

Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 15th February 2016 7.30 p.m.

3 Appendices attached

Full Council Minutes

Agenda No:	Action/ Power
Present: Cllrs: David Jenkins (Chair), Hooda Abdullah, Andrew Butcher, Aga Cahn, Marian Cleaver, Neil Davies, Cedric Foster, Christine Hertoghe (in part), Brian Ing, Derek Marston, Pene Nudds, Denis Payne, Josephine Teague Also: Cty Cllr Mason (in part) Clerk: Angela Young	
15/119 APOLOGIES FOR ABSENCE Cllrs: Ashley Gordon (work), David Legge (personal), Ruth Moulder (personal), Edd Stonham (personal), Nick Wood (personal)	
15/120 DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda <i>None</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i> Cllr Jenkins declared a non-pecuniary interest under item 128.5 re social care funding as a County Councillor	
15/121 DATE(S) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
15/122 PUBLIC PARTICIPATION No matters to address the Council	
15/123 TO APPROVE minutes of the Meeting held 18th January 2016 Prop Cllr Foster, sec Cllr Marston all in favour AGREED to accept as true record of meeting	
15/124 MATTERS ARISING FROM PREVIOUS MEETING <u>Actions List (Appx 1)</u> copied to all and accepted. Further discussion on: <u>Item 083.2 Safety and Security Plan</u> Cllr Ing reminded of need for volunteers to take this forward <u>Item 083.3 Emergency Plan</u> Next agenda <u>Item 099.1-111 Cty Cllr Jenkins</u> still to provide feedback on queries on Payback Scheme (inclusion of planting scheme), guided bus works and graffiti	Next agenda JDJ
15/125 CO-OPTION TO COMMITTEES Prop Cllr Ing, seconded Cllr Marston, all in favour to co-opt Cllr Ashley Gordon to Finance, Legal & Admin Committee and Environment Committee. Members were reminded of Parish Council elections due in May, with 11 Histon seats and 8 Impington seats to fill	
15/126 TO RECEIVE REPORTS 126.1 <u>Monthly reports from County and District Councillors</u> County Cllrs and District Cllrs Reports: <u>County Council</u> written report by Cllr Jenkins provided covering: General Purposes Committee; Children and Young People; Highways and Community infrastructure; Consultations; Primary school capacity issues; local meetings attended. Cty Cllr Mason reported on: <u>Flooding Issues</u> increase in local level of schemes agreed; update on Histon & Impington Surface Water Management Plan with a report from Brian Heffernan due for report at Planning Committee 16 February. <u>Village Green Street Lighting</u> Concerns raised over work carried out. Cllr Mason to assist Clerk in ensuring easement	MJM

	<p>complied with and any necessary re-instatement carried out correctly. Further discussion: <u>2% additional Council Tax decision</u> due 16 February; <u>Uniting Care Partnership</u> monitoring work on-going; <u>Primary Schools Update</u> following views from members, agreed to invite Cllr Count to Planning Committee or to meet a group of Councillors, up to date pupil roll information to be requested for projections. Members keen to work with the County Council on designing the planed consultation to best ensure it delivered solutions; <u>Working Together</u> meeting between County Council and Parish Council members to look at working more closely together had led into the Older Persons Workshop held 9 February. To be followed up with County officers later in February; <u>Guided Busway closure over weekend</u> Noted local businesses had not been advised; area in front of crossing keepers hut used for this work required re-instatement. Cllr Jenkins agreed to contact Campbell Ross-Bain to rectify</p> <p>District Council report provided by Cllr Stonham covering: Revised SCDC funding; Northstowe meeting cancelled; Boundary Commission Review. Additional discussion on: <u>City Council Board</u> Cllr Manning had stood down, replaced by Cllr Burkett; <u>Planning Department</u> Noted concern over service and lack of communication issues recently experienced. Dist Cllrs urged to support the position. Members noted useful response on previous queries raised at January meeting by Dist Cllr Cross</p>	<p>Planning Committee</p>
126.2	<p><u>Clerk's Report (Pg 1 & 2) (Appx 2)</u> provided to all and accepted. Further discussion on: <u>Supplementary costs of cricket net project</u> Noted legal requirements for contaminated material and need to consider for all major developments. Appointment of a Project Manager had helped resolve the issues quickly and efficiently; <u>Elections in May</u> details of timetable to be circulated to all and made available for HINews.</p>	<p>JDJ</p>
126.3	<p><u>Chairman's Report (Appx 3)</u> provided to all and accepted. Further discussion on: <u>Doctors Close footpath</u> concerns over disrepair. Highways Committee instructed to form a policy:</p> <ul style="list-style-type: none"> • What are our footpaths? • How do people get round the village? • Which ones are we looking after? <p><u>April Full Council</u> ideas encouraged for format. Suggestion for workshop on how the Parish Council can increase its influence in the villages. In view of election in May could only be seen as an exploration of ideas, not a commitment</p> <p><u>APM 16th May</u> ideas for speaker welcomed, all ideas to Clerk and Chair</p> <p><u>Council Structure Ideas</u> An informal paper had been submitted, not an agenda item. Discussion led to agreement may benefit from an environment workshop. Note made to schedule from June</p>	<p>Highways Comm</p>
126.4	<p><u>Other Committee Chair Reports/Items for Decision</u></p> <p><u>Employment Committee</u> now postponed to 26 February 2016</p> <p><u>Environment Committee</u> next meeting due 23 February. <u>Homefield Park Estate Railings</u>. Confirmation that order for works in hand; work likely in Autumn 2016</p>	
126.5	<p><u>Any Working Group/Task & Finish Group Reports</u></p> <p><u>Public Art Working Party</u> meeting to be called w/c 15th June 2016. <u>Glazed Pavilion</u> architects currently dealing with SCDC Planning Department and efforts being made towards a promotion tie up. Only 2 sites met necessary criteria, Homefield Park and Manor Field, with Manor Field excluded by structural engineers; <u>BT Phone Box</u> in Milton Road now owned by Parish Council. Clerk to investigate opportunities for restoration</p> <p><u>Neighbourhood Plan Task & Finish</u> meeting held 2 February 2016. Proposals due at Full Council March 2016. Clarified that anything published bore no weight until plan adopted</p> <p><u>Youth Task and Finish</u> membership of Task and Finish group confirmed as Cllrs Abdullah, Butcher, Woods and Clerk A Young. Cllr Abdullah reported on meeting with County Officers re employment and management of youth provision follow up meeting due 4 March 2016, following which first Task and Finish meeting was planned</p>	
15/127	<p>TO ACCEPT COMMITTEE REPORTS note actions and agree</p>	
127.1	<p><u>Recreation Committee</u> draft minutes of the meeting held 25th January provided to all and accepted. Next meeting due 29 February</p>	
127.2	<p><u>Planning Committee</u> draft minutes 26 January provided to all and accepted. Next meetings due 16th February, 1 March, 15 March</p>	
127.3	<p><u>Highways Committee</u> draft minutes 4 February provided to all and accepted. Next meeting due 21 April</p>	

15/128	TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 3 Pgs 3- 4)	
128.1	<u>Finance, Legal and Administration Committee</u> draft minutes 11 January provided to all and accepted. Next meeting due 11 April. Noted Youth funding now falls under Finance, Legal and Admin Committee	
128.2	<u>Delegated payment of accounts</u> noted (Appx 2) Clerk's Report	
128.3	<u>Approve payment of outstanding accounts (Appx 2)</u> Clerk's Report. Prop Cllr Ing, sec Cllr Foster, all in favour and AGREED to approve. Bank reconciliation item was noted.	
128.4	<u>Amounts paid in</u> noted	
128.5	To Confirm letter to Cambs County Council in support of raising additional funding by the levy of an additional 2% to maintain an adequate social care programme in Cambridgeshire. Cllr Jenkins declared an interest and left the meeting. Cllr Foster took Chair. All in favour to send letter to County Council for 16 th February meeting, clearly stating decision made in absence of Cty Cllr Jenkins. Cllr Jenkins returned to meeting and Chair	
15/129	RECENT CORRESPONDENCE	
129.1	<u>Circulation file</u> available on request	
129.2	<u>Executive Principal of Cambridge Primary Education Trust</u> re Clay Farm Primary School – Bid successful	
129.3	<u>Village Society AGM</u> thanks to Parish Council for Cllr Foster's presentation	
129.4	<u>Other Correspondence</u> none	
15/130	HOW TO COMMUNICATE FEBRUARY FULL COUNCIL MEETING and to REQUEST MATTERS FOR NEXT AGENDA	
	Review of meeting decisions for communication by report on website: Agreed to publish decision on letter to County Council re additional 2% Council tax, and to highlight Election details	
15/131	Next Full Council: Histon & Impington Parish Council	
	Monday 21 March 2016 7.30pm – Recreation Centre, Recreation Ground, New Rd, Impington	
	Meeting closed 8.39pm	
	Appendices Attached: Appx 1 – Action List Appx 2 – Clerk's Report Appx 3 – Chair's Report	