Minutes of Histon & Impington Parish Council Environment Committee Tuesday 8th March 2016 7.30 p.m. At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 7 + 2 ex-officio Quorum: 3
Appendices: 2

Agenda No:	Present: Clirs : Derek Marston (Chair), Aga Cahn, Christine Hertoghe, Cedric Foster, Ashley Gordon, Nick Wood Also: Simon Goddard, Dan Mace (HICOP/Sustainability Group) Clerk: Mrs Angela Young	
E15/065	APOLOGIES FOR ABSENCE	
	Clirs: Pene Nudds (personal)	
E15/066	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS	
	To receive declarations of pecuniary interest from Councillors on items on the agenda -	
	To receive written requests for dispensations for disclosable pecuniary interests (if any) - none received	
	To grant any requests for dispensation as appropriate - none	
E15/067	PUBLIC PARTICIPATION	
	None present	
E15/068	TO APPROVE MINUTES OF THE MEETING HELD 8 th December 2015	
	All agreed to sign as a true record of the meeting	
E15/069	MATTERS ARISING	
069.1 069.2 069.3 069.4	Action List provided to all (Appx 1) Discussion followed on: Item 15/030.3 Verge Signs Wording awaited Item 030.4 Meeting re Brook Improvements Further contact made with Pat Matthews at SCDC Item 051.7 WI Commemoration Women's Institute to report on options Item 060.4 Cawcutts Lake update given	
E15/070	TO RECEIVE (all Appx 2)	
070.1	Clerks Report provided to all and accepted (Appx 2) Additional discussion covered: Volunteers from Histon Sweet Spreads in touch with Cllr Nudds with a view to helping out with enviro.volunteers work or Parish Council volunteering Project Wild Thing details to be re-sent to Environment Committee and HICOP/Sustainability members present Additional booking for The Green noted. Yesteryear Road Run 24 th April from 11.30. Road closure 11-2 had been arranged by organisers Tree Warden's Report. Accepted. Additional discussion on:	PJN
	Woodland Trust Order Noted one large pack ordered for delivery in Autumn. Members reiterated the importance of a meeting between Cllr Nudds and HICOP re. proposals for planting near to orchard. Members supported a proposal by Cllr Nudds to apply for a second pack for use adjacent to rear of Somerset Road footpath Tree Works in The Coppice Resident had applied for tree works to improve light to garden. All agreed to accept recommendations from Tree Warden, Cllr Nudds to allow works to T2 and T3 funded by resident, and to part fund works to T1. Quotes being sought for this and other works required in The Coppice	PJN
070.3	Allotment Officer's Report Accepted. Additional discussion on: Report on plot take up received. Work on the Sustainability Group plot at Gatehouse	
070.4	progressing well Footpath Officer's Report Accepted. Additional discussion on: Noted County Council Rights of Way had found no damage issues on Gunns Lane despite reports. Cllr Marston reminded the Committee of a report carried out on footpaths in Histon &	



	Impington in 2014-15	
070.5	Sustainability Working Party Report Dan Mace and Simon Goddard updated the Committee	
	on meetings held 20 th January and 9 th February. Proposals for projects include:	
	- Food waste survey	
	- Repair Café	
	- Car Sharing	
	- Energy Reduction	
	- Hedgehog Tunnels	
	Work on wildflower verges continues, for launch in 2016 season.	
070.6	Public Art Working Party Meeting due 22 March. Accepted. Additional discussion on:	
	BT Box ideas. Proposals for organised graffiti project. Glazed pavilion issues reported at Full	
	Council	
070.7	Village Green Report Accepted. Additional discussion on:	
070.7	Duck Viewing Platform Mitre on display boards requires attention. Assistant Groundsman to	
	be asked to clean duck mess off weekly once new vehicle in use	Cty Cllr
	Heritage Lights Columns Meeting being requested with Balfour Beatty and County Council by	Mason
	Cty Cllr Mason	
070.8	Burial Ground Report Accepted. Additional discussion on:	
	Management Issues raised with Assistant Groundsman. Apple Tree pruned by HICOP	
	member. Boundary with Mill Lane Clerk delegated to work with Cllr Nudds to organise	PJN
	replanting following stump grinding, so long as costs within budget	
070.9		
070.9	Kings Meadow Working Party Accepted. Additional discussion on:	
	Cllr Ing and Cahn members of working party, together with Clerk. Noted remaining budgets	
	being transferred to 16-17 due to best timing of planting	
070.10	HICOP Report Accepted. No further report	
E15/071	OTHER MATTERS	
071.1	Deview Buriel Crawad Bules 9 Fees (Amov 2)	
07 1.1	Review Burial Ground Rules & Fees (Appx 3)	
	Proposals accepted for increase in fees with effect from 1 st April 2016. Additional rule included	March Full
	"vehicles must not drive on areas not set out for the purpose" Recommendation to Full	Council
	Council March 2016	
071.2	To Review Recent Hire of Homefield Park (part of Appx 2). Members fully discussed the	
	recent hire for half term funfair. Newsletter article March 2016 had asked for feedback from	
	residents. Agreed to defer to next meeting to produce a paper to take to Full Council	
	regarding setting out preferred use of open spaces throughout the villages. Issues discussed	Next .
	initially included:	agenda
	- Open spaces being marketed as venues or remaining as largely unused	
	- Seasonal issues	
	- Notification of any events	
	- Fee Structure	
	- Protection of wildlife/flora	N1. 4
071.3	To Discuss Strategy for commercial enterprise booking of Parish Council owned spaces.	Next .
	Deferred to next meeting as part of a review item 71.2	agenda
071.4	To Review Outstanding budgets and year to date finance (Appx 4). Noted all Buchans	
	Landscapes invoices now received and delegation given for tree works to Clerk working with	
	Tree Warden. Clerk delegated to ensure all planned spend be taken forward before end of	
	year and any necessary carry over to 2016-17 be reported to Finance, Legal and Admin	
	Committee. Noted the transfer any unspent maintenance budget to a new Specified Reserve	
	to minimise repeated precepting in future years. Noted budgets put forward for Precept	
	discussions had been agreed at same time as the Precept had been set	
071.5	Litter Issues (part of Appx 2) Report accepted. Additional discussion on:	
	Adopt a Road Scheme Two third of village now covered by volunteer litter pickers and resident	
	reporting any highways issues such as overgrown hedges, potholes, broken kerbs etc. to Cllr	
	Foster, for report to County Council	
	Clean for Queen Weekend had been successful. Lucy Frazer MP had attended in support	
	Parish Council Litter Bins Assistant Groundsman to take back responsibility for emptying bins	
	from SCDC, at net saving of some £900 per annum before work hours taken into	
	consideration	
	Shoe Ban/Clothes Bank approach from V Paul LTD to site. Agreed no suitable sites at present	
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	Shoe Ban/Clothes Bank approach from V Paul LTD to site. Agreed no suitable sites at present South Road dog mess. Complaint, asking for consideration to lock gate overnight. Following	
	Shoe Ban/Clothes Bank approach from V Paul LTD to site. Agreed no suitable sites at present	



071.6	Guided Bus crossing at St Audrey's. Offer from SCDC to install second dog bin along Home Close footpath accepted, adjacent to existing if necessary Brook Flow and Enhancement Work Complaints received from 2 residents. Pat Matthews SCDC Drainage Manager has been approached regarding clearance work in Brook. Possibility of a voluntary group raised To Agree Quotes and Note Orders a) To Agree: Clearance work at Ambrose Way – additional to contract with Buchans Landscapes £197. All agreed Purchase of additional litter picking equipment, including for use by Parish Council voluntary groups £360.80. All agreed Plants for small area at The Coppice up to £200 noting enviro.volunteers to plant free of charge. All agreed b) To Note: Orders for grass reinforcement work at various locations as discussed Bank clearance at the Brook Following concerns voiced Homefield Park Estate Railings, request that specification be circulated to all members prior to final order with any comments on proposed "rust" finish to Cllr Nudds and Clerk for consideration c) All Agreed: Outstanding Orders to be made/quotes sought, in current financial year under Clerks Delegation: Removal of concrete posts St Audrey's; graffiti removal work; Xmas light pole at the Green. Where spend not possible due to timing, request to take forward to 2016-17 budgets	All
E15/072	OTHER CORRESPONDENCE	
072.1 072.3 072.3	Community Green Spaces Network details of support, workshop planned Memorial seats follow up from family wishing to fund a memorial seat. Item deferred to next agenda Street lighting proposal due at Highways Committee regarding policy re overhanging vegetation – initial support of Environment Committee requested. Support confirmed for a policy involving initial one-off work to overhanging vegetation in key areas BT Kiosk High Street concern over state, suggestion of removal. Update on usage records. Shows 135 calls in previous 12 months. Deferred to next agenda	Next agenda Next
		agenda
E15/073	Date of next meeting Tuesday 5 th April 2016	
E15/074	How to communicate meeting discussions/decisions and To request items for next agenda Agreed website article to include: Review of Homefield Park Usage Adopt a Road Scheme Sustainability Working Party ideas coming forward and plans for verges Replacement tree plans Next Agenda: Deferred items Meeting Closed: 9.42pm	
	Appendices attached: Appx 1 – Actions List Appx 2 – Clerk's Report Appx 3 – Burial Ground Rules and Fees Appx 4 – Outstanding Budgets	

