Minutes of Histon & Impington Highways Committee Thursday 22nd May 2014 At the Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 7 + 2 ex-officio Appendices: Quorum: 3

Agenda No:	Present: Clirs : David Legge (Chairman), Hooda Abdullah, Marcus Dann, Cedric Foster, David Jenkins - in part (ex-officio)	
NO:	Clerk: Chelsea Presland	
	4 residents	
H14/001	ELECTION OF COMMITTEE CHAIR 2014-15	
1114/001	ELECTION OF COMMITTEE CHAIR 2014-13	
001.1	Cllr Legge nominated as chair by Cllr Abdullah, seconded Cllr Dann. All in favour and agreed	
	At this point Chair suspended Standing Orders to allow resident to speak about cycle routes in the villages. Discussion outlined Condition of cycle paths	
	Strategy/Vision for cyclistsCycle network	
	Making places safer/more accessible for cyclists	
	Cllr Legge discussed specific schemes in the pipeline due for consultation and recent improvements in the villages such as the A14 toucan crossing improvements providing less confident cyclists with allocated time to cross. Parish Council expressed support for cycling initiatives, and welcome views on future projects. Standing Orders re-instated. 1 resident left the meeting. Chair returned to agenda order	
H14/002	TO ACCEPT APOLOGIES FOR ABSENCE	
1114/002		
	Clirs Marston (personal) Clir Nudds was absent	
H14/003	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS	
	 a) Declarations of pecuniary interest from Councillors on items on the agenda- Cllr Legge declared a non-pecuniary interest item 006.4 b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None 	
H14/004	TO APPROVE MINUTES OF THE MEETING HELD 6th March 2014	
004.1	All agreed to sign minutes as true record of the meeting	
H14/005	TO REVIEW Matters Arising	
005.1	Action List: provided to all (Appx 1) Additional discussion on:	
005.2	Item H13/023(15.1) Cycleway Manor Park Cllr Jenkins to email Mike Davies for update	JDJ
005.3	Item H13/033.1 B1049 Sketch to be removed from list	
005.4	<u>Item H13/033.4 Street Lights Co-Ordinated complaint</u> to be removed from list. Spreadsheet of outstanding issues for parishes produced and sent to Balfour Beatty	
005.5	Item H13/049.1 Concrete Block Guided Busway removed from site. Re-instatement of hedge	
005.0	to be chased.	
005.6 005.7	<u>Item 13/051.2 A14 Update</u> covered in item H14/007, to be removed from list <u>Item 13/051.4 Cycle Racks</u> Cllr Abdullah approached Station Stores, landlord of site against	
	installation of cycle racks. Positive response from Histon Fryer, landlord to be approached. Clerk to make appointment with Firs House Practice Manager to discuss opportunities	Clerk
H14/006	TO CONSIDER HIGHWAYS MEETINGS & REPORTS	
006.1	Clerk's Report (Appx 2) accepted	
333.1	Discussion followed on:	



	Walkabout carried out 8 th May with Cllr Foster and Martin Allen (County Highways Officer). Updated spreadsheet forwarded to all. Zig-zag lines Early Years Centre to be included. Follow up walkabout expected in the Summer	CF
	Speed Watch Results Clerk to source additional 30mph stickers for Cottenham Road wheelie bins and investigate costing of solar powered 30mph sign. Clerk to write to PCSO Tony Martin asking for views of signage for this road.	Clerk
006.2 006.3	Committee Chairman's Report no written report received County Council report no written report received	
006.4	 Notes from meetings: With Junior School 31st January and 13th March. Follow up meeting held 8th May. Pushing for Traffic Regulation Order to restrict access to Green during pick up and drop times. Item on next Full Council agenda. With Jacobs (A14) – taken over from Atkins A14 consultancy contract. Notes to be forwarded to all 	Full Council Clerk
	At this point Chair suspended Standing Orders and brought forward item 008.7 Mill Lane Track Access to allow residents to take part	
H14/007	CONSULTATIONS	
007.1	A14 Cambridge to Huntington Improvement Scheme comments submitted regarding Environmental Impact Assessment Scoping Report	
007.2	Highways Agency A14 Cambridge to Huntingdon Improvement Scheme Statutory preapplication consultation between 7 April and 15 June 2014. Cllr Legge drafting response for meeting scheduled 4 th June with Planning/Highways Committee and A14 Working Party members.	
007.3	A14 Working Party Meeting held 20 th May attended by working party members. Discussion outlined data to be included in consultation covering: - All barriers to be absorptive - Asymmetric widening - Lack of access Oakington/Dry Drayton Road – impact on residents - Vegetation, correct choice of species to absorb both noise and pollution - Light spillage from signage - Expecting re-planting of trees - Drainage, need sight of Flood Risk Assessment - Sound reducing surface, appropriately tailored to expected use and to be maintained - Response to cover four key subjects: Pollution, Noise, Logistics and Drainage Exhibition at Impington Village College 29 th May 4-8pm to view proposals.	
007.4	Response from Sir James Paice (MP) received following meeting held 19 th March. Cllr Legge to word response for Clerk to send thanking for response and confirming locations of affected areas within the parishes	
007.4	A14 Signage Girton Interchange complaints received forwarded to Costain. Signage to be improved within the next few days	
H14/008	OTHER MATTERS and CORRESPONDENCE	
008.1	Station Road/High Street/The Green proposals Safety Audit results received forwarded to all. Results show County not willing to sign off scheme 1 (traffic island). Formal consultation expected on scheme 3 (pavements built out and crossing). Cllrs Legge and Jenkins to advise the Co-Op and The Boot of proposals. Loss of 1 parking space at The Green expected. Karen Lunn aware of approach to Secretary of State required. S106 Northern Corridor Growth Fund workshop due 25 th June.	



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worked since installation	Clerk
Minor Highways Improvement Schemes St Andrews Church Halls Junction. Layout schematic provided (Appx 4). Desk top audit had taken place, concern visibility splay turning right School Hill on to High Street if one way system was implemented. Standing Orders suspended to allow resident to take part. Roundabout option discussed which involves removal or loss of island. Thought to be detrimental to character of area and increase traffic movements outside StAC Café area. Standing Orders re-instated. Cllr Jenkins proposed Committee to agree to County designing scheme excluding one way system .All in favour, Karen Lunn to be updated by Cllrs Jenkins and Legge	JDJ/DNL
008.4 Review of Feedback from Neighbourhood Plan meeting – Clerk outlined data received from various meetings and workshops to be fed into Neighbourhood Plan. Cllr Jenkins as Neighbourhood Plan Committee representative, to process data and feed into plan. Cllr Jenkins to meet with Committee Chair to progress	JDJ/DNL
008.5 Bus Shelter Audit following a recent increase in graffiti, material of parish owned bus shelters to be reviewed. List of bus shelters and map to be drawn up by clerk for further consideration at next meeting. New shelter installation of The Coppice imminent, clerk to contact scheme organisers to ensure appropriate materials are being used and a recommendation for cleaning the shelter. Guided Bus team to be made aware	Clerk
008.6 Enterprise Cars Clerk and Cllr Jenkins attended meeting 2 May to discuss weekend parking concerns on Station Road. Areas identified in the village for additional parking	
Mill Lane Track Access further complaint from resident. Residents spoke of access requirement to stables noting frequent large deliveries. Suggestion of H bar outside access to restrict parking opposite, at cost to resident. Standing Orders re-instated. Cllr Jenkins proposed agreement to H bar at access at cost to resident, all in favour and agreed . Cty Officer and Cllr Foster to meet resident on site to discuss size and location. 2 residents left the meeting, Standing Orders re-instated	CF
O08.8 Other correspondence received Complaints received to be monitored: Villa Road – speeding from new development Primrose Lane Narrow Lane - speeding Suggestion received of cyclist left hand turn, Cambridge Road traffic lights. Not highlighted as a priority	
H14/009 Date of next meetings	
Proposed: Thursday 24 th July; 4 th September; 16 th October; 11 December	
H14/010 Items for next agenda:	
Cycling Network Parking Inventory Bus Shelter Map	
Meeting closed: 9.15	

