

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 15th August 2016, 7.00pm**

6 Appendices attached

Full Council Minutes

Agenda No:	Action/ Power
Present: Cllrs: David Jenkins (Chair), Andy Butcher, Marian Cleaver, Steve Carrington, Neil Davies, Elaine Farrell, Christine Hertoghe (in-part), Brian Ing, Pene Nudds, Denis Payne, Edd Stonham Cty Cllr Mason, Dist Cllr Cross Clerk: Angela Young; Also Lynda Marsh	
16/067 APOLOGIES FOR ABSENCE Cllrs: Aga Cahn (personal), Tim Ewbank (personal), Cedric Foster (personal), Ashley Gordon (personal), Simon Jocelyn (personal), David Legge (personal), Josephine Teague (personal), Nick Wood (personal)	
16/068 DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda – <i>None</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i>	
16/069 DATE(s) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
16/070 PUBLIC PARTICIPATION No questions raised	
16/071 TO APPROVE minutes of the Meeting held 18th July 2016 Proposed Cllr Farrell, seconded Cllr Ing, all in favour to accept as a true record of the meeting	
16/072 MATTERS ARISING FROM PREVIOUS MEETING <u>Actions List (Appx 1)</u> copied to all and accepted. Further discussion on: <u>Public Art Working Party</u> had met 21 July. Notes to Environment Committee 13 September 2016. Recommendation for £200 funding for “Quacky Races” to be considered at Committee. Full Council advised minded to approve. Need for Public Art Strategy stressed. Existing strategy to be reviewed at Environment Committee and altered to suit <u>Graffiti Boards Working Party</u> members progressing siting of boards, funding will be required. Environment Committee 13 September for any decision	Environment Committee
16/073 TO AGREE CO OPTION TO COUNCIL Agreed to confirm co-option of Cllr Carrington to Community Park Working Party Agreed to confirm co-option of Cllr Legge to Highways Committee Agree co-option Planning Committee (1 vacancy). No volunteers. Next agenda Agree co-option to Public Art Working Party (Cllr Foster has stepped down). No further action	September Agenda
16/074 074.1 TO RECEIVE REPORTS County Council written report received from Cty Cllr Jenkins covering various County Committees attended; City Deal. Additional discussion on: <u>City Deal</u> Cty Cllr Mason reported on Liaison Forum discussion. Parish Council would be looking at consultation response at next Full Council meeting. Highways Committee to prepare draft response. District Council No written report received. CEO Jean Hunter had tendered resignation, no news on replacement as yet	Highways Committee/ September Agenda

074.2	Clerk's Report (Pg 1 - 2) (Appx 2) accepted. Additional discussion: Clerk gave verbal report on networking event covering: Devolution; Housing and Planning Act 2016; Grant round up. Noted new email address councilchat@hisimp.net to include all staff	September agenda
074.3	Chairman's Report (Appx 3) accepted. Additional discussion on: <u>County Council Engagement</u> Noting meeting due 16 August with Stephen Conrad, CCC. Cty Cllr Mason wished to publically state his position as being against development on the Green Belt. As Cty Cllr for Histon, Impington and Cottenham he had not been consulted on any proposals coming forward from County Council for Histon & Impington and was dissatisfied where sites previously rejected at the public inquiry were subsequently put in for development. He stressed the need for a report on all discussions to come back to Full Council <u>Drainage Working Party</u> Cty Cllr Mason outlined discussion at meeting held with South Cambs District Council officers and plans to move forward with a plan for the Village Green. Cty Cllr Mason investigating grant funding available. Next agenda for report <u>Welcome Book</u> All Councillors to receive electronic copy for input and comment	
16/075	TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2 Pgs 3 & 4)	
075.1	<u>Delegated payment of accounts</u> noted	
075.2	<u>Approve payment of outstanding accounts</u> Proposed Cllr Ing, seconded Cllr Payne all in favour and AGREED to approve	
075.3	<u>Amounts paid in</u> noted	
075.4	<u>Allotment Rents</u> 2017-18 and procedure for review of rules (Appx 2). Noting rule covering banning use of carpet or underlay at Gatehouse Road required, already a rule at Glebe Way. Rise of 20% taking all rents to £12 per annum, then percentage rise every year. Proposed Cllr Nudds, Seconded Cllr Farrell all in favour and agreed . Suggestions for additional changes to rules are to be received by 30 August 2016	
16/076	RECENT CORRESPONDENCE	
076.1	<u>Circulation file</u> available for all	
076.2	<u>Other Correspondence</u> none received	
16/077	OTHER MATTERS	
077.1	Neighbourhood Plan update received (Appx 4) Cllr Jenkins confirmed focus groups and telephone interviews now complete, with questionnaire to be delivered in September. Newsletter article will act as reminder for respondents. 50% plus response rate hoped for. Grateful thanks to newsletter delivery team for agreeing to deliver questionnaires	
077.2	To Agree response to County Council Consultation on Devolution (Appx 5) With thanks to Cllr Payne for his work put in, proposed Cllr Ing, seconded Cllr Davies all in favour to accept and submit Cllr Hertoghe arrived at this point	
077.3	RESOLUTION: "Histon & Impington Parish Council agree that: a) <i>The Council enter into the Heads of Terms (version PG79772 dated 29 July 2016 attached being a non-binding legal agreement) for a Tripartite agreement on the Milton Road site between the landowners, the purchasers Flagship Homes and Histon & Impington Parish Council.</i> b) <i>The Council will contribute 50% of the cost of traffic/ access and drainage site investigation costs on the Milton Road site up to a maximum of £7500 with Flagship Homes funding the other half.</i> c) <i>The Community Park Working Party initiates a selection process on the choice of a solicitor to act for the Parish Council which expects to be an party to a potential purchase contract between Flagship Homes and the landowners of the Milton Road site. A decision of the choice of solicitor will be made in consultation with Chair of the Parish Council Finance Legal and Administration Committee ' Prop Cllr Davies</i> Paper provided to all (Appx 6). Cllr Ing spoke to paper Amendments agreed to: a) Subject to final checks and wording by Cllrs Payne and Ing. Clerk to sign as Proper Officer c) A decision of the choice of solicitor will be made " by the Clerk " in consultation with	

	Chair of the Parish Council Finance Legal and Administration Committee. Proposed Cllr Davies, seconded Cllr Ing all in favour and agreed as amended	
16/078	<p>HOW TO COMMUNICATE MEETING DECISION AND MATTERS FOR NEXT AGENDA</p> <p>Website: Quacky Races Enventure report on Neighbourhood Plan would be reported separately on website</p> <p>Next agenda/s: Data Protection Issues City Deal Formation of Timebanking Task & Finish Group Policy Review including Financial Regulations and Standing Orders</p>	
16/079	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Next Full Council Monday 19th September 2016 – Recreation Centre, Recreation Ground, New Road, Impington</p>	
	<p>Meeting closed 7.52pm</p> <p>Appendices Attached: Appx 1 – Action List Appx 2 – Clerk’s Report Appx 3 – Chair’s Report Appx 4 – Neighbourhood Plan Appx 5 – CCC Devolution Response Appx 6 – Paper on Resolution and Heads of Terms</p>	

DRAFT