

**Minutes of Histon & Impington Highways Committee**  
**Thursday 19<sup>th</sup> January 2017**  
**At the Parish Office, New Road, Impington**

## Highways Committee Minutes

**Membership: 7 + 2 ex-officio**

**Appendices:**

**Quorum: 3**

<b>Agenda No:</b>	Present: <b>ClIrs:</b> Andy Butcher (Chairman), Cedric Foster, Simon Jocelyn, Pene Nudds, Elaine Farrell Clerk: Chelsea O'Brien	
H16/050 050.1	<b>TO ACCEPT APOLOGIES FOR ABSENCE</b> Cllr(s): Edd Stonham (work); David Legge (personal)	
H16/051 051.1	<b>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</b> None declared	
H16/052 052.1	<b>PUBLIC PARTICIPATION</b> None present	
H16/053 053.1	<b>TO APPROVE MINUTES OF THE MEETING HELD 10<sup>th</sup> November 2016</b> All <b>agreed</b> to sign minutes as true record of the meeting	
H16/054 054.1 054.2	<b>MATTERS ARISING</b> <u>Baptist Church Workshop</u> to follow meeting at 8:15pm <u>Item 046.7 Bus Shelter</u> following review of outstanding works for 16-17 year, request to FLA for funding to made in new financial year, April 2017 FLA agenda	<b>FLA agenda</b>
H16/055 055.1	<b>TO REVIEW</b> <u>Process for formation of Highways Policies, including:</u> - Footpath & Parking - Transport Strategy Draft strategy presented to all ( <b>Appx 1</b> ). Paper envisaged being a working document covering how we want people to move around the villages, parking and footpath networks. Cllr Butcher to draft structure for circulation to Councillors as a discussion point and bring back to Workshop to discuss further	<b>AB</b>
H16/056 056.1	<b>TO CONSIDER HIGHWAYS MEETINGS &amp; REPORTS</b> <b>Clerks Report</b> covering: <b>Outstanding Projects/Active Schemes:</b> Narrow Lane; Green Layby; Station Road extension on double yellow lines; HICOP signage; Pages Close Passage; 20mph <b>Walkabout</b> update from Walkabout Officer covered in Clerks Report Additional discussion on: <u>Completion of outstanding projects</u> priority for Committee <u>Zebra Crossing High Street</u> – pooling with water on The Green side, to be reported to County Council <u>Pages Close</u> passage way, item for next agenda to further discuss options of mirrors/barriers on blind bend <u>Guided Bus</u> graffiti and damage to be reported <u>Narrow Lane</u> strip of highway adjacent to Priors Close, confirmed as adopted, on County system to be micro-surfaced. Once surfaced options for parking restrictions (double yellow lines) to be consulted. Correspondence received from residents reporting anti-social parking and blocking of access during peak school times. Residents to be advised to call 101 <u>Enterprise</u> meeting, action outstanding. Asst Clerk to progress	<b>Next Agenda</b>  <b>Asst Clerk</b>
H16/057 057.1	<b>OTHER CORRESPONDENCE &amp; HIGHWAYS MATTERS</b> <b>Resident Matters</b> <u>B1049</u> following recent accident involving road closure of B1049, concerns from resident regarding speeding and dangerous driving witnessed. All correspondence received held on file to assist with formation of Transport Strategy.	

057.2	Cllr Nudds verbally reported on recent incident in Park Lane <b>LHIS Application 2017-18</b> Application details provided to all. Cllr Butcher presenting application to panel Monday 30 <sup>th</sup> January. Cllrs with any input to send direct to Cllr Butcher prior to presentation	
057.3	<b>Cyclestands</b> Following acceptance from Finance, Legal and Admin Committee for spend up to £2,000, all <b>agreed</b> Cllr Farrell and Jocelyn nominated to assist with project in line with Externally Led Projects Policy	
057.4	<b>Bus Service Bill</b> noting petition, Chair encouraged individuals to respond. Asst Clerk to circulate information	
057.5	<b>Committee Structure</b> brief discussion covered: - Confusion over merging of Committees - Pressure of additional workload on Clerks Paper presented to November Full Council to be circulated to Highways members. Any additional feedback to be emailed	
H16/058	<b>Date of next meetings</b> <b>Thursday 9<sup>th</sup> March 2016</b>	
H16/059	<b>Items for next agenda:</b> Formation of Parking Strategy/Policy (workshop)	
H16/060	<b>How to Communicate Highways Meeting</b> Cyclestands Gritting – request for volunteers Speedwatch LHIS Bid for improvements to footpaths  Meeting Closed: 8:34pm	