

## Finance, Legal and Administration Committee Minutes

Membership: 5 + 2

Quorum: 3

Appendices: 4

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Denis Payne (Chairman), Brian Ing, Neil Davies, David Jenkins (in part) Clerk: Angela Young; RFO: Lynda Marsh Also: Dan Thorp; Briony Davies (Cambridgeshire County Council)	
F/15/029	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>  Cllrs Marston (personal), Foster (personal)	
F/15/030	<b>MEMBERS DECLARATIONS OF INTERESTS</b>  <b>To receive</b> declarations of pecuniary interest from Councillors <b>on items on the agenda</b> – None declared <b>To receive</b> written requests for dispensations for disclosable pecuniary interests (if any) – None declared <b>To grant</b> any requests for dispensation as appropriate – None requested	
F/15/031	<b>PUBLIC PARTICIPATION</b>  Chair brought forward <u>Item 035.1 Cambs County Council – Opportunities for Working Together</u> Standing Orders were suspended. Dan Thorp provided a paper setting out the County Council position following financial constraints placing pressure on services. The County Council welcomed the chance to discuss innovative ways for them to work with Parish Councils to look at ways local communities can achieve more with their support. Briony Davies was writing up case studies to assist this work. Discussion followed on: <ul style="list-style-type: none"> <li>• Volunteer work in Histon and Impington, sometimes facilitated by the Parish Council</li> <li>• Young people's support – youth mental health issues</li> <li>• Older people's services – possible additional County Council support for existing Older Persons Coordinator – could be achieved quite quickly</li> <li>• Promotion of healthy lifestyles – focus on what reduces or delays spending</li> <li>• Need to identify efficiencies, not just transfer of services – reduction of future demand is key. Parish Council cannot match County Council level of spend</li> <li>• Duplication of services by County Council and South Cambs District Council. Need for County Council to look at appropriate partners</li> <li>• Funding capping issues</li> <li>• Support for Community Health Champion idea</li> <li>• Start Up Programme grant funding, seed core funding</li> <li>• Possible link ups with other volunteers in Histon &amp; Impington e.g. Friends of The Rec</li> <li>• Viability of schemes for trials in various village sizes; cluster options. Dan Thorp intended to look into optimum size</li> <li>• Community Interest Trusts as a mechanism</li> <li>• Self-Healing ideas such as current PCSO role, after work clubs</li> <li>• Dual work e.g. IVC Canteen/ Meals on Wheels; Community Room or Care Home interaction/Time banking</li> <li>• Local level of input e.g. highways re-instatement by utility companies; return to letters sent on behalf of County Council to residents re. overhanging trees etc.</li> </ul> <p>Dan Thorp confirmed the overall aim was to decrease the demand on safety net services and felt there were a lot of opportunities in Histon &amp; Impington to build on that Noted Dan Thorp would continue to look at opportunities with Cllrs Payne and Jenkins. Any issues identified would need to remain as County Council statutory responsibilities, and fundamental highway infrastructure would need to be done properly</p> <ol style="list-style-type: none"> <li>1. Strengthening and deepening support for Older People</li> <li>2. Promoting healthy lifestyles</li> <li>3. Community Infrastructure</li> <li>4. Youth (especially mental health)</li> </ol> <p>Dan Thorp and Briony Davies would remain single point of contact for Histon &amp; Impington during the process, and suggestions under these 4 areas would be put together before the January meeting.</p>	<b>January Full Council</b>

	Cllr Davies to liaise with Briony Davies on current volunteer work in Histon & Impington. Standing Orders re-instated. Cllr Jenkins, David Thorp and Briony Davies left meeting <b>Agreed</b> as discussion at very early stage, no website communication appropriate	
F/15/032	<b>APPROVE MINUTES OF THE MEETING HELD 12<sup>th</sup> October 2015</b> All <b>agreed</b> Chairman to sign minutes as a true record	
F/15/033	<b>MATTERS ARISING – from those minutes</b> <u>Action List</u> : provided to all and accepted ( <b>Appx 1</b> ) Discussion on: 033.1 <u>Item 15/025.1 Insurance Fidelity</u> Premium too high. Signatures to be changed for Cambridge Building Society	
F/15/034	<b>TO ACCEPT/REVIEW</b> 034.1 <b>Clerks Report</b> provided to all and accepted ( <b>Appx 2</b> ). <u>IT Photocopier</u> quotes for upgrade to be reviewed by Clerk and recommendation made to Council	<b>Full Council</b>
F/15/035	<b>OTHER MATTERS</b> 035.1 <u>Dan Thorp, Cambs County Council</u> – presenting on Parish/County opportunities for working together. Item taken under Public Participation (item 031.1) 035.2 <u>County and District Councillors'</u> input re devolved services. No added input 035.3 <u>Feedback on Annual Plans</u> all four area had updated Annual Plans (Highways, Environment, Recreation, Youth) 035.4 <u>5 Year Plan</u> process for recommendation on Precept level to Full Council by February 2016. Cllr Payne and RFO had provided a percentage increase paper. Discussion on any possible changes to tax base regarding likely development. Most recent results from ongoing Parish Council budget consultation shared, not yet necessarily representative. <b>Agreed</b> to treat Neighbourhood Plan expenditure as a Capital Project as grant funding could not be guaranteed. Cllrs Ing and Davies would advise on informed estimated capital budget figures for Community Facilities. No revenue costs likely. Clerk to check with SCDC on budget levels for Election costs. Members reviewed suggested levels for Finance and Administration. Figures to be supplied for salaries on a per Committee basis. Cllr Payne and Clerk to work on final recommendations to be reviewed at Committee 11 <sup>th</sup> January 2016, for recommendation on Precept level to Full Council January 2016	<b>Full Council</b>  <b>BSI/NSD</b>  <b>DWP</b>
F/15/036	<b>DATE OF NEXT MEETING</b> Next scheduled meeting <b>Monday 11<sup>th</sup> January 2016</b>	
F/15/037	<b>How to communicate meeting discussions/decision and to request items for next agenda(s):</b>  No website article for this meeting	
	<b>Meeting Closed: 9.25 p.m.</b> <b>Appendices Attached:</b>  <b>Appendix 1: Action List</b> <b>Appendix 2: Clerk's Report</b>	