

Minutes of Histon & Impington Parish Council Environment Committee
Tuesday 6th December 2016 7.30 p.m.
At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 6 + 2 ex-officio

Quorum: 3
Appendices: 3

Agenda No:	Present: Cllrs: Elaine Farrell (Chair), Pene Nudds, Andy Butcher Dan Mace (HICOP) Clerk: Angela Young	
E16/044	APOLOGIES FOR ABSENCE	
044.1	Cllr Cahn (personal), Gordon (work), Jenkins (personal), Wood (personal)	
E16/45	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda - <i>none</i> To receive written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> To grant any requests for dispensation as appropriate - <i>none</i>	
E16/046	PUBLIC PARTICIPATION None present	
E16/047	TO APPROVE MINUTES OF THE MEETING HELD 25th October 2016 All agreed to sign as a true record of the meeting	
E16/048	MATTERS ARISING 048.1 <u>Action List</u> provided to all (Appx 1) Discussion followed on: Three items to be removed from list: - E14/034 Maintenance Schedule - E14/052.1 Preferred list of Contractors - E14/053.1 Byelaws <u>15/070.2 Woodland Trust Order</u> Cllr Nudds to meet Dan Mace by early January <u>16/039.3 Clay Close Lane ditch</u> Clerk to circulate notes of recent Drainage Working Party <u>16/039.4 Big Tidy Up</u> complaints noted on litter problems following collection of blue bins 6 December. Cllr Farrell to provide information to Heidi Duffett at SCDC, copying Cllr Foster in <u>16/039.5 Lake Footpath</u> Cllr Nudds, Farrell and Wood had met on site. Cllr Farrell to draw up report and share with Chairman, Cllr Jenkins, prior to any meeting with Chivers Farms <u>16/039.8 Brook Margin Clear back</u> Cancelled due to works planned on silt scooping by SCDC. Work due after 14 th December, but before Christmas. Cllr Foster investigating hire of matting to protect grass and liaising with Rob Mungovan <u>16/039.9 Homefield Park Maintenance Work</u> Quotes awaited on footpath improvements <u>16/040.1 Heritage Lamp</u> Cllr Nudds to contact Alan Hitch	P J N E F E F C J F P J N
E16/049	TO RECEIVE (all Appx 2) Chair suspended Standing Orders and brought forward item 49.4. Dan Mace left the meeting after the item 049.1 Clerks Report provided to all and accepted (Appx 2 with all other officers reports) Further discussion on: <u>Tribal Bushcraft</u> agreed to send maps of all open space area and offer meeting Saturday afternoon in the New Year if any seemed suitable for this use <u>Task & Finish</u> Committee restructure: Cllr Farrell to attend in New Year, input to be sought from all members in meantime 049.2 Tree Wardens report noted (Appx 2) <u>WJ</u> Cllr Nudds will contact Jean Newman to discuss offer of centenary Oak tree <u>CCC Tree Officer</u> Cllr Nudds in contact re all outstanding issues in Histon and Impington <u>Pine Court</u> Conservation status of prunus recently removed to be checked	E F P J N

049.3 049.4	<p><u>Sustainability Working Party</u> No report</p> <p><u>HICOP Report</u> Dan Mace reported on:</p> <ul style="list-style-type: none"> • Monthly maintenance sessions held • New skills sessions – e.g. grafting • Spare apple trees available for small donations • Wassailing event due 28th January 	
E16/050 050.1 050.2 050.3	<p>OTHER MATTERS</p> <p><u>To define conditions of use for Homefield Park</u> deferred to next meeting</p> <p><u>Outstanding Works</u> quotes and planned works update</p> <p>Agreed to delegate to Clerk and Cllr Nudds to identify all planned works and required maintenance works, and to proceed with overall Environment Committee budgets for 16-17. Noted chosen contactor for Estate Railings in Homefield Park no longer able to deliver. Alternative quote sought from local fencer, other quotes awaited. Had been agreed from Capital Scheme Bids</p> <p><u>To finalise recommendation</u> members reviewed current work on budgets. Delegated to Clerk working with Cllr Nudds and Farrell to complete budget request in line for FLA meeting 9th January 2017</p>	<p>Next agenda</p> <p>PJN</p> <p>PJN/EF</p>
E16/051 051.1 051.2	<p>OTHER CORRESPONDENCE</p> <p><u>Circulating File</u> available on request</p> <p>Cllr Farrell organising a trip to Amey Cespa</p>	
E16/052	<p>Date of next meeting</p> <p>Tuesday 31 January 2017</p>	
E16/053	<p>How to communicate meeting discussions/decisions and To request items for next agenda</p> <p>Next agenda:</p> <ul style="list-style-type: none"> • Public Art – graffiti spend decision • Homefield Park Conditions and use • Crossing Keepers Hut – future plans • Mission Statement, vision <p>No website article</p>	
	<p>Meeting Closed: 8:20pm</p> <p>Appendices attached:</p> <p>Appx 1 – Actions List</p> <p>Appx 2 – Clerk’s and Officers’ Report</p>	