

Minutes of Histon & Impington Highways Committee
Thursday 14th November 2013
At the Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 7 + 2 ex-officio

Appendices: 6 Quorum: 3

Agenda No:	Present: Cllrs: David Legge (Chairman), Hooda Abdullah, Marcus Dann, Cedric Foster, Derek Marston, Pene Nudds, Denis Payne Resident: Lester Perera Clerk: Angela Young	
H13/028	APOLOGIES FOR ABSENCE Cllrs Diplock (illness) Jenkins (holiday)	
H13/029	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda- None b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None	
H13/030	TO APPROVE MINUTES OF THE MEETING HELD 12th September 2013 Item 23.2 should be clarified a “ clearance now complete” With this noted all agreed to sign as a true record of the meeting. At this point part of item 33.2 Chairman’s Report brought forward with agreement of Committee. Standing orders suspended to allow Mr Perera to address the meeting	
H13/031	TO REVIEW Matters Arising 031.1 <u>Action List</u> : provided to all (Appx 1) Discussion followed on: 031.2 All recent Consultations had been responded to 031.3 <u>Cottenham Road</u> drainage issues. Letter drop had taken place, local opinion that jetting required 031.4 <u>Heritage Columns</u> Cllr Nudds continued to liaise re. signature of agreement to retain columns 031.5 <u>Home Close kerb letter</u> Cllr Legge to progress 031.6 <u>StAC One Way Proposals</u> Cllr Jenkins had met representatives of StAC. No trial planned	PJN DNL
H13/032	TO ACCEPT TERMS OF REFERENCE FOR A14 WORKING PARTY (Appx 2) All agreed to accept	
H13/033	TO CONSIDER HIGHWAYS MEETINGS & REPORTS 033.1 <u>Clerk’s Report</u> (Appx 3) accepted Discussion followed on: <u>Walkabouts</u> No date yet set disappointingly. Cllr Foster agreed to input items on County Council website reporting tool and request a print out of all outstanding items. Issue reported of leaves on footpath outside St Andrew’s Church to be passed to SCDC/St Andrews Church <u>Speedwatch</u> First session due 16 November 2013 <u>Sec 106 Workshop</u> Noted Cllrs Legge, Jenkins and Payne had attended Northern Corridor S106 meeting to submit a number of potential schemes (Appx 4). Cllr Legge clarified funding details indicating £25,000 may be made available by County Council for a crossing at The Green, to be added to £10,000 Specified Reserves fund held. Noted not sufficient for a controlled crossing. Schemes listed were not in priority order. Cllr Legge to provide sketch detailing proposed scheme to improve B1049 southbound approach to A14 <u>Bus Flow Improvements</u> Undocumented proposals for New Road and War Memorial junction areas, Coppice and New Road yellow lines existed. No formal deadline involved. Cllrs Legge and Jenkins progressing <u>Street Names</u> Noted Park Avenue sign missing. Village sign name twisted in Butt Lane. Plastic bollards missing in Butt Lane <u>Parking Issues</u> Problems at Hereward Close may be exacerbated by low kerbing. Suggestion to incorporate area into Bus Flow Improvement works. Other parking issues	CJF DNL DNL/JDJ

033.2	<p>including The Coppice to be reported to PCSO Martin for investigation <u>Committee Chairman's Report</u> (see Appx 3) Discussion followed on: <u>30mph Speed Limit Scheme Cottenham Road Implementation</u> awaited. Up to £2,000 spend agreed at Full Council. Standing orders had been suspended to enable a resident to address the Committee on needs for a speed limit review along Gatehouse Road (New Road), Histon. Noted that:</p> <ul style="list-style-type: none"> • Only road in village with the national speed limit • Closeness to busway junctions • Farm gateway parking issues • Cycle route running alongside <p>Members agreed to place such a scheme on existing priority list for consideration when funding becomes available via local schemes. Standing orders were re-instated and resident left meeting <u>Pedestrian Lights B1049, New Road junction</u> Complaints had been voiced over timings. Residents urged to time waiting periods for onward report to County Council <u>A14 Issues</u> Cllr Legge outlined correspondence from Lone Tree Ave/Cambridge Road/The Crescent residents. No responses from Highways Agency, agreed this required escalation. Noted some reports of moves to drop "tolling" idea. Cllr Legge to circulate A14 consultation response to all. <u>Gritting</u> Consultation response noted requesting inclusion of A14 sloped pavements <u>"Better Bus" scheme</u> Expression of interest made and acknowledged</p>	DNL
033.3	<u>County Councillors' Report</u> None received	
033.4	<u>Street Lighting Report</u> Update including residents concerns re positioning, lighting levels, pollution monitoring signs removed, Conservation Areas, and Village Green treatment. Discussions on poor planning and implementation of scheme. Agreed to contact County Cllrs Jenkins and Mason with a view to issuing a co-ordinated complaint	
H13/034	OTHER MATTERS and CORRESPONDENCE	
034.1	<u>Mobility Scooter Access / Cycle Stand Review</u> Mobility Scooter Access - Report from Cllr Diplock accepted (Appx 5) Agreed to submit comments on unsatisfactory areas to County Council. Additional problems experienced at Doctors Close to be included. Issue to be added to Parish Council Priority List in tandem Cycle Stand Review – Report from Cllr Abdullah accepted (Appx 6) Cllr Abdullah to draft a letter to businesses regarding installation as part of the cycle stand provision scheme available	HSA
034.2	<u>Bus Stop Layouts</u> Spreadsheet from Cllr Jenkins noted	
034.3	<u>Local Highways Improvement Initiative</u> Submissions due by 9 December. One submission per applicant. Agreed to	
034.4	<ul style="list-style-type: none"> • Prepare submission for speed limit reduction at Gatehouse Road (60 to 40mph) and Butt Lane (50 to 40 mph). Noted requirement to pay minimum of 10% towards the work • Prepare a submission to present to StAC for the Church to apply for one-way system improvement to junction High Street/Park Lane. 	JDJ/DNL
034.5	Query on Parish Council's preferred application should StAC be unwilling to submit. 3 in favour to continue with submission on speed limit, 2 against and 2 abstentions. Delegated to Cllrs Jenkins and Legge to work with Clerk to prepare and submit speed limit application and approach StAC re separate submission	Next agenda
034.5	<u>Policy in respect of incomplete actions</u> deferred to next agenda	
034.5	<u>Other Correspondence</u> None	
034.5	Chairman formally asked for meeting extension to continue to agenda end under Standing Order 1 x). All agreed. Cllr Dann left meeting	
035.1	TO RECEIVE AND APPROVE RECOMMENDATION ON COMMITTEE BUDGETS 2014-15	
	Starting point figures supplied. Noted requirement to keep level request no more than 5% increase on expected spend 13-14, any excess on this to be explained. All items discussed and figures refined. Members agreed a request of £7,300 total, against an expected spend of £4,686. No additional Specified Reserves request for crossing fund, noting reserves were healthy if it was felt necessary to apply for extra budget mid-year. Increase required:	
	<ul style="list-style-type: none"> • 25% increase in utility charges (street lights) 	

	<ul style="list-style-type: none"> • Consultancy not spent 2013-14 but sensible to re-budget next year for traffic counts or possible Inquiry costs • Bus Service Contribution. Not required 2013-14 but sensible to retain in case of change in proposals for 110 	
H13/036	<p>Date of next meetings</p> <p>Proposed: Thursday 30 January 2014</p>	
H13/037	<p>Items for next agenda:</p> <p>Policy with respect to incomplete actions</p> <p>Meeting closed 9:45 p.m.</p>	

DRAFT