

Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 19th February 2018

5 Appendices attached

Full Council Minutes

Agenda No:	Action/ Power
Present: Cllrs: Andy Butcher (Chair), Aga Cahn, Steve Carrington, Marian Cleaver, Neil Davies, Cedric Foster, Ashley Gordon, David Jenkins, Brian Ing, Simon Jocelyn, David Legge, Pene Nudds, Denis Payne, Helena Perry, Edd Stonham, Nick Wood Cty Cllr Lina Joseph Clerk: Angela Young	
17/104 APOLOGIES FOR ABSENCE Cllrs: Tim Ewbank (personal), Elaine Farrell (illness), Josephine Teague (illness) Dist Cllr Cross. Cllr Jenkins would need to leave at 8.30 p.m.	
17/105 DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda <i>None</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i>	
17/106 DATE(s) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
17/107 PUBLIC PARTICIPATION No questions. With agreement of Council, Chairman brought forward item 114.1 to this part of the meeting for a presentation from <u>Cllr Lina Joseph, South Cambs Area Champion (Communities and Partnership Committee)</u> Cllr Joseph gave an interesting overview of her recently created County Council role, building on work by Cllr Steve Criswell as Locality Champion. She sees it as one of Identity; Sharing; Signposting; Connecting people. It is a long term project. The role has 2 main focusses: <ul style="list-style-type: none"> • Strategic level: <ol style="list-style-type: none"> 1. Community Resilience – about being proud, confident, self-reliant and helping each other. Lina compared this to going back to how communities may have been in our grandparents time 2. Tackling Deprivation – closing the gap between communities with the highest and lowest needs – e.g. using crime data, by putting extra resources in. Lina highlighted the Cambridgeshire Insights website 3. Economy & Skills – working with combined authority to link up – e.g. improve adult learning outcomes; increase and support start up businesses; links with libraries 4. Partnership training – co-ordination of what is happening at County level, effective working <p style="margin-left: 20px;">Lina has been working on Human Traffic issues and reduction in domestic abuse</p> • Localised <ol style="list-style-type: none"> 1. An organic role, about discussion and sharing best practice and local initiatives <p style="margin-left: 20px;">Work has included supporting the setting up of Internet clubs – useful with mental health, bereavement issues, social interaction. She is particularly interested in inter-generational projects which link life experiences to younger people who may need help</p> 	

	<p>Questions/comments followed:</p> <ul style="list-style-type: none"> • Is re-engagement with the Payback Scheme (Probationers) possible? Lina will investigate and report back • Importance of early intervention and prevention where community problems exist • Offer from Cllr Payne to work on documenting Histon & Impington's initiatives • Measuring success – Happy City programme raised as an example <p>Council thanked Cllr Joseph for an interesting presentation. She then left the meeting</p>	DWP
17/108 108.1	<p>TO APPROVE minutes of Meeting held 15th January 2018</p> <p>Proposed Cllr Carrington, seconded Cllr Gordon all in favour to accept as a true record of the meeting</p>	
17/109	<p>MATTERS ARISING FROM PREVIOUS MEETING</p> <p><u>Actions List (Appx 1)</u> copied to all and accepted</p> <p>Further discussion on:</p> <p><u>Item 17/054.1 Community Housing Fund</u> details from Dist Cllr Davies received</p> <p><u>Item 17/094 Guided Bus</u> Cllrs Jenkins and Butcher had attended the bus stop in Impington at rush hour, together with Stagecoach representative. On this occasion all had gone well. Cllr Jenkins due to meet with Stagecoach and County Guided Busway team to look at collective improvements. Long term impact of Northstowe raised.</p> <p><u>Item 17/097.1 PCSOs</u> Cllr Jenkins to work on letter to Insp Rogerson</p>	JDJ
17/110 110.1 110.2 110.3 110.4 110.5	<p>TO RECEIVE REPORTS</p> <p><u>Monthly report from County and District Councillors</u></p> <p>County Council written monthly report January copied to all and accepted covering: Consultations, local matters, Full Council and Committees: Children & Young People; Environment & Economy; Highways & Community Infrastructure</p> <p>Additional discussion on:</p> <p><u>Waterbeach Incinerator site</u> Query over robustness of Government guidelines.</p> <p><u>Northamptonshire County Council</u> some concern over impact of recent issues at Cambs County Council, including pension fund</p> <p>District Council written monthly report copied to all and accepted covering: Green Energy Loan Fund, SCDC Budget 2018/19; Community Governance review for Willingham/Over</p> <p>Clerk's Report (Pg 1 & 2) (Appendix 2) copied to all and accepted. Additional discussion:</p> <p><u>Bramley Court</u> Cllr Cahn attended recent open day</p> <p>Update on staff matters given</p> <p>Chairs Report (Appx 3) copied to all and accepted. Discussion on:</p> <p><u>Channel 4 Village of the Year</u> ideas for taking the success in becoming a semi finalist forward – compilation video suggested</p> <p>Any other Working Group / Task & Finish Group Reports</p> <p>Neighbourhood Plan (Appx 4) Meeting due 22 February. Team congratulated on work to date. Emerging policies would prove useful in any talks with developers locally. Recent work on housing demand was showing need for 1 and 2 bedroom units increasing. Cllr Jenkins left meeting</p> <p>High Street & Beyond Traders meeting due 21 February</p> <p>Primary School Development Contact at Kier has changed, Cllr Stonham to contact and call meeting by 5 March</p> <p>Public Art Artist in Residence interviews due during March. Cllr Nudds reported on new determination date for Glaze Pavilion 2 March; second part of graffiti project to be organised, as planned.</p> <p>Newsletter Editorial Team meeting due 22 February. Copy deadline 12 March, ready for delivery from 21 March 2018</p> <p>Health & Wellbeing Due to meet 26 February</p> <p>Any Committee Chair Reports</p> <p>Highways Committee next meeting due 20 March 2018</p> <p>Employment Committee next meeting due 23 March 2018</p>	EWS

<p>17/111</p> <p>111.1</p> <p>111.2</p> <p>111.3</p>	<p>TO ACCEPT COMMITTEE REPORTS note actions and agree</p> <p>Planning Committee draft minutes 23 January, 13 February provided to all and accepted. Next meeting due 6 March 2018. Informal meetings held to review possible new housing developments coming forward. Dist Cllrs requested to chase update on Bishops site/Station Yard re determination dates</p> <p>Recreation Committee draft minutes 22 January provided to all and accepted. Next meeting due 26 March. Tree works along entrance path on order. General management improvements outlined, to include water fountain provision. Informal Sub Committee meetings held, first Community Park Project Sub Committee meeting due 5 March.</p> <p>Environment Committee draft minutes 30 January provided to all. Next meeting due 13 March. Second workshop due 8 March as a follow up to successful session. A work in progress document which would prove useful going forward</p>	<p>Dist Cllrs</p>
<p>17/112</p> <p>112.1</p> <p>112.2</p> <p>112.3</p> <p>112.4</p>	<p>TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2)</p> <p>Finance, Legal and Administration Committee - next meeting due 9 April</p> <p><u>Delegated payment of accounts</u> noted</p> <p><u>Approve payment of outstanding accounts</u> Proposed Cllr Ing, seconded Cllr Carrington all in favour and AGREED to approve.</p> <p><u>Amounts paid in</u> noted</p>	
<p>17/0113</p> <p>113.1</p> <p>113.2</p> <p>113.3</p> <p>113.4</p>	<p>RECENT CORRESPONDENCE</p> <p><u>Circulation file</u> available on request</p> <p><u>Village Society</u> – confirmation that Chivers pump at Recreation Ground and notice board will be included on Parish Council asset register and insurance</p> <p><u>Friends of Histon & Impington Recreation</u> – details of Flaming Half & Quarter June Marathon Sunday 3 June. Road closure applied for</p> <p><u>SCDC support offer for Neighbourhood Plans</u>. Additional invitation to sign up to the new Memorandum of Understanding for Neighbourhood Plans. Forwarded to Neighbourhood Plan Group</p>	<p>NP Group</p>
<p>17/114</p> <p>114.1</p> <p>114.2</p>	<p>OTHER MATTERS</p> <p>PRESENTATION: Cllr Lina Joseph – the role of the South Cambs Area Champion (as appointed by Communities and Partnership Committee). See item 107.</p> <p>To consider Ways of Working 2018 (Appx 5). Discussion paper provided in advance to facilitate debate. Clerks were broadly supportive of suggestions and in some cases were leading on them. Any changes finally approved to be put forward for new Council in 2018. Items raised:</p> <ul style="list-style-type: none"> • Training for staff and Councillors should be emphasised but the focus should be on outcomes not CPD points. All should be made aware of the expectations. • Training needs and opportunities should be identified by clerks – could be professionally provided (CAPALC, LCPAS, CCVS), or internal – staff or experienced Councillors. Needs to be relevant to what the Council wants to achieve, and show how to think in different ways • Possible subjects could include mechanisms for delivering services locally • Learning from each other to be encouraged, helping each other to be able to contribute more – constructive criticism should be welcomed as well as praise • Taking benefit from experience and training of office staff • Some support for Committee Chair meetings to broaden workload understanding and discuss at the early stages of thought development – but avoiding any perception of behind closed door discussion • Some question as to whether verbal reports should be re-introduced at meetings – written reports had led to some dilution on debate – more radical suggestions include video/record meetings • Idea for Committees to lead a discussion session at Full Council once a year • Voting on Committee recommendations requires full understanding before decision reached – although Committees should be trusted to carry out their work • Some nervousness at suggested Committee frequency changes and introduction of scheduled workshops. Members encouraged to consider whether Committee meetings were adding value and review the actual decisions made in recent years 	

114.3	<ul style="list-style-type: none"> • Possibility of Sub Committee management arrangements for Recreation, Highways and Environment. Also suggestion of Chairs/Clerks of those Committees meeting and deciding what would work best for them and the Council <p>Next agenda. Chairman formally asked for an extension of 10 minutes under Standing Order 1x), All agreed</p> <p>Arrangements for Annual Parish Meeting 2018 – clerks report refers (Appx 2). Clerk recommends that, to avoid confusion, this meeting is not clerked by the Parish Council Clerk. Following full discussion agreed that if the Chair of the Parish Council was required to call the Annual Parish Meetings for 2018 these would be:</p> <ul style="list-style-type: none"> • A different date from the Annual General Meeting of the Parish Council, due 21 May. It was agreed a suitable date for the APMs was 14 May • Each APM to be held concurrently on the same night • A different venue to the Parish Council meetings – to investigate availability • Well advertised to attract good community engagement <p>Next agenda</p>	<p>Next agenda</p> <p>Next agenda</p>
17/115	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p>No website report.</p> <p><u>Next agenda (s):</u></p> <p>Ways of Working 2018 Arrangements for Annual Parish Meetings 2018 Future Employment Structure relative to Council ambition – discussions Strategic Partnership list – for Full Council</p> <p><u>Future agendas:</u></p> <p>Strategic Land or Building Acquisition / Power of Competence</p>	
17/116	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Next Full Council Monday 19th March 2018 7.30pm – Recreation Centre, Recreation Ground, New Road, Impington</p>	
	<p>Meeting closed 9:40pm</p>	