

Minutes of Histon & Impington Parish Council Environment Committee
Tuesday 4 February 2014 7.30 p.m
At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 7 + 2 ex-officio

Quorum: 3
Appendices: 2

Agenda No:	Present: Cllrs: Derek Marston (Chairman), Ruth Moulder, Pene Nudds, Denis Payne HICOP: Dan Mace (in part); Campbell Ross-Bain, Operations Manager Park and Ride and Guided Bus (in part) Clerk: Mrs Angela Young	
E13/047	APOLOGIES FOR ABSENCE Cllrs: Abdullah (work), Cooper (personal), Dunn (personal), Jenkins (Cty Council duties)	
E13/048	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda - <i>none</i> To receive written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> To grant any requests for dispensation as appropriate - <i>none</i>	
E13/049	TO APPROVE MINUTES OF THE MEETING HELD 3 December 2013 All agreed to sign as a true record of the meeting With agreement of the Committee, Chairman suspended Standing Orders and brought forward items 53.1 Guided Bus Issues and 53.8 HICOP Update at this point	
E13/050	MATTERS ARISING 050.1 <u>Action List</u> provided to all (Appx 1) Discussion followed: 050.2 <u>E13/24.2 Dog Litter Bin request</u> to SCDC. Response to be chased. Discussion on <u>HI People Facebook</u> page reviewed. <u>Dog fouling signs</u> still not replaced by Balfour Beatty. <u>Dog Bin Home Close</u> puddle surrounds in dipping footpath; may deter dog walkers from using. Report to Highways Officer County Council, SCDC Environmental Health 050.3 <u>E13/41 Grass Contractor</u> Buchans to be asked which trees they need to lift on Village Green, as per contract. If TPO'd, permission may be required. Clerk to progress appropriately. Noted cherry tree on Clay Close Lane (crossing limbs) on list for tree works awaiting permission from SCDC 050.4 <u>E13/41 Hain Daniel</u> Cllr Jenkins to facilitate meeting between Cllr Marston and Hain Daniel. Accumulation of issues to be discussed e.g. footpath Saffron Road to Manor Park, conifers, Big Tidy Up/Litter picking liaison 050.5 <u>E13/041 Allotment Strim</u> Contacted grass contractors Buchans – quote awaited. Clerk to proceed with order	JDJ/DVM
E13/051	TO RECEIVE REPORTS 051.1 <u>Clerks Report (Appx 2)</u> accepted covering all areas. Further discussion : <u>Sustainability Issues</u> Cllr Moulder outlined proposals to go before Full Council February 2014, for a promotion / information event 5 April 2014 <u>Heritage Lamps</u> Cllr Nudds to contact Cambridge City Council to clarify number of columns to be transferred and make arrangements for timely delivery to storage site. Costs/timings to be reported via Clerk, noting agreement made to £500 budget 2013-14 051.2 <u>Chairman's Report (Appx 2)</u> Noted unspent Christmas lights budget request to Finance Committee for use in 2014-15 051.3 <u>Homefield Park</u> Cllr Nudds reported on indicative costs for an “estate railings” style front boundary in excess of £6,000. Noted no specific budget, possibilities for grant funding, specified reserve spend. Health & Safety issues surrounding current fencing raised. Full costed proposal April meeting, for application to Full Council (Finance Committee) for funding 051.4 <u>Burial Ground</u> Probation Team had worked on clearing southern footpath	PJN PJN

051.5	Tree Warden Report (Appx 2) Further discussion on: <u>85a Station Road, Impington</u> Meeting attended with Hanover Housing representative, SCDC and contractors. SCDC to be asked for update on solutions to tree problems discussed	DVM
051.6	Footpath Officer (Appx 2) "Sheep Field" - resident reported issues with encroachment onto footpath. Clerk to investigate status of footpath and report to Cllr Marston in order that a site meeting can be arranged	
051.7	Allotments Officer (Appx 2) Problems with site security reported. New lock fitted. Quotes awaited for clearance work. Plotholder requested to remove trampoline from Gatehouse Road allotments	
051.8	Village Green <ul style="list-style-type: none"> • Whyatts Fair confirmed hire for 2014 • Advertising Policy on Green – deferred • Hemerocallis lilies – request to plant FOC by local businesses. Noted Working Party likely to meet February/March to clear out "thatch". Clerk to refer to Ecology officer at SCDC for advice. Members felt they could not agree to an advertising notice, perhaps an information board may be more appropriate • <u>Mitigation work on Brook</u> Noted Drainage Task and Finish Group to look at issue with SCDC Watercourse Officer. 	
E13/052	TO RECEIVE/APPROVE	H&S Officer
052.1	<u>Quotes for 3 areas of garden maintenance in Histon & Impington War Memorial roses, Sec 52 Land Windmill Lane, Clay Street – Normanton Way</u> No further quotes yet forthcoming. Clerk delegated to consider best value for new season and accept appropriately. If decide to proceed with current grass contractors, noted efforts could continue to find alternative dedicated contractor in parallel. Health & Safety Officer to visit Windmill Lane garden to check Health & Safety status of footpath and report back	
052.2	<u>Quotes for War Memorial Clean</u> Cllr Nudds declared interest in one Contractors - works with spouse. 3 quotes received, varying in specification and completeness of work required, ranging from £1450 (partial work not re-lettering) to £2405 (complete package). Following debate proposed Cllr Marston, seconded Cllr Payne and agreed to accept quote from Colin Hall in sum of £2405 + VAT. This based on completeness of response; previous knowledge of site and job; suggested approach in line with previous recommendation for correct treatment.	
E13/053	OTHER ITEMS AND CORRESPONDENCE	
053.1	<u>Campbell Ross-Bain Standing Orders</u> suspended (taken at start of meeting). Operations Manager Guided Bus outlined issues of interest to Committee. Discussion particularly on: <ul style="list-style-type: none"> • <u>Litter</u> <ul style="list-style-type: none"> - Absence of litter bins, emptying issues re. access • <u>Defects</u> <ul style="list-style-type: none"> - County Council need to give specific permission for working on Busway, from a safety point of view - Bam Nuttalls given opportunity to fix defects. If not WS Atkins/Skanska assess value of defects, legal claim then made - Dropped beams dealt with • <u>Drainage</u> <ul style="list-style-type: none"> - Infills removed to monitor water into that area • <u>Maintenance Track</u> <ul style="list-style-type: none"> - Apologies for contractor work at Copse blocking access and damaging tree - in future let Campbell Ross-Bain know immediately of problem. Paving slabs had slipped causing accidents meaning tarmac required • <u>Planting Scheme and Maintenance</u> <ul style="list-style-type: none"> - Campbell Ross-Bain to check schedule re. meadow site at Gatehouse Road – not yet implemented - Possibility of in-house work in future - "Blocks" had been temporary. Campbell Ross-Bain to investigate putting in banks and removing blocks/covering with soil - Ivy as a way of mitigating weak areas - Wildflowers in verges felt to be an asset 	

<p>053.2</p> <p>053.3</p>	<ul style="list-style-type: none"> • <u>Graffiti</u> <ul style="list-style-type: none"> - No resources to clean off wood fencing • <u>Primrose Lane</u> <ul style="list-style-type: none"> - Cannot paint acoustic fencing, some vandalised fencing has been replaced - Ivy an option (or a “flatter type” of creeper) • <u>Cycle Racks</u> <ul style="list-style-type: none"> - Problem with cycle theft. Some individuals involved have been identified via CCTV footage <p>(53.8) HICOP Dan Mace reported on:</p> <ul style="list-style-type: none"> - Second tree planting session due 8 February (2 of 3). Plans on website - Clerk to ask Buchans to work with HICOP on timings for 2 cuts in 2014. Additional cuts will be at cost to HICOP - mulch will be delivered to north west corne of Manor Park field for transportation to the orchard a field too boggy to allow vehicular access at present - success of wassailing event held at Infants School <p>Canpbell Ross-Bain and Dan Mace left after these items. Standing orders were re-instated at that time.</p> <p><u>Self-Set Willow at The Green (Brook)</u>. Confirmation requested from SCDC to allow them to remove this tree, as recommended by Ecologist. Agreed to confirm agreement, stating concern about integrity of the embankment if pull out root, better to cut off at base in Committee opinion.</p> <p>All remaining items under Item 53 deferred to next agenda (some as part of Clerks Report)</p>	<p>Next agenda</p>
<p>E13/054</p>	<p>Date of next meeting</p> <p>Tuesday 22 April 2014</p> <p>Then 24 June; 26 August; 4 November 2014</p>	
<p>E13/055</p>	<p>Items for next agenda, to include:</p> <p>Generally agreed that items would not be placed on agenda without supporting paper in future</p> <p>Draft regulations Open Spaces</p> <p>Evaluation of opportunities for footpath linkage from centre to north of Histon</p>	
	<p>Meeting Closed: 9.30 pm</p>	