

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 20th November 2017**

3 Appendices attached

Full Council Minutes

Agenda No:	Action/ Power
Present: Cllrs: Andy Butcher (Chair), Steve Carrington, Marian Cleaver, Neil Davies, Elaine Farrell, Cedric Foster, Ashley Gordon, David Jenkins, Brian Ing, Simon Jocelyn, Denis Payne, Helena Perry, Nick Wood Clerk: Angela Young	
17/079 APOLOGIES FOR ABSENCE Cllrs: Aga Cahn (personal), Tim Ewbank (personal), David Legge (personal), Pene Nudds (personal), Edd Stonham (personal), Josephine Teague (personal); Dist Cllr Cross	
17/080 DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda – <i>Cllr Foster, item 087.3 – expenses claim</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i>	
17/081 DATE(s) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
17/082 PUBLIC PARTICIPATION None	
17/083 TO APPROVE minutes of Meeting held 16 October 2017 and Extra Ordinary Meeting held 13 November 2017 Minutes 16 October 2017 – Proposed Cllr Perry, seconded Cllr Cleaver all in favour to accept as a true record of the meeting Extra Ordinary Minutes 13 th November 2017 – Proposed Cllr Gordon, seconded Cllr Foster all in favour to accept as a true record of the meeting	
17/084 MATTERS ARISING FROM PREVIOUS MEETING <u>Actions List (Appx 1)</u> copied to all and accepted No items discussed	
17/085 085.1 TO RECEIVE REPORTS <u>Monthly report from County and District Councillors</u> County Council written monthly report copied to all and accepted covering: Full Council Meeting; Committee Meetings; Area Champions; Consultations; Local Matters. Additional discussion on: <u>Area Champion for South Cambs (Communities and Partnership)</u> Agreed to invite Lena Joseph to talk to the Parish Council at a future meeting <u>Guided Busway</u> Cllr Jenkins accompanied Campbell Ross-Bain on a walkabout to look at rationalising the amount of posts/signs/clutter along the route District Council written monthly report copied to all and accepted covering: Fuel leak contamination; Planning Applications; Mental Wellbeing Networking; Social Prescribing Initiative; Community Energy Grant. Additional discussion on: <u>Non Medical Support at Doctors Surgery</u> Confirmed that Jean Newman will develop a pilot project at The Firs from December 2017 <u>Local Plan</u> Dist Cllr Davies reported on comment from the Local Inspector that SCDC needs to wait to make any announcements until due process is complete	

<p>085.2</p> <p>085.3</p> <p>085.4</p> <p>085.5</p>	<p>Clerk's Report (Pg 1 & 2) (Appendix 2) copied to all and accepted. Additional discussion: Cllr Payne requested <u>Councillors and staff to provide a verbal, email or formal report</u> for all attendance at events in order to share information and learning points</p> <p><u>A14 Event 16 November</u> Cllr Ing reported on:</p> <ul style="list-style-type: none"> Concerns over <u>sound barrier</u> were relayed to group. Replacement will be explored Two new <u>pollution monitoring</u> sites were in place, once at Darwin Green. A wide range of pollutants were measured <u>A14 Exhibition Bus</u> Cllr Ing had approached the PR Officer and asked that a visit be arranged in Histon & Impington <p><u>Community Flooding Group</u> Volunteer attendees to be sought by Drainage Task & Finish group</p> <p>Clerk further reported on:</p> <p><u>NALC Conference</u> Cllr Payne had attended and circulated a report and video link on Alzheimer's to all</p> <p><u>Clerk/Chair Meetings</u> Parish Councils local to Histon & Impington were arranging a networking meeting to share current agenda items</p> <p><u>Youth Connections Bus Project</u> had supplied budget requirement for 2018-19, 1% increase. Half term report on attendance at youth club sessions and other events provided.</p> <p><u>Employers Forum 29 November</u> details to be provided to Cllrs Farrell and Payne</p> <p><u>NALC Larger Councils Conference</u> 13 December in London. Cllr Payne may be attending.</p> <p>Parish Council to consider attending in future years</p> <p>Chairs Report (Appx 3) copied to all and accepted. No questions</p> <p>Any other Working Group / Task & Finish Group Reports</p> <p><u>Community Park Project Working Party</u> meeting held 24 October. Residents Surgery held 6 November. Noted decision at Extra Ordinary Meeting 13 November. Next meeting date due 27 November</p> <p><u>Neighbourhood Plan</u> Cllr Jenkins reported on second feedback received from Consultant. Presentation Full Council January 2018 agenda item for support on going forward</p> <p><u>Newsletter Editorial</u> meeting held 16 November. Copy deadline 5 December, ready for delivery from 13 December</p> <p><u>High Street and Beyond Working Party</u> meeting due 23 November</p> <p><u>Primary School Development Task & Finish</u> meeting due 6 December. No update</p> <p>Any Other Committee Chair Reports</p> <p><u>Recreation Committee</u> next meeting due 27 November</p> <p><u>Employment Committee</u> next meeting due 5 December</p>	<p>Drainage T&F</p> <p>Full Council January</p>
<p>17/086</p> <p>086.1</p> <p>086.2</p> <p>086.3</p>	<p>TO ACCEPT COMMITTEE REPORTS note actions and agree</p> <p>Planning Committee draft minutes 17 October and 9 November provided to all and accepted. Next meetings due 28 November, 19 December, 9 January 2018. Cllr Payne reported on site meeting due at Histon Dental Surgery, 66/68 Station Road 21 November. Concerns raised over loss of car parking and proximity of refuse bins to pavement. Cllr Davies reported on Histon Football Club application, now withdrawn. Meeting due 7 December between Strive Partnership, applicant and SCDC Officer</p> <p>Highways Committee draft minutes 9 November provided to all and accepted. Cllr Ing reported on comments at A14 meeting 16 November from Northstowe residents regarding withdrawal of bus service to Cambridge North station, from 4 down to 1. Members expressed concern that planning decisions are often taken on current connectivity in place</p> <p>Details from resident re Guided Busway correspondence with Stagecoach awaited</p> <p>Environment Committee draft minutes 14 November provided to all and accepted. Workshop planned 18 January 2018. Next meeting due 30 January 2018. Noted <u>new signs asking for bread not to be fed to ducks</u> to be identified and ordered</p> <p><u>Youth Shelter</u> Discussion on lack of data for use and Police call out numbers. Police had advised no trends seen</p> <p><u>Glazed Pavilion</u> Planning application has been submitted to South Cambridgeshire District Council</p> <p><u>Footpaths Kingway</u>. Cllr Farrell to meet Assistant Groundsman to look at possible remedial action on weeds/overgrowth</p> <p><u>Bins in front of Library</u> Cllr Foster reported now being emptied by landowners twice weekly</p>	

<p>17/087</p> <p>087.1</p> <p>087.2</p> <p>087.3</p> <p>087.4</p> <p>087.5</p>	<p>TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2 Pgs 3- 4)</p> <p>Finance, Legal and Administration Committee draft minutes 23 October provided to all and accepted. Next meeting due 4 December. Precept setting meeting 8 January 2018</p> <p><u>Methodist Church</u> thanking the Parish Council for the grant and inviting members to attend the coffee morning held Wednesday weekly to view the improvements to community space</p> <p><u>Friends of The Rec</u> Parish Council have supported a grant application made for £1k for new exercise bike for the Stroke Club</p> <p><u>HICOM</u> advise Mental Health Wellbeing Champion costs reduced for Parish Council 18-19 to £5k from £7k</p> <p><u>SCDC</u> Precept request required by 2 February 2018. Estimated tax base Histon: 1761.5, Impington: 1512.9</p> <p><u>Account Reporting</u> Agreed to produce a documented policy for dealing with payments by oversight of two Councillors where meetings not held e.g. December and August</p> <p><u>Delegated payment of accounts</u> noted</p> <p><u>Approve payment of outstanding accounts</u> Cllr Foster declared a pecuniary interest and left the meeting. Proposed Cllr Carrington, seconded Cllr Perry all in favour and AGREED to approve. Cllr Foster returned to the meeting</p> <p><u>Amounts paid in</u> noted</p> <p><u>Donations</u> As reported in Clerks Report (Appx 2). One application received from Histon & Impington Day Centre – request for £350. Cllr Davies confirmed Jean Newman, Older Persons Co-Ordinator was supportive of this service. Proposed Cllr Cleaver, seconded Cllr Davies 11 in favour, 1 against, and AGREED that Histon & Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure “to donate £350 to Histon & Impington Day Centre”</p>	<p>LGA Sec 137</p>
<p>17/088</p> <p>088.1</p> <p>088.2</p>	<p>RECENT CORRESPONDENCE</p> <p><u>Circulation file</u> available for all, including papers for the Dementia Strategy Plan meeting attended by Jean Newman</p> <p><u>Other Correspondence</u> none</p>	
<p>17/089</p>	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p>Website: Donation to Day Centre Glaze pavilion planning application submitted</p> <p>Next Agenda/s: Neighbourhood Plan Presentation Precept Recommendation Community Park Project Committee – Terms of Reference Future Employment Structure relative to Council ambition – discussions Ways of Working 2018</p> <p><u>Future agendas:</u> Strategic Land or Building Acquisition / Power of Competence</p>	
<p>17/090</p>	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Next Full Council Monday 15th January 2018 7.30pm – Recreation Centre, Recreation Ground, New Road, Impington</p>	
	<p>Meeting closed 8:35 pm</p>	