## Minutes of Histon & Impington Parish Council Environment Committee Tuesday 4 November 2014 7.30 p.m At the Parish Office, New Road, Impington

## **Environment Committee Minutes**

Membership: 7 + 2 ex-officio Quorum: 3
Appendices: 4

Agenda No:	Present: Clirs: John Dunn, Cedric Foster, Pene Nudds (Chair) Simon Goddard (HICOP); 1 resident Clerk: Mrs Angela Young	
	In the absence of the Committee Chairman, all those present agreed Cllr Nudds to Chair meeting	
	During open session a resident of Church Street raised concerns over waste bins left out in Conservation Areas between collections. Parish Council agreed to investigate legislation with SCDC and refer also to Planning Committee with regard to future planning permission conditions	
E14/031	APOLOGIES FOR ABSENCE	
	Cllrs: Denis Payne (personal), David Jenkins (personal), Nick Wood (Council business), Ruth Moulder (personal), Derek Marston (personal)	
E14/032	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS	
	To receive declarations of pecuniary interest from Councillors on items on the agenda - none	
	<b>To receive</b> written requests for dispensations for disclosable pecuniary interests (if any) - none received	
	To grant any requests for dispensation as appropriate - none	
E14/033	TO APPROVE MINUTES OF THE MEETING HELD 26 August 2014	
	All agreed to sign as a true record of the meeting	
E14/034	MATTERS ARISING	
034.1	Action List provided to all (Appx 1) Discussion followed:  Burial Ground Apple Tree Additionally HICOP willing to prune apple trees in Clay Close Lane Maintenance Schedule Notice Boards, Seats and Bins Still to be drawn up. Noted enviro.volunteers have rebuilt and treated broken bench in Burial Ground. August treatment by Groundsman had not happened, enviro.volunteers offer to treat other Burial Ground items Graffiti Damage to Crossing Keepers Hut and The Copse at Halloween reported to Police Leaf Blower Concern over need at Burial Ground. Members felt stiff brush would do the job better of clearing cuttings from graves  Youth Shelter Noted Youth Committee request work on entrance to proceed. Cllr Nudds to advise on reclaimed materials available  WISER Review of funds to follow, choice of projects to be identified	PJN
E14/035	TO CONSIDER ENVIRONMENT MEETINGS AND REPORTS	
035.1	Clerks Report (Appx 2) Accepted, further discussion on:  HICOP Simon Goddard outlined work carried out mulching, pruning and various workshops held. 22 new trees to be planted in February  Village Green Yesteryear Road Run wish to use Green 19 April 2015. Noted organisers planning to request a road closure, plus approach school for possible overflow car park. All in support  General – Big Tidy Up held 6 September. Next Tidy Up due 6 December. Noted Hain Daniels support  Meeting with Hain Daniel Cllr Marston had met the General Manager, positive feedback noted in Clerk's Report  Cambs County Council Walkabout issues. Cllr Foster reported on good relationship forged	
	with Emma Murden, standing in as Local Infrastructure and Street Officer. Some discussion on possibilities of Parish Council taking on one-off cuts of County Council responsibility hedges in	



	future	
	Open Spaces "work-in-progress" Footpath Report provided to all, to be completed by Spring	
	2015. To include maps and footpath numbers	
	<u>Doctors Close</u> used by Woodcraft Folk for November event. <u>Homefield Park and Crossing</u>	
005.0	Keepers Hut both used for Halloween gatherings	
035.2	<u>Tree Wardens Report</u> (Appx 3) Provided to all and accepted. Request for tree works at The Coppice noted, essential emergency works would be ordered under delegated authority	
035.3	Allotment Report (Appx 3) Provided to all and accepted. Noted Glebe Way site now almost full	
	following reduction of plots into smaller areas	
035.4	Public Art Working Party Successful opening event had been held for new Public Art gate	
035.5	<u>Drainage Task &amp; Finish</u> Update. Meeting due 12 November, work at Park Lane culvert	
005.0	completed	
035.6	Sustainability Working Party Update. A number of interested residents had come forward, meeting to be arranged to look at sustainable topics. Cllr Nudds and Marston to consider	PJN/DVM
	sustainable topics and consider how to progress mid-term contract meeting with Buchans re	1 ON DVIVI
	grass cutting. It may be more appropriate for the grass contract to be handled by Parish	
	Council outside of Sustainability Working Party remit	
035.7	Homefield Park Task & Finish membership formalised as Cllrs Nudds, Marston and Clerk. No	
	meeting yet held. Discussion on need to identify all services before any work carried out on	
	removal and installing new fence. Full report required by February 2015	
E14/036	TO RECEIVE/APPROVE	
036.1	Budget Report to date (Appx 4) Accepted. Noted Tree Works budget not yet spent but work	
	orders had been made	
036.2	To approve revenue opportunities Item deferred; To approve Draft Advertising Policy on The	
	Green Agreed to add all other areas to policy (except Recreation Ground) and take to Full	
036.3	Council for adoption	
030.3	<u>Update of Active Scheme/Projects</u> <u>Crossing Keepers Hut</u> Cllr Nudds to organise fitting door and windows before Santa's Grotto 6	
	December. Work to be carried out on further proposals and use of Specified Reserves Fund,	
	together with any additional request for 2015-16. Cllr Dunn to forward work done on pricing	
	for water on site. Electricity also to be considered, Cllr Nudds to provide possible scheme for	
	costing	
	Brook Clearance and Improvements Drainage Task and Finish to meet November, Cllr Marston in touch with Chair	
	New Circular Seat at Green Clerk suggested seat identified at Barlowtyrie. Members had	
	concerns over maintenance of wood and asked the families to consider a metal seat identified	
	with David Ogilvie Engineering	
E44/07	OTHER ITEMS AND CORRESPONDENCE	
E14/37	OTHER ITEMS AND CORRESPONDENCE	
037.1 037.2	<u>Circulating File, Books and Magazines</u> available on request Street Lighting	
007.2	a) Outstanding Environment Issues with Balfour Beatty PFI Programme for Street Lighting –	
	Cllr Nudds in discussion with Cty Cllr Jenkins over concerns	
	b) Revised Balfour Beatty Scheme The Green - funding options for replacement of	
	remaining old style columns – deferred, to be considered in Precept bid	
	<ul> <li>Street Lighting Energy Payment Arrangement Options Agreed to sign agreement to continue for County Council to administer energy bills on Parish Councils behalf</li> </ul>	
037.3	Histon Football Club Holdings Matters Meeting planned by Parish Council, Tree Warden	
	outlined objections to Scheme of tree planting proposed by Histon Football Club. Tree Warden	
00= 1	intended to write to Ian Lorman SCDC Trees Officer accordingly	
037.4	Review of Budget Requirements 2015-16 Agreed Chair and Clerk to put draft bid together, for	
	agreement by Committee at specifically called meeting late November. Noted need to consider:	
	Electricity Supply – Homefield Park and Copse	
	<ul> <li>Improvements to Play Area entrance at Green – members felt this could be carried out in</li> </ul>	
	current year vired, due to Health & Safety	
	Trees – including boundary along Mill Lane at Burial Ground – unhealthy – clear and	
	replant. May make fencing vulnerable. Cllr Nudds to provide list of planned tree works and	
	pricing ranges	



E14/038	Date of next meeting	
	Tuesday 18 November - Budgets, then 3 February, 24 March 2015	
E14/039	Items for next agenda/s, to include:	
	<ul> <li>Review of Street Furniture, including bollards on Green, Replacement Community Noticeboard at War Memorial site</li> <li>Draft regulations for Open Space</li> <li>Budget requirements 2015-16</li> <li>Revenue Opportunities</li> </ul>	
	Meeting Closed: 9.11 pm	

