Minutes of Histon & Impington Parish Council Environment Committee Tuesday 31 May 2016 2016 7.30 p.m. At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 7 + 2 ex-officio Quorum: 3
Appendices: 2

Agenda No:	Present: Clirs : Cedric Foster, Aga Cahn, David Jenkins, Nick Wood Also: Dan Mace (HICOP), Ruth Moulder (Sustainability WP in part), Robin Barrett (in part) Clerk: Mrs Angela Young	
E16/011	ELECTION OF CHAIR 2016-17	
	Proposed Cllr Jenkins, seconded Cllr Wood, all in favour to elect Cllr Foster as Committee Chair	
E16/012	APOLOGIES FOR ABSENCE	
	Cllrs: Ashley Gordon (personal), Andy Butcher (personal)	
E16/013	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS	
	To receive declarations of pecuniary interest from Councillors on items on the agenda - none	
	To receive written requests for dispensations for disclosable pecuniary interests (if any) -	
	none received To grant any requests for dispensation as appropriate - none	
E16/014	PUBLIC PARTICIPATION	
	3 members of public present Item 19.5 Brook Water Levels Robin Barrett – outlined plans for site meetings with Brian Heffernan, Cambs County Council and Rob Mungovan, South Cambs District Council. He detailed problems seen with drainage blockages, clay soil problems with pipes and ditches, and water levels in Histon. Narrow Lane/Glebe Way and Park Lane particular areas of concern. A holding tank in Merrington Place had not been identified. However if it exists it needs to be cleaned out regularly. Darwin Green development will exacerbate this and he felt ways to clear the flow were needed before any more housing was built. County and District Cllrs are requested to put effort into the source of the problem at Darwin Green re balancing pond and green strip issues. Concerning the Brook improvement scheme, Rob Mungovan confirms he will be able to advise in July on the best way forward. Drainage Task & Finish had been disbanded at AGM, with Full Council to consider how to manage the topic at their next meeting. Agreed to recommend it be reformed, and to invite Pat Matthews to join the membership. Cllrs Jenkins and Payne met positively with County Council recently and Cllr Jenkins would provide meeting notes for file. Clerk to provide list of which authority does what in drainage including contacts list Item 18.7 Sustainability Working Party Report Ruth Moulder provided hard copy presentation of work of the Working Party. Electronic version to be supplied to all Committee members Repair Café organised 18th June. Risk Assessment received Logo for HI Village Food Festival received. Food Festival to be held at Histon & Impington Orchard 1st October in conjunction with HICOP Allotment at Gatehouse Road now completely dug over. Second plot to be allocated to Group. Orders made for netting for allotment at cost of £102.75 Sign for verges under design and order pending. Team had attended trial verges to collect cuttings, at same tine planting bluebells in Histon Woods Item 18.12 HICOP Report AGM held 9th May. Chair. Da	Cty Cllrs and Dist Cllrs Full Council



E16/015	TO APPROVE MINUTES OF THE MEETING HELD 5 th April 2016	
	All agreed to sign as a true record of the meeting	
E16/016	MATTERS ARISING	
016.1	Action List provided to all (Appx 1) Discussion followed on: Item 006.2 County Owned Trees Cllr Nudds awaiting meeting date with Graham Armstrong Cambs County Council	
016.2	Item 008.2 Entrance Gate Butt Lane Clerk recommended S Gill be asked to deal with repair based on previous work quality and competitive pricing. Noted Park Lane gate needs to be inspected	
E16/017	TO REVIEW	
017.1	<u>Terms of Reference</u> current version reviewed. Agreed to add Public Art to those reporting in. After discussion confirmed footpaths belong on Highways Term of Reference although there was a distinction between rural and urban footpaths that should be acknowledged – Environment should therefore retain responsibility for bridleways	
017.2	Budget deliverables Cllr Jenkins pressed members to look at improvements coming out of budgets, not just retaining in current state. The Council is looking for a scheduling of activity so progress can be managed. Agreed Chair and Clerk to put a timetable together and share with others for agreement. Request made to 1) add talks with Chivers Farms and their lessees over Cawcutts Lake to bring forward the facilities to best community advantage 2) add any plans that would make the Manorial Waste at School Hill a more community friendly and welcoming area	CJF
E16/018	TO RECEIVE (all Appx 2)	
018.1	Clerks Report provided to all and accepted (Appx 2 with all other officers reports) Additional discussion followed on: Cllr Nudds to respond to Alan Hitch CCC following meeting on site re street lighting on the	PJN
018.2	Green, copying committee members in Tree Wardens report additional report received from Cllr Nudds at the meeting. Discussion on enforcement concerns shared with lan Lorman at SCDC in replanted area at Histon Football Club	
018.3	Allotment Officer's Report additional report received from Cllr Nudds at the meeting. Discussion on poor turnout for Neighbour and Working Party event although enviro.vols had taken the opportunity to tidy up the site. Buchans to be requested to cut the full width of the haulage path at Gatehouse Road	
018.4	Mr Smith to be reminded of request to strim vacant plot and access area at Glebe Way Enviro.vols report additionally noted: Fence at Holiday Inn had fallen over (paddock area). Bishops Way fence owned by housing association in bad state	
018.5 018.6	Cllr Nudds had spoken with Steve Gill concerned outstanding works advised by email. Footpath officers report. All agreed for Cllr Nudds to take role of Rural Footpaths officer Walkabout Officers report Cllr Foster reports to Highways on Walkabout issues Issues surrounding Big Tidy Up and Road adoption scheme to be listed under Clerk's report in	
018.7	future. Pages Close overgrown vegetation – Cllr Foster to approach Graham Armstrong in first instance, and work with Assistant Clerk on sending necessary letters regarding cutting back from boundaries if he was unable to help	CJF
018.8	Sustainability Working Party Report see item 16/014 Public Art report additional report received from Cllr Nudds at the meeting. Notes of meeting held 5 May provided to all. Clerk to expedite work on quotes for renovations to BT box Grant funding options identified at recent Green Spaces Networking event attended by Cllr Nudds. Noted Samba funds agreed would be paid over in June.	Clerk
018.9	Village Green report Cambs County Council has agreed to pay for materials to clean and paint railing and bridge at Brook. Volunteers required, or agreement to employ contractor holding appropriate insurance cover. Request to hold regular village market on Saturday mornings every other month received. Agreed to agree to free hire of space on trial (charges to stall holders going to Charity) for review after first year, as charges may prove necessary re wear and tear repair. Conditions to include no use of polystyrene	
018.10 018.11	Open spaces report (Appx 2) Burial Ground report Several queries regarding ground condition received and referred to	



018.12	groundsman. All further queries copy Cllr Nudds in for input HICOP Report see item 16/014	
E16/019	OTHER MATTERS	
019.1	<u>Outstanding works</u> Chairman and Clerk to produce report for all. Solicitor's advice required on wording for any agreement by residents to allow PC to tackle graffiti on private property. Delegation confirmed that if action is planned, budget is available,	CJF
019.2 019.3 019.4	clerk to progress order as appropriate and as practical and report on work carried out Committee Open Space Walkabout second date to be arranged Feast Market Idea for display of council owned open spaces – posters exist. Cllr Nudds contacting Julian Ayres re-education on bin uses	PJN
019.4	SCDC Bins Problem with bins out on street on non-collection days noted. Item for next newsletter	
E16/020	OTHER CORRESPONDENCE	
020.1 020.2	<u>Verge cutting</u> issues reported to Buchans including bee orchids growing at The Coppice <u>Chimney pot</u> on Gatekeepers Hut vandalised, beading and weights stolen. Also slate broken. Resident willing to re-fit replacement pot free of charge, Parish Council would need to purchase pot	
E16/021	Date of next meeting	
	Tuesday 19 th July 2016	
E16/022	How to communicate meeting discussions/decisions and To request items for next agenda	
	Agreed website article to include:	
	New Chairman Wildflower Verges	
	Wildflower Verges – keep your eye openCoppice bee orchids	
	Sustainability event 2 October – apple juicing etc	
	Meeting Closed: 9.08pm	
	Appendices attached:	
	Appx 1 – Actions List Appx 2 – Clerk's and Officers' Report	
	Appx 2 - Cierk a and Officera Report	

