

Minutes of Histon & Impington Parish Council Environment Committee
Tuesday 3 December 2013 7.30 p.m
At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 7 + 2 ex-officio

Quorum: 3
Appendices: 2

Agenda No:	Present: Cllrs: Derek Marston (Chairman), Hooda Abdullah, Pene Nudds HICOP: Paul Christie (in part) Clerk: Mrs Angela Young	
E13/038	APOLOGIES FOR ABSENCE Cllrs: Cooper (holiday), Dunn (personal), Moulder (personal), Jenkins (personal), Payne (Council business). Noted 1 vacancy remained	
E13/039	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda - <i>none</i> To receive written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> To grant any requests for dispensation as appropriate - <i>none</i>	
E13/040	TO APPROVE MINUTES OF THE MEETING HELD 22 October 2013 All agreed to sign as a true record of the meeting With agreement of the Committee, Chairman suspended Standing Orders and brought forward item 044.3 (HICOP up-date). Paul Christie left the meeting after that item and standing orders re-instated	
E13/041	MATTERS ARISING 041.1 <u>Action List</u> provided to all (Appx 1) Discussion followed: 041.2 <u>E13/23.1 Hain Daniel</u> Cllr Marston to discuss with Cllr Jenkins separate approach by Environment Committee to raise issues surrounding: litter; tree replacement; cycleway provision; odours 041.3 <u>E13/23.3 Graffiti</u> Noted remains on Guided Busway. Cllr Marston to discuss way forward with Cllr Jenkins. Suggestion to invite Campbell Ross-Bain to next Committee meeting to discuss on-going works and problems surrounding the Guided Busway works 041.4 <u>E13/24.6 Dog/Litter Bins</u> Dog bin emptying had been missed again including Home Close. Fly-tipping in Clay Close Lane reported to SCDC operative 041.5 <u>E13/25.3 Grass Contract Issues</u> Cllr Marston to contact Buchans. To include request for an additional one-off cut of grass at Glebe Way Allotments and strim over 2 vacant plots. Membrane would then be laid until plots taken. Buchans also to be requested to quote to clear unused plots at Gatehouse Road 041.6 <u>E/13/026.1 Plant Your Town Red</u> Noted seeds can be sown until May for flowering next autumn. Purchase to proceed to use on disturbed soil in Burial Ground 041.7 <u>E/13/033.1 Burial Ground Rules</u> Noted need to include item on timing of removal of funeral wreaths and other items following interment	DVM DVM DVM
E13/042	TO RECEIVE REPORTS 042.1 <u>Clerks Report (Appx 2)</u> accepted covering all areas. Noted: 042.2 <u>Additional spend on budgets 2014-15 for new community noticeboard</u> at War Memorial <u>Chairman's Report - Noted Christmas Lights</u> update. Some concern expressed on viability of additional lighting to small tree south east corner of Green in 2014. <u>Newsletter</u> Cllr Marston to prepare article in Christmas lights including photographs for deadline 17 January 2014 042.3 <u>Burial Ground</u> Noted re-working of budgets following backdated invoice for business rates of £1768 and need for £900 budget 2014-15 042.4 <u>Allotment Office Report</u> Agreed to order 2 signs for sites, of identical design to include logo	DVM

042.5	and details of how to contact the Parish Office for allotment enquires. Existing budget to cover, virement if necessary from other Environment budget <u>Village Green</u> Noted if budgets agreed at Finance Committee £3,000 now available for Brook improvements in 2014-15	All members
042.6	All Officers/Wardens to note the need for written report to Clerk in advance of next meeting for collation into single document	
E13/043	TO RECEIVE/APPROVE	
043.1	<u>Quotes for 3 areas of garden maintenance in Histon & Impington</u> only 2 quotes received to date for work to commence March 2014. Further quotes to be sought. Areas: War Memorial garden; Windmill Lane Sec 52 land; shrubbed verge adjacent Etheldred House (footpath from Clay Street to Normanton Way). Suggestion of newsletter article if suitable quotes not received. Small shrubbed area opposite Holiday Inn (adjacent to The Coppice) currently tended by enviro.volunteers may be taken into Parish Council contract in due course	
043.2	<u>Committee Budget</u> for presentation to Finance Committee 2014-15 including forecast to March 2014. All agreed (Appx 3)	
E13/044	OTHER ITEMS AND CORRESPONDENCE	
044.1	<u>Circulating File</u> brochures and magazines available	
044.2	<u>Public Art Working Party</u> Cllrs Nudds and Abdullah updated on meeting with contracted artist Tim Ward, consultation commenting in December 2013 to bring forward ideas for design of gate for Homefield Park <u>HICOP</u> Item had been brought forward to start of meeting. Standing Orders suspended to allow Paul Christie to update the Council. Written report had been sent to all Environment Committee members in advance. Paul Christie outlined great support given to the group by Phi Scott (Chivers Farms). Issues highlighted: <ul style="list-style-type: none"> • Stock fencing finished • Disabled access use design • Hedge growth allowed for • Further hedge planting due 6 December 2013, to bring to 180m length. 9 trees to form part of hedge • Seating plans not yet formalised, grant from Feast Committee received. British Legion keen to provide seating in central area Members congratulated HICOP on their professional work and excellent preparation methods. Mr Christie left the meeting. Standing Orders re-instated at that point	
044.3	<u>Other Correspondence</u> <u>Environment Agency special licence</u> (non-commercial) had been signed to allow non-commercial re-use of Agency information	
044.4	<u>BM Pest Solutions</u> Routine service reported received. Overgrown areas round bait stations highlighted. Details to be requested	
044.5	<u>HI People</u> Discussion on HI People Facebook page highlighted to members, concerning dog fouling. Issues noted	
E13/045	Date of next meeting Tuesday 4 February 2014	
E13/046	Items for next agenda, to include: Generally agreed that items would not be placed on agenda without supporting paper in future War Memorial – quotes for cleaning Draft Regulations – for first tranche of Open Spaces, Cllr Marston to meet Clerk to prepare item Officer Reports (written only) Homefield Park - improvements to fencing – Cllr Nudds to prepare report	DVM/Clerk PJN
	Meeting Closed: 9.25 pm	