

**Minutes of the Meeting held of Histon & Impington Parish Council  
Community Room, Histon & Impington Recreation Ground, New Road, Impington  
Monday 18<sup>th</sup> April 2016 7.30 p.m.**

**3 Appendices attached**

# Full Council Minutes

| <b>Agenda No:</b>   | <b>Action/ Power</b>    |
|---|-------------------------|
| Present: <b>Cllrs:</b> David Jenkins (Chair), Hooda Abdullah, Andrew Butcher, Marian Cleaver, Neil Davies, Cedric Foster, Christine Hertoghe, Brian Ing, David Legge, Derek Marston, Pene Nudds, Denis Payne, Edd Stonham, Nick Wood<br>Dist Cllr Cross; 2 members of public<br><br>Clerk: Angela Young   |                         |
| 16/001<br><b>APOLOGIES FOR ABSENCE</b><br><br>Cllrs: Aga Cahn (personal), Ashley Gordon (work), Ruth Moulder (Council Business), Josephine Teague (personal)      Cty Cllr Mason<br><br>A minute's silence was observed following the passing of Steve Wilkinson, member and Chairman of Histon Parish Council from 1976 to 2001. Cllr Jenkins spoke warmly of his great influence on the Parish Council and the community during this time and his special place in the memory of many, with his pleasantly old-fashioned approach to life   |                         |
| 16/002<br><b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b><br><br>a) Declarations of pecuniary interest from Councillors on items on the agenda<br><i>Cllr Foster item 009.3 Expenses Claim</i><br>b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i><br>c) Any new requests for dispensations – <i>None</i>  |                         |
| 16/003<br><b>DATE(S) OF NEXT COMMITTEE MEETINGS</b><br><br>Available on website <a href="http://www.hisimp.net">www.hisimp.net</a>  |                         |
| 16/004<br><b>PUBLIC PARTICIPATION</b><br><br>Chairman welcomed 2 residents elected to Parish Council to take seats from 9 <sup>th</sup> May, Steve Carrington and Elaine Farrell. No matters raised   |                         |
| 16/005<br><b>TO APPROVE minutes of the Meeting held 21<sup>st</sup> March 2016</b><br><br>Prop Cllr Abdullah, sec Cllr Davies, all in favour <b>AGREED</b> to <b>accept</b> as true record of meeting   |                         |
| 16/006<br><b>MATTERS ARISING FROM PREVIOUS MEETING</b><br><br><u>Actions List (Appx 1)</u> copied to all and accepted. Further discussion on:<br><u>Item 099.1 – 111 County Council Feedback</u> Cty Cllr Jenkins had met Campbell Ross-Bain to discuss issues surrounding graffiti and Community Payback scheme. No outcome. Cty Cllr Jenkins agreed to arrange a meeting of Campbell Ross-Bain with Cllr Nudds to discuss concerns over Guided Busway works including Planting Management Plan<br><u>Item 15/126.1 Street Lighting The Green</u> Meeting still not arranged. Cty Cllrs to press for date. Other works now near completion on Green showed at least one column to be inappropriately sited | <b>Cty Cllr Jenkins</b> |
| 16/007<br>007.1<br><b>TO RECEIVE REPORTS</b><br><br><u>Monthly reports from County and District Councillors</u><br><b>County Cllrs and District Cllrs Reports:</b> <b>County Council</b> written report by Cllr Jenkins provided covering: Full Council meeting; Committee meetings; Consultations; Local Matters; Upcoming meetings<br>Discussion followed on:<br><u>Bus Transfers</u> Cllr Jenkins confirmed he had requested action on better signage for transfers from Citi 8 to Addenbrooke's hospital<br><u>New Road TRO (Double Yellow Lines)</u> had been signed off by County Council. No   |                         |

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|        | timescales yet available. Highways Committee are asked to consider management of any likely outcome<br><b>District Council</b> No written report this month. District Cllrs reported verbally on:<br><b>Full Council</b> has agreed to resubmit the Local Plan<br><b>Devolution</b> on-going discussions<br><b>Clerk's Report (Pg 1 &amp; 2) (Appx 2)</b> provided to all and accepted, including additional accounts page. Further discussion on:<br><b>Uncontested Election</b> Power of Competence was now an option for the Parish Council due to percentage elected. Paper to follow   | <b>Highways Committee</b> |
| 007.2  |   | <b>June agenda</b>        |
| 007.3  | <b>Chairman's Report (Appx 3)</b> provided to all and accepted. Further discussion on:<br><b>Community Connections</b> a scheme to give Councils "extra tools" to do more in their communities<br><b>Highways Services Contract</b> Clarification that members were nervous about the proposals with little definitive information on what was likely to be handed over<br><b>Station Area</b> The 3 parties had signed agreement, meetings with SCDC Planners arranged<br><b>Surface Water Management</b> Concerns voiced by Cllr Abdullah noted, with view that any programme should not be funded at the expense of building in the Green Belt   |                           |
| 007.4  | <b>Any Other Committee Chair Reports</b><br><b>Highways Committee</b> next meeting due 21 <sup>st</sup> April 2016. Workshop 14 <sup>th</sup> April 2016<br><b>Recreation Committee</b> next meeting due 6 <sup>th</sup> June 2016<br><b>Employment Committee</b> next meeting due 27 <sup>th</sup> May 2016  |                           |
| 007.5  | <b>Any Working Party/Task &amp; Finish Reports</b><br><b>Community Park Project Working Party</b> meeting held 7 <sup>th</sup> April 2016. Informal briefing due<br><b>Public Art Working Party</b> meeting held 22 <sup>nd</sup> March 2016 – reported to Environment Committee, next meeting due 5 <sup>th</sup> May 2016.<br><b>Neighbourhood Plan Steering Group Task &amp; Finish/Core Group</b> reports to Full Council<br><b>MOTION: "Appointment of an Engagement Partner be delegated to the Clerk in consultation with the Full Council members and the Neighbourhood Plan Group having seen the relevant candidates and considering advice from Peter Gilheany"</b><br>Proposed Cllr Jenkins<br>Update on expenditure agreed at March meeting. Document provided attached to Chair's Report. Following discussion Cllr Jenkins withdrew motion. Proposed Cllr Davies, seconded Cllr Marston that an Extra Ordinary Meeting be called 28 <sup>th</sup> April to invite 3 candidates for Engagement partner to present to Full Council, including prices, for decision by that meeting. 8 in favour, 3 against. 2 abstentions. <b>AGREED</b><br>Cllr Ing requested full participation by the Neighbourhood Plan Steering Group<br>Cllr Davies enquired of plans to carry out a housing needs survey. Cllr Jenkins confirmed a need and that Neighbourhood Plan would initiate it if no-one else took it on.<br><b>Youth Task &amp; Finish</b> meeting held 12 April 2016. Cllr Abdullah reported on investigatory meetings with the Church, Waterbeach Action for Youth and Impington Village College. Proposal paper to be prepared on youth work going forward. Cllr Abdullah confirmed a willingness to continue as Youth Liaison Officer and Task & Finish member at end of term on Parish Council in May<br><b>Newsletter Editorial Task &amp; Finish</b> meeting due 26 <sup>th</sup> April 2016, final deadline for copy 20 <sup>th</sup> May 2016. All ideas for content to Clerk by 26 <sup>th</sup> April. Annual report would form part of copy |                           |
| 16/008 | <b>TO ACCEPT COMMITTEE REPORTS note actions and agree</b>   |                           |
| 008.1  | <b>Environment Committee</b> draft minutes 5 <sup>th</sup> April 2016 provided to all and accepted. Next meeting due 31 <sup>st</sup> May   |                           |
| 008.2  | <b>Planning Committee</b> draft minutes 29 <sup>th</sup> March, 12 <sup>th</sup> April provided to all and accepted. Next meetings due 26 <sup>th</sup> April, 10 <sup>th</sup> May 2016.<br>Julie Ayre SCC due to visit members 26 <sup>th</sup> April. Cllr Nudds request special vigilance at Planning Committee for loss of trees in neighbouring properties as a result of planning applications granted by SCDC. Possibility of a standard condition request to cover this raised   |                           |
| 16/009 | <b>TO RECEIVE FINANCE &amp; ADMINISTRATION REPORT (Appx 3 Pgs 3- 4)</b>   |                           |
| 009.1  | <b>Finance, Legal and Administration Committee</b> draft minutes 11 <sup>th</sup> April provided to all and accepted. Next meeting due 13 <sup>th</sup> June 2016   |                           |
| 009.2  | <b>Delegated payment of accounts</b> Cllr Foster declared a pecuniary interest and left the meeting. Noted ( <b>Appx 2</b> ) Clerk's Report   |                           |



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|        | <p>Details of retiring members and their contribution to the community over several years<br/>Little Histon Station details once all agreed and any purchase made</p> <p>Next Agenda:<br/>Election of Chairman</p>   |  |
| 16/012 | <p><b>Next Full Council: Histon &amp; Impington Parish Council</b></p> <p><b>Monday 16<sup>th</sup> May</b> – Recreation Centre, Recreation Ground, New Rd, Impington<br/><b>Annual Parish Meetings 7pm followed by Annual General Meeting</b></p> <p>Cllr Payne ended the meeting with a tribute to Steve Wilkinson. As Chair of Histon Parish Council, Steve Wilkinson ended each meeting with a quotation usually from Chairman Mao's "Little Red Book"</p> <p>A selection of such quotes were provided to all for their enjoyment and in memory of an unforgettable much respected and well-loved member</p> <p><i>"Once all struggle is grasped, miracles are possible"</i></p> |  |
|        | <p>Meeting closed 8.40pm</p> <p><b>Appendices Attached:</b><br/><b>Appx 1 – Action List</b><br/><b>Appx 2 – Clerk's Report</b><br/><b>Appx 3 – Chair's Report</b></p>  |  |

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