

Minutes of Histon & Impington Highways Committee
Thursday 20th April 2017
At the Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 7 + 2 ex-officio

Appendices:

Quorum: 3

Agenda No:	Present: Cllrs: Andy Butcher (Chairman), Simon Jocelyn, Pene Nudds, Elaine Farrell, Edd Stonham 1 Resident of New Road, Impington Clerk: Chelsea O'Brien	
H17/001 001.1	TO ACCEPT APOLOGIES FOR ABSENCE Cllr(s): Cedric Foster (personal), David Legge (personal), David Jenkins (personal)	
H17/002 002.1	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS None declared	
H17/003 003.1	PUBLIC PARTICIPATION Resident of New Road in attendance (item 008.1 Request for I Bar). Resident outlined frequent obstructive to property access by parked cars, including those using the Guided Bus. Persistent problem for residents 2, 2a, 2b and 3 New Road. Members present were in support of an H bar (white line) application, at resident cost. County Councillors to be informed of support of Parish Council Resident left the meeting	
H17/004 004.1	TO APPROVE MINUTES OF THE MEETING HELD 19th January 2017 All agreed to sign minutes as true record of the meeting	
H17/005 005.1 005.2	MATTERS ARISING <u>LHIS Application 2017 18 Pedestrian Support Package</u> – successful. Assistant Clerk to circulate dates for workshop meeting to progress finalising of package <u>LHIS 2015-16 High Street Package</u> – now finished. Works on RTI not undertaken within project due to financial constraints <u>Item 056.1 Guided Bus Graffiti</u> reported to County Council <u>Item 056.1 Zebra Crossing pooling</u> reported to County Council Highways	
H17/006 006.1	TO REVIEW <u>Process for formation of Highways Policies, including:</u> - Footpath & Parking - Transport Strategy Agreed to be reviewed at Workshop. Workshop to cover: - LHIS 2017 -18 Pedestrian Support Package - Review of Highways Policies - Overgrown Vegetation - Refreshing of highways lines - Narrow Lane - LHIS 2016-17 Baptist Church, revised design expected	
H17/007 007.1	TO CONSIDER HIGHWAYS MEETINGS & REPORTS Clerks Report covering: Highways Faults Reported to County Council; A14 updates; HICOP sign Additional discussion on: A14 Mobile Unit – preference for central village location, Village Green layby expressed. Details and suitable dates to be sent A14 – meeting with representative still on-going. Cllr Stonham to seek update on current on status of Darwin Green and plans for a planting belt. Sound barrier, road surface and planting of trees to be objective of meeting HICOP sign – clarification from County Council received, if located on Highways land, sign would need to comply with legislation and funded. Committee Clerk to inform HICOP of Parish Council donation process, also other village opportunities grant funding (Feast etc) Walkabout no update, continue to reports highways repairs to County Council	

H17/008	OTHER CORRESPONDENCE & HIGHWAYS MATTERS	
008.1	<p>Resident Matters To review correspondence received relating to Highways matters: Cottenham Road/Garden Walk – request for traffic calming measures noting repeat speeding on B1049. Cllr Jocelyn updated members of speed checks undertaken recently on the Cottenham Road stretch. Residents to be advised to report speeding to 101 to build pattern Station Road – Enterprise deliveries. Meeting outstanding. Enterprise to be update of works proposed at Baptist Church junction and this will affect deliveries. Request for H Bar – New Road, seeking support for application. Item taken during Public Participation (17/003.1) Request for change of TRO to parking bay Cambridge Road, outside Kendall Court, Impington. Currently Monday – Saturday. Request from Mace stores to increase TRO to include restrictions on Sundays. Members in support of change of TRO in keeping with shop opening times only High Street bus stop marking faded, County Council have been informed</p>	
008.2	<p>Cyclestands quote received from County Council for installation of 6 cycle stands outside co-op store, High Street. Noting under budget, option for installation of cycle stands outside Post Office to be costed and included if within £2,000 budget available</p>	
008.3	<p>Guided Bus Barrier Update received from Campbell Ross-Bain (County Council), current proposals for installation of black/white ‘maggie’ reflective post at both junctions of the Guided Busway (Gatehouse Road/Cambridge Road) to replace paperclip style at Gatehouse Road. Some discussion followed, agreed to discuss further with Campbell Ross-Bain, agreement for installation of barrier of sort or improvement to visibility of existing barriers. Speeding cyclists a concern when approaching/crossing Cambridge Road junction, incidents of impact with existing barrier noted. Agreed to delegate to Cllr Butcher and Assistant Clerk to progress</p>	
008.4	<p>Parking at Infant School Site New School Road. Cllr Butcher verbally updated on correspondence to date with Headmaster and Cllr Jenkins. Meeting date to be arranged and circulated</p>	
008.5	<p>Refreshing of Road Marking item for workshop for further discussion</p>	
008.7	<p>Outstanding Projects/Active Schemes (Updates) Narrow Lane – no update received, for progression at Workshop The Green Layby – one quote received to date. Further quotes needed prior to proceeding LHIS 2016-17 Baptist Church – Cllr Butcher updated on site meeting held attended by Cllrs Butcher, Legge, Jenkins and Joshua Rutherford (CCC), quote received for aspired work to junction layout over amount budgeted. Awaiting revised designs and costings B1049/Northern Corridor Funding – site meeting held to discuss options for pedestrian refuge on B1049. Early stages draft plan provided to all to show option of refuge island West to the pedestrian access of The Coppice, feeding into the right hand land filter for Cambridge Road. Discussion covered: - Proximity to right hand turn - Reduction in length to filter lane - Preference for crossing closer to Holiday Inn junction Cllr Butcher to feed back to County Council to investigate options for moving pedestrian refuge island further North on the B1049 Chairman formally asked for an extension under Standing Order 1x). Agreed SpeedWatch agreed to have an information stall at Feast Market, Assistant Clerk to contact PCSO for information available A14 Upgrade mobile information unit. Preference for central village location expressed, The Green layby/outside Tesco. Suitable dates to be sent to the A14 team</p>	
008.8	<p>Committee Structure Cllr Butcher verbally updated members of meetings held date. Formal update and report expected at Annual General Meeting, 15th May</p>	

H17/009	Date of next meetings Thursday 22 nd June 2017	
H17/010	Items for next agenda: No items raised	
H17/011	How to Communicate Highways Meeting Speed Watch launch at Feast Market Meeting Closed: 9:40pm	

DRAFT