Minutes of the Meeting held of Histon & Impington Parish Council Community Room, Histon & Impington Recreation Ground, New Road, Impington Monday 18th April 2016 7.30 p.m.

3 Appendices attached

Full Council Minutes

Agenda No:	Present: Clirs : David Jenkins (Chair), Hooda Abdullah, Andrew Butcher, Marian Cleaver, Neil Davies, Cedric Foster, Christine Hertoghe, Brian Ing, David Legge, Derek Marston, Pene Nudds, Denis Payne, Edd Stonham, Nick Wood	Action/ Power
	Dist Cllr Cross; 2 members of public Clerk: Angela Young	
16/001	APOLOGIES FOR ABSENCE	
	Cllrs: Aga Cahn (personal), Ashley Gordon (work), Ruth Moulder (Council Business), Josephine Teague (personal) Cty Cllr Mason	
	A minute's silence was observed following the passing of Steve Wilkinson, member and Chairman of Histon Parish Council from 1976 to 2001. Cllr Jenkins spoke warmly of his great influence on the Parish Council and the community during this time and his special place in the memory of many, with his pleasantly old-fashioned approach to life	
16/002	DECLARATIONS OF INTEREST AND DISPENSATIONS	
	 a) Declarations of pecuniary interest from Councillors on items on the agenda Cllr Foster item 009.3 Expenses Claim b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None 	
16/003	DATE(S) OF NEXT COMMITTEE MEETINGS	
	Available on website www.hisimp.net	
16/004	PUBLIC PARTICIPATION	
	Chairman welcomed 2 residents elected to Parish Council to take seats from 9 th May, Steve Carrington and Elaine Farrell. No matters raised	
16/005	TO APPROVE minutes of the Meeting held 21st March 2016	
	Prop Cllr Abdullah, sec Cllr Davies, all in favour AGREED to accept as true record of meeting	
16/006	MATTERS ARISING FROM PREVIOUS MEETING	
	Actions List (Appx 1) copied to all and accepted. Further discussion on: Item 099.1 – 111 County Council Feedback Cty Cllr Jenkins had met Campbell Ross-Bain to discuss issues surrounding graffiti and Community Payback scheme. No outcome. Cty Cllr Jenkins agreed to arrange a meeting of Campbell Ross-Bain with Cllr Nudds to discuss concerns over Guided Busway works including Planting Management Plan Item 15/126.1 Street Lighting The Green Meeting still not arranged. Cty Cllrs to press for date. Other works now near completion on Green showed at least one column to be inappropriately sited	Cty Cllr Jenkins
16/007	TO RECEIVE REPORTS	`
007.1	Monthly reports from County and District Councillors County Cllrs and District Cllrs Reports: County Council written report by Cllr Jenkins provided covering: Full Council meeting; Committee meetings; Consultations; Local Matters; Upcoming meetings Discussion followed on: Bus Transfers Cllr Jenkins confirmed he had requested action on better signage for transfers from Citi 8 to Addenbrooke's hospital New Road TRO (Double Yellow Lines) had been signed off by County Council. No	



	timescales yet available. Highways Committee are asked to consider management of any likely outcome	Highways Committee
	District Council No written report this month. District Cllrs reported verbally on: Full Council has agreed to resubmit the Local Plan Devolution on-going discussions	
007.2	Clerk's Report (Pg 1 & 2) (Appx 2) provided to all and accepted, including additional accounts page. Further discussion on:	
	<u>Uncontested Election</u> Power of Competence was now an option for the Parish Council due to percentage elected. Paper to follow	June agenda
007.3	<u>Chairman's Report (Appx 3)</u> provided to all and accepted. Further discussion on: <u>Community Connections</u> a scheme to give Councils "extra tools" to do more in their	
	communities <u>Highways Services Contract</u> Clarification that members were nervous about the proposals	
	with little definitive information on what was likely to be handed over Station Area The 3 parties had signed agreement, meetings with SCDC Planners arranged	
	Surface Water Management Concerns voiced by Cllr Abdullah noted, with view that any	
007.4	programme should not be funded at the expense of building in the Green Belt Any Other Committee Chair Reports	
	Highways Committee next meeting due 21 st April 2016. Workshop 14 th April 2016 Recreation Committee next meeting due 6 th June 2016	
007.5	Employment Committee next meeting due 27 th May 2016	
007.5	Any Working Party/Task & Finish Reports Community Park Project Working Party meeting held 7 th April 2016. Informal briefing due Public Art Working Party meeting held 22 nd March 2016 – reported to Environment	
	Committee, next meeting due 5 th May 2016.	
	Neighbourhood Plan Steering Group Task & Finish/Core Group reports to Full Council MOTION: "Appointment of an Engagement Partner be delegated to the Clerk in	
	consultation with the Full Council members and the Neighbourhood Plan Group having seen the relevant candidates and considering advice from Peter Gilheany"	
	Proposed Cllr Jenkins	
	Update on expenditure agreed at March meeting. Document provided attached to Chair's Report. Following discussion Cllr Jenkins withdrew motion. Proposed Cllr Davies,	
	seconded Clir Marston that an Extra Ordinary Meeting be called 28 th April to invite 3	
	candidates for Engagement partner to present to Full Council, including prices, for decision	
	by that meeting. 8 in favour, 3 against. 2 abstentions. AGREED Cllr Ing requested full participation by the Neighbourhood Plan Steering Group	
	Cllr Davies enquired of plans to carry out a housing needs survey. Cllr Jenkins confirmed a	
	need and that Neighbourhood Plan would initiate it if no-one else took it on.	
	Youth Task & Finish meeting held 12 April 2016. Cllr Abdullah reported on investigatory	
	meetings with the Church, Waterbeach Action for Youth and Impington Village College. Proposal paper to be prepared on youth work going forward. Cllr Abdullah confirmed a	
	willingness to continue as Youth Liaison Officer and Task & Finish member at end of term	
	on Parish Council in May	
	Newsletter Editorial Task & Finish meeting due 26th April 2016, final deadline for copy 20 th May 2016. All ideas for content to Clerk by 26 th April. Annual report would form part of copy	
16/008	TO ACCEPT COMMITTEE REPORTS note actions and agree	
008.1	Environment Committee draft minutes 5 th April 2016 provided to all and accepted. Next meeting due 31 st May	
008.2	Planning Committee draft minutes 29 th March, 12 th April provided to all and accepted. Next meetings due 26 th April, 10 th May 2016.	
	Julie Ayre SCC due to visit members 26 th April. Cllr Nudds request special vigilance at	
	Planning Committee for loss of trees in neighbouring properties as a result of planning	
	applications granted by SCDC. Possibility of a standard condition request to cover this raised	
16/009	TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 3 Pgs 3-4)	
009.1	Finance, Legal and Administration Committee draft minutes 11 th April provided to all and	
009.2	accepted. Next meeting due 13 th June 2016	
000.2	<u>Delegated payment of accounts</u> Cllr Foster declared a pecuniary interest and left the meeting. Noted (Appx 2) Clerk's Report	



009.3	<u>Approve payment of outstanding accounts</u> (Appx 2) Clerk's Report. Prop Cllr Davies, sec Cllr Wood, all in favour and <u>AGREED</u> to approve. Bank reconciliation item noted. Noted first half of precept received 18 th April 2016	
009.4	Amounts paid in noted	
009.5	Internal Audit Report and Appointment for further year 2016-17 noted satisfactory report	
000.0	and engagement of Max Parish for further year	
009.6	Budget Transfers for Environment Committee seasonal affected payments. Noted. £13,996 AGREED	
009.7	To Consider Donation Requests ahead of June and November half yearly review 2 requests from:	
	Methodist Church No formal application yet received. Next agenda	Next agenda
	<u>Cambs County Council</u> for funding towards Reading Scheme. Proposed Cllr Cleaver,	J
	seconded Cllr Stonham all in favour and AGREED that Histon & Impington Parish Council	
	in accordance with its powers under sections 137 and 139 of the Local Government Act	
	1972 , should incur the following expenditure which, in the opinion of the Council, is in the	
	interests of the area or its inhabitants and will benefit them in a manner commensurate with	LGA Sec 137
	the expenditure:- "to donate £200 to Cambs County Council".	
	and original to definite allowed to define the definition of the d	
	MOTION: "Histon & Impington Parish Council agrees in principle to contribute up to £500 towards the likely purchase price of £1,250 of the "Little Histon" train layout	
	with matched funding to be contributed from different sources within the	
	community. The Council recognises this unique and special layout depicting Histon	
	station at the turn of the last Century and that it could become a valued community	
	asset to provide interest and enjoyment for years to come. The Council expects that	
	information about storage and exhibiting the "Little Histon" layout will be provided	
	in the near future" Prop Cllr N S Davies	
	Cllr Davies outlined again a unique opportunity to obtain this piece of village history.	
	Following questions on:	
	- Storage and exhibition plans	
	OwnershipInsurance	
	InsuranceOther funding	
	and AGREED that Histon & Impington Parish Council in accordance with its powers under	
	sections 137 and 139 of the Local Government Act 1972, should incur the following	LGA Sec 137
	expenditure which, in the opinion of the Council, is in the interests of the area or its	LGA Sec 137
	inhabitants and will benefit them in a manner commensurate with the expenditure:- "to	
	donate up to £500 towards the purchase of the layout", with delegation to Clerk working	
	with Cllr Davies to satisfactorily resolve detail of ownership, storage and safekeeping.	
	Seconded Cllr Ing, 12 in favour, 1 abstention	
009.7	To Consider Request for additional £500 budget for Mobile Warden Scheme 2016-17.	
	£1,000 agreed to date. Noting this was likely to be an on-going requirement and was a	
	return to level seen until very recent years, when reserves had been used. Proposed Cllr	
	Cleaver, seconded Cllr Abdullah all in favour and <u>AGREED</u> to increase budget to £1,500	
	for 2016-17	
16/010	RECENT CORRESPONDENCE	
010.1	Circulation file available on request	
010.2	South Cambs District Council: Uncontested election details 5 th May 2016 received	
010.3	Histon & Impington Feast Flower Festival invitation to take part – cost implication. All	
	AGREED to spend up to £50 on display, 9-11 th July. Cllr Hertoghe agreed to arrange	LGA1972
	flowers for Parish Council	s 144
010.4	St Andrews Church organisation of EU Referendum Hustings – Thursday 9 th June	
	suggested - noted	
	Cllr Jenkins paid tribute to retiring members Hooda Abdullah, Derek Marston and Ruth	
	Moulder	
16/011	HOW TO COMMUNICATE MARCH FULL COUNCIL MEETING AND TO	
	REQUEST MATTERS FOR NEXT AGENDA	
	Website:	
	Short website article on forthcoming Annual Parish Meetings and Annual General Meeting and Guest Speaker (Rob Campbell)	



	Details of retiring members and their contribution to the community over several years Little Histon Station details once all agreed and any purchase made Next Agenda: Election of Chairman	
16/012	Next Full Council: Histon & Impington Parish Council	
	Monday 16 th May – Recreation Centre, Recreation Ground, New Rd, Impington Annual Parish Meetings 7pm followed by Annual General Meeting	
	Cllr Payne ended the meeting with a tribute to Steve Wilkinson. As Chair of Histon Parish Council, Steve Wilkinson ended each meeting with a quotation usually from Chairman Mao's "Little Red Book"	
	A selection of such quotes were provided to all for their enjoyment and in memory of an unforgettable much respected and well-loved member	
	"Once all struggle is grasped, miracles are possible"	
	Meeting closed 8.40pm	
	Appendices Attached: Appx 1 - Action List Appx 2 - Clerk's Report Appx 3 - Chair's Report	

