

Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 17th July 2017

4 Appendices attached

Full Council Minutes

Agenda No:		Action/ Power
	Present: Cllrs: Andy Butcher (Chair), Aga Cahn, Marian Cleaver, Neil Davies, Tim Ewbank, Elaine Farrell, Cedric Foster, Ashley Gordon, Brian Ing, David Jenkins, Simon Jocelyn, Pene Nudds, Denis Payne, Helena Perry, Josephine Teague, Nick Wood Clerk: Angela Young	
17/035	APOLOGIES FOR ABSENCE Cllrs: Edd Stonham (work), Steve Carrington (illness), Josephine Teague (personal), David Legge (personal), Dist Cllr Cross	
17/036	DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda – <i>None</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i>	
17/037	DATE(s) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
17/038	PUBLIC PARTICIPATION None	
17/039	TO APPROVE minutes of Meeting held 19 June 2017 Proposed Cllr Foster, seconded Cllr Gordon, all in favour to accept as a true record of meeting	
17/040	MATTERS ARISING FROM PREVIOUS MEETING <u>Actions List (Appx 1)</u> copied to all and accepted. No discussion	
17/041	TO RECEIVE REPORTS	
041.1	<u>Annual and/or monthly reports from County Councillors</u> County Council written monthly report copied to all and accepted covering: Committee Meetings, Greater Cambridge City Deal, Consultations, Local Matters. Cty Cllr Jenkins reported on talks re doctor provision in Histon & Impington. Parish Council would need to write formally if changes sought as a result of the Infant School proposals. Members flagged up position with bus routes and current proximity to Pharmacy. <u>Children's Centre Future Consultation</u> to start on alternative provision for Histon & Impington. Agreed that the community must be encouraged to respond to the consultation. <u>Histon Road Cycle Provision</u> Following the rebranding of the City Deal improvement programme likely to be brought forward. Cty Cllr Jenkins to meet City Deal members 18 July to highlight local issues. Also to ask for an invitation for Histon & Impington Parish Council to the re-initiated Histon Road Forum. <u>Cllr Allowances</u> to be debated July Full council	JDJ
041.2	District Council no report provided <u>Clerk's Report (Pg 1 & 2) (Appendix 2)</u> copied to all and accepted. Additional discussion: <u>Training 27 July</u> Cllrs to advise if unable to attend <u>SLCC National Conference</u> £330 + VAT, noted 18-19 October at Leicester. NALC Conference Milton Keynes £150 + VAT <u>Speedwatch</u> Cllr Farrell advised request for funding for Speedwatch kit at £2400 + VAT to be presented to Highways Committee following meeting attended <u>CAPALC</u> Noted Ian Dewar has been appointed as NALC Improvement and Development	Highways Comm

041.3	<p>Manager on secondment from the Cambridgeshire County Association. <u>Histon Library Reading Scheme</u> Cllr Cleaver to present awards 14 September <u>Chairs Report (Appx 3)</u> copied to all and accepted. Additional discussion on: <u>Baptist Church Junction Improvements</u> Understood to be mid-August schedule. Highways Committee to consider range of letter delivery to include doctors, dentist, pharmacy. Website article planned</p>	MC
041.4	<p><u>Any other Working Group / Task & Finish Group Reports</u> <u>Community Park Project Working Party</u> meeting held 17 July. Stakeholder meeting due 20 July. Cllr Davies gave update and presented up-dating report (Appx 4). Items highlighted: - Solicitors now looking at Conditional Purchase Agreement, expect to be finalised next 5-6 weeks - Extra Ordinary Meeting planned for 11 September for decision on signing CPA. No commitment to a building proposed at that time - Report for meeting 11 September will include estimates for various options - Finance, Legal and Admin Committee undertaking a consultation exercise on spending generally - Affordable housing proposals discussed – “in perpetuity” aspect for Histon & Impington residents - Work required by Working Party on demand for extra public open space <u>Primary School Development Task & Finish</u> meeting held 11 July. Notes would be circulated for all for information. Cllr Farrell expressed disappointment of proposals to deliver only 10% renewable energy. Noted Parish Councils representatives would be expected to attend Planning Committee meeting at County Council <u>Kings Meadow Working Party</u> next meeting due 26 July re community event planning <u>Newsletter Editorial</u> next meeting due 22 August <u>Neighbourhood Plan</u> meetings held 15 June, 29 June, 13 July, meetings due 27 July. Meeting attended at Swavesey 20 June <u>High Street and Beyond Working Party</u> meeting held 26 June. Now renamed Enterprise Standing Working Party. Cllr Jenkins reported on meeting held 17 July. Informal survey work completed. Traders Forum meeting planned second half September. Cllr Cleaver offered to carry out updated survey of users of High Street Car Park. Noted coherent Parking Policy required from Highways Committee <u>Health & Wellbeing Working Party</u> meeting held 26 June. Cllr Payne reported on meeting held 26 June. Research to be undertaken before next meeting on groups proactive in the community. Input sought from the PPG/Dr Poole. Cllr Davies reported on plans for the Mental Wellbeing Week October 7-14. Networking event organised by SCDC/HICOM. HICOM working with the MWB Champion Annabell Webb and schools “Compassion Therapy Scheme”. Cambridge Innovative fund application to be made <u>Any Other Committee Chair Reports/Items for Decision</u> <u>Recreation Committee</u> informal meeting held 26 June, next meeting due 31 July. Committee had met informally to consider the impact of a Community Park at Milton Road and to discuss overstretched facilities at the Recreation Ground. Cllr Davies reported Friends of Rec were looking at encouraging development of inclusive sport via Cambridge based disabled sports group <u>Environment Committee</u> next meeting due 15 August <u>Employment Committee</u> next meeting due 15 September</p>	MC
17/042 042.1 042.2	<p>TO ACCEPT COMMITTEE REPORTS note actions and agree Planning Committee draft minutes 27 June provided to all and accepted. Next meetings due 18 July, 8 August, 5 September Highways Committee draft minutes 22 and 27 June provided to all and accepted. Next meeting due 14 September. Local Highways Initiative Walkabout due 1 August</p>	
17/043 043.1	<p>TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2 Pgs 3- 4) Finance, Legal and Administration Committee draft minutes 10 July provided to all and accepted. Next meeting due 23 October. Further discussion on: <u>Forward Planning</u> Cllr Jenkins reported on need for a better 3 year long term view. Committees need to plan what they would like ideally to achieve, and when will happen, taking advice from talking to the community. Template to be issued in September <u>Resident Questionnaire</u> Last input received 18 months ago. Plan to re-run to gather views</p>	

043.2 043.3 043.4	<p>on increased spending and support from aims. Electronic questionnaire only due to time restraints, with feedback to be supplied prior to EOM planned 11 September. Members acknowledged it was their role to make informed decisions on spending</p> <p><u>Section 106 Funds</u> Cllr Davies and Clerk working on submission to SCDC</p> <p><u>Delegated payment of accounts</u> noted</p> <p><u>Approve payment of outstanding accounts</u> Proposed Cllr Jenkins, seconded Cllr Wood all in favour and AGREED to approve</p> <p><u>Amounts paid in</u> noted</p>	NSD
17/044 044.1 044.2	<p>RECENT CORRESPONDENCE</p> <p><u>Circulation file</u> available for all</p> <p><u>Other Correspondence:</u> None</p>	
17/045 045.1 045.2 045.3	<p>OTHER MATTERS</p> <p>To Accept <u>Youth Worker End of Term Report</u> provided to all. Cllr Wood, Youth Liaison Officer and Clerk to review and report back. Members wished to congratulate Andrea Cowley on her active role and exceptional Youth News page for Hisimp News</p> <p>To Review <u>Feast Festival Feedback</u> Comments received provided to all. Each Committee to review as appropriate. Agreed each Committee to consider ideas for Feast Event display March/April agenda. Council formally thanked the Feast Committee for an outstanding event for 2017</p> <p><u>Village of The Year</u> Noted Channel 4 filming 18 July for Village of The Year programme. Cllr Davies noted Parish Council facilitation role for many of the events highlighted by the Producers – including model railway funding, Community Orchard and Graffiti Project</p>	
17/046	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p>Website: Feast Congratulations Channel 4 Programme Road Closure at Baptist Church Questionnaire</p> <p>Next Agenda/s: Terms of Reference Task & Finish/Working Parties Review Policy Review Conditional Purchase Agreement – Milton Road Project</p>	
17/047	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Next Full Council Monday 18th September 2017 7.30pm – Recreation Centre, Recreation Ground, New Road, Impington</p> <p>There will be no scheduled August Full Council unless Extra Ordinary Meeting called as Council agenda requires</p>	
	Meeting closed 8:52pm	