Clerk: Chelsea Presland	
H15/001	TO ACCEPT APOLOGIES FOR ABSENCE Cllr Abdullah (personal), Cllr Stonham (work), Cllr Payne (personal)	
H15/002 002.1	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS Cllr Jenkins declared a prejudicial interest - Item 009.2 Milton IVC Bus Cllrs Legge and Lindsay declared a non-pecuniary interest – Item 008.2 New Road, Station Road, Cambridge Road Reduce Bus Delay Scheme With agreement of Committee, Chair suspended Standing Orders to allow resident to take part	
H15/003	PUBLIC PARTICIPATION Resident of Cambridge Road present to for item 008.2 (New Road, Station Road, Cambridge Road Bus Delay Scheme) and 009.2 (Station Road 'Rat Run'). Resident outlined objections to County Council consultation for double yellow lines on Cambridge Road, as it would encourage 'rat-running' in peak times and speeding. Any 30 mph stickers left over from Cottenham Road scheme to be allocated to residents of Cambridge Road. Consultation feedback not yet available from County Council, review of responses to be undertaken at next meeting. Item 009.2 was discussed later in the meeting, resident stayed to take part	
H15/004 004.1	TO APPROVE MINUTES OF THE MEETING HELD 12th February 2015 All agreed to sign minutes as true record of the meeting. Meeting scheduled 19 th March postponed	
H15/005 005.1 005.2 005.3	TO REVIEW Matters Arising <u>Item 053.1 Mill Lane H Bar</u> now in place, concerns initially raised by resident of Mill Lane addresses by Cllr Legge. Parking to be monitored by both resident and Committee <u>Item 053.3 30 mph</u> delivered to all residents of Cottenham Road by Speedwatch representatives, positive feedback received <u>Item 005.1 Highways Agency A14 Cambridge to Huntingdon Improvement Scheme</u> Development Consent Order – Representation submitted within deadline. Cllr Legge attended meeting held 23 February	
H15/006 006.1	TO CONSIDER HIGHWAYS MEETINGS & REPORTS Clerk's Report provided to all and accepted (Appx 1). Additional discussion on: <u>Faults Reported</u> kept in file, to be published on website; <u>Guided Busway</u> lighting expected to start spring/early summer; <u>GB Maintenance</u> took place 10-13 th April, sections of track closed; <u>Charges</u> at St Ives and Longstanton Park and Ride sites going live 14 th May; <u>WIN Notices</u> latest to be published on website; New interim contact at Balfour Beatty to be invited to meeting with Cllr Jenkins and Committee Clerk as soon as possible to discuss outstanding matters; <u>Overhanging Vegetation</u> letters sent to residents of Manor Park and Somerset Road backing onto footpath, Woodcock Close, Milton Road and St Georges Way to letter dropped requesting cut back; <u>Flytipping</u> now removed; <u>A14 Working Group</u> email set up for correspondence <u>Meetings Attended:</u> Cllr Legge - 23 February A14 Examination; 25 th February Histon Hornets; 17 th March Gavin Wiseman at EYC; 25 th March Karen Lunn at Parish Offices Cllr Foster – 9 th April Graham Armstrong (County Officer)	DJ/ Comm Clerk

006.2	<p>Chairs Report nothing additional to report</p> <p>Walkabout Report updated spreadsheet sent to all. Meeting held 9th April with Graham Armstrong attended by Cllr Foster and Clerk, draft notes available. Youngman Avenue/Close carriageway refurbishment programmed 5th May, lasting 1 week. Details to be posted on website</p>	Comm Clerk
H15/007 007.1	<p>CONSULTATIONS</p> <p><u>A14 Cambridge to Huntingdon Improvement Scheme - Notice of Preliminary Meeting, availability of relevant representations and appointment of the Examining Authority</u> Meeting scheduled Wednesday 13th May from 9.30am at Commemoration Hall, 39 High Street, Huntingdon. Confirmation of attendance to be received by noon 6th May. Cllr Legge to confirm attendance within deadline, Committee Clerk to attend</p>	Comm Clerk
H15/008 008.1	<p>Update of Active Scheme</p> <p><u>StAC Junction</u> Feedback received from residents covering: faint double yellow lines in need of refreshing, parking outside centre, parking on the bend. List of lines in need of refreshing to be kept and reported to County. Parking to be monitored</p>	
008.2	<p><u>New Road, Station Road, Cambridge Road</u> Reduce Bus Delays Scheme (Double Yellow Lines) feedback from County consultation not yet available. To be reviewed at next meeting</p>	Next agenda
008.3	<p><u>Station Road/High Street/The Green</u> Junction and Crossing Improvements. County Council awaiting costs of equipment and installation of zebra crossing. Update at next meeting</p>	Next agenda
008.4	<p><u>20mph Village Scheme</u> 5 responses received following article in March edition of Hisimp News both for and against scheme. 20 mph speaker at Parish APM 18th May. Committee to consider drafting an action plan for project following resident feedback at APM. Funding options and online survey discussed. Speedwatch meeting update dated 20 March sent to all</p>	
008.5	<p><u>Cycle Stands</u> following meeting held with Gavin Wiseman 17th March, installation of bike stands at Early Years Centre to be progressed. Extension of double yellow lines requires TRO. Consultation to be undertaken with Co-Op to investigate installation of bike stands outside store, meeting to be arranged with area manager. Gavin Wiseman and Cllr Jenkins to walk the High Street and confirm feasibility and costings of cycle stands outside: Post Office, The Chop Shop, Histon Fryer and Station Cycles. Committee Clerk to arrange meetings</p>	Comm Clerk
008.6	<p><u>Review of effective Traffic Calming & Highways Safety</u> in Histon & Impington. Audit of traffic calming and highways safety measures to be drafted for next meeting</p>	Comm Clerk
H15/009 009.1	<p>OTHER CORRESPONDENCE & HIGHWAYS MATTERS</p> <p><u>Update from Informal Meeting</u> held 25th February with representatives of Histon Hornets. Attended by Cllr Jenkins and Legge. Police support planned for event 12th July alongside stewards and marshalling. Discussion on need for co-ordinated approach for any event impacting on New Road from IVC, IVC Sports Centre, Recreation Ground and Histon Football Club</p> <p>1 resident joined the meeting</p> <p>Standing Orders suspended to allow residents to take part in item 009.2 and to discuss possible highways initiatives, including:</p> <ul style="list-style-type: none"> - Cycle stands at Co-Op – as agreed earlier in the meeting - Crossing at The Green – confirmed as Zebra crossing - Station Road ‘rat running’ and options for traffic calming and restrictions including: one way traffic, restrict times of access, traffic counts, 20mph scheme, restriction of HGVs - Parking in layby outside Tesco - Success of StAC project 	
009.2	<p>Options for Station Road being assessed alongside the audit of Traffic Calming measures</p> <p><u>Residents Matters</u></p> <p><u>Village Car Park Improvements</u> – 2 disabled bays marked at Tesco Car Park, marked bays and resurfacing in the pipe line; Parish owned High Street Car Park – once location agreed, signage to be installed. Costings for directional arrows and/or yellow box markings being</p>	Comm Clerk

<p>009.3</p> <p>009.4</p>	<p>sourced</p> <p><u>Enterprise</u> email received from resident regarding illegal parking of vehicles, Cllr Jenkins has visited both resident and Enterprise to discuss concerns. Follow up meetings every 3 months agreed with Enterprise</p> <p><u>Parking at The Crescent</u> Committee Clerk to request recent parking survey data from Guided Busway Team. Response to be made to resident</p> <p><u>Double Yellow Lines</u> reports of vehicles parking on double yellow lines on the High Street forwarded to PCSO Martin</p> <p>Cllr Jenkins left the meeting</p> <p><u>Withdrawal of Milton to IVC bus</u> Statement in support of parents appealing decision to be drafted and circulated to all Councillors prior to submission. Delegated to Cllr Legge and Committee Clerk to draft and circulate. Loss of bus would increase traffic on the A10, Butt Lane and New Road. Footpaths from IVC to Milton not adequate for usage in Winter months by children, noting no formal pathway through Doctors Close. Responses from both IVC and Milton PC to be requested</p> <p><u>New School Road Markings</u> Query from resident regarding marking reported to County Highways in need of re-instatement. Further clarification to be requested from resident, noting if zig zag lines, County have already confirmed will not re-instate as no pavement opposite which is policy</p> <p>Standing Orders re-instated</p> <p><u>To Review</u> Feedback from Workshop Session Monday 20th April. Need highlighted for projects to be timetabled with deadlines and agreed projects to have action plans. Timetable to include proposals for Minor Highways Projects. Agreed to be a standing agenda item until timetable drafted to allow on-going input from Committee members</p> <p><u>To Review</u> Committee Survey Feedback. Results of survey held December by Cllr Legge reviewed. Results reflected current operation of Committee working well for members</p>	<p>Comm Clerk</p> <p>DNL/ Comm Clerk</p> <p>Comm Clerk</p>
<p>H15/010</p>	<p>Date of next meetings</p> <p>Thursday 18th June 2015</p> <p>If results from County consultation available, meeting to called in mid-May to review results of consultation</p>	
<p>H15/011</p>	<p>Items for next agenda:</p> <p>Election of Chair</p> <p>Prioritise Minor Highways Project</p> <p>Bike Stand Initiative Funding</p> <p>20 MPH</p> <p>Policy for signing off external-led projects within the Parishes</p> <p>Identify project for next Minor Highways Bid</p> <p>New Road, Station Road, Cambridge Road Reduce Bus Delays – consultation feedback</p> <p>Station Road/High Street/The Green Junction and Crossing Improvements – scheme update</p> <p>Review of effective Traffic Calming & Highways Safety – draft audit</p> <p>Meeting closed: 9.30</p>	