

Finance, Legal and Administration Committee Minutes

Membership: 5 + 2

Quorum: 3

Appendices: 2

Agenda No:	Present: Cllrs: Denis Payne (Chairman), Brian Ing, Neil Davies, Derek Marston Clerk: Angela Young; RFO: Lynda Marsh Also: Ashley Gordon	
F/15/038	TO RECEIVE APOLOGIES FOR ABSENCE Cllr Foster (personal)	
F/15/039	MEMBERS DECLARATIONS OF INTERESTS To receive declarations of pecuniary interest from Councillors on items on the agenda – None declared To receive written requests for dispensations for disclosable pecuniary interests (if any) – None declared To grant any requests for dispensation as appropriate – None requested	
F/15/040	PUBLIC PARTICIPATION No issues raised	
F/15/041	APPROVE MINUTES OF THE MEETING HELD 14th December 2015 Deferred to next meeting	
F/15/042	MATTERS ARISING – from recent meetings Deferred to next agenda	
F/15/043	TO REVIEW QUARTERLY FINANCE REPORT Quarterly Finance Report (Appx 1) <u>Income</u> largely on track. Cricket and football fixtures down, unexpected £1500 from Apprentice grant and £500 from Sustainability Group received. Level of Burial Ground income had increased since last quarter. Recreation Committee requested to look at their marketing plan for sports users for next year. Accepted. <u>Expenditure</u> RFO Mrs Marsh went through items, with no areas of concern. Noted increase in insurance payments to cover new activities; Year End Reversals not helpful for quarterly reports; need for maintenance Specific Reserve for Environment Committee in future instead of annual budgeting for work not always required. Each Committee had received a quarterly report and been asked to review underspend for the last quarter. Accepted	Full Council
F/15/044	TO SET RECOMMENDED PRECEPT REQUEST 2016-17 for Full Council due January 2016 Request to be with SCDC by 2 February 2016. Cllr Payne supplied a 2 part report (Appx 2 as edited): Council Tax Consultation 16-17 Results and Precept 16-17 <u>Council Tax Consultation</u> – paper accepted, including recommendations that Council should: 1. Note: a. The positive support for the Parish Council to do more, and for spending increases on young people, older people, environment and highways. b. The position on recreation, where there is an indication for a spending reduction c. The support for Council Tax increases, with 60% supporting “up to £6 per year” or “whatever it takes”; but recognising also that 15% were against any increase d. That 42 of the respondents were interested in helping the Parish Council either on an ad-hoc basis, as a committee member or as a Councillor	

	<p>2. Commit to an annual consultation of this nature. We got useful feedback, we've set a precedent, we have a community that is more aware of the issues, "<i>no taxation without representation</i>"</p> <p>3. Ensure that the results (in the form of this paper) are published on the website</p> <p>4. Follow up with those who offered to assist the Council, and specifically those interested in standing for Council</p> <p>5. Complete the analysis of the comments/feedback, and respond as appropriate</p> <p>Suggestion that future consultations should include information box on current spend items</p> <p><u>Precept 2016-17</u> Noted County Council indicated they were not going to raise the optional 2% on precept for social care. Noting the assumptions made on Parish Council spending, and the outcome of the consultation, it was felt any increase above 2% was not appropriate in the current climate. Noted 2% increase indicated up to a £24,500 payment into reserves on figures provided.</p> <p>Recommendation from Cllr Payne:</p> <ol style="list-style-type: none"> 1. That the plans for capital spend be noted, but approval is to be given on a case by case basis after a detailed submission. FLA Committee to have final responsibility for determining the source of funding. 2. That Council Tax rates continue to be equal for the two Parishes 3. That the Council Tax rate should be increased by 2%, giving a precept of £304,134. Noting that this gives a Band D rate of £93.02, an increase of £1.84 (3½p per week for a Band D household, and similarly being £1.22 a year/2½p per week for Band A; and £3.68 a year/7p per week for Band H) <p>Proposed Cllr Ing, seconded Cllr Marston all in favour for both recommendations, and <u>AGREED</u></p> <p>Proposed Cllr Ing, seconded Cllr Davies all in favour and <u>AGREED</u> that once precept level approved, budgets for each Committee can be taken as approved. Unspent budgets yet to be used at end March 2016 would come back to Finance, Legal & Administration with any requests</p>	
F/15/045	<p>DATE OF NEXT MEETING</p> <p>Next scheduled meeting Monday 4th April 2016</p>	
F/15/046	<p>How to communicate meeting discussions/decision and to request items for next agenda(s):</p> <p>No communication. Website article to be published advising precept to be set at Full Council 18th January 2016</p>	
	<p>Meeting Closed: 8.35 p.m.</p> <p>Appendices Attached:</p> <p>Appendix 1: Quarterly Finance Report</p> <p>Appendix 2: Precept Report</p>	