

Minutes of Histon & Impington Parish Council Environment Committee
Tuesday 25th October 2016 7.30 p.m.
At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 6 + 2 ex-officio

Quorum: 3
 Appendices: 3

Agenda No:	Present: Cllrs: Pene Nudds, Elaine Farrell (Elected Chair), Nick Wood, Aga Cahn, Christine Hertoghe, Ashley Gordon, David Jenkins Also: Ruth Moulder, Dan Mace (HICOP) in part	
E16/033	ELECTION OF COMMITTEE CHAIR Proposed Cllr Nudds, seconded Cllr Wood all in favour to elect Elaine Farrell as Chair for remainder of 2016-17	
E16/034	APOLOGIES FOR ABSENCE None received	
E16/35	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda - <i>none</i> To receive written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> To grant any requests for dispensation as appropriate - <i>none</i>	
E16/036	PUBLIC PARTICIPATION None present	
E16/037	TO APPROVE MINUTES OF THE MEETING HELD 13th September 2016 All agreed to sign as a true record of the meeting	
E16/038	MATTERS ARISING <u>Action List</u> provided to all (Appx 1) Discussion followed on: 038.1 <u>Woodland Trust</u> Cllr Nudds yet to meet HICOP representatives 038.2 <u>Chair & Clerk</u> to meet and assess all other outstanding items and to set timetable for actions	P JN EF/PJN
E16/039	TO RECEIVE (all Appx 2) 039.1 Clerks Report provided to all and accepted (Appx 2 with all other officers reports) 039.2 Tree Wardens report Accepted. Additional discussion on: Additional quote for tree works not received. Agreed to try alternative contractor for second quote. 2 week deadline before proceeding with quote currently to hand. Noted included work newly identified to clear street lights in The Coppice Some discussion on agreeing an annual approved Contractor for tree works based on standard charges and reliability in future 039.3 Enviro.vols report Cllr Nudds reported on: <u>Clay Close Lane ditch</u> – dug out. Cllr Nudds suggested works required to repair and shore up sinking embankment <u>Copse and Homefield Park</u> recent fires had been cleared up. Noted need to keep arisings to a minimum, accepting some were left to create habitats for wildlife. Agreed to investigate positive ways to control or allow occasional fires e.g. fire pit/BBQ area; local vigilance 039.4 Big Tidy Up/Road Adoption Cllr Foster continued to organise teams. Noted need to report overgrown street lights 039.5 Rural Footpath Officer's Report Additional discussion on: <u>Misuse of Right of Way</u> reported to Police. Cllr Jenkins reported on talks with Chivers Farms about options for enhancing footpaths for the villages including around the lake. Agreed Cllrs Farrell, Nudds and Wood to put together ideas to return to Chivers Farm for discussions.	EF/PJN/ NW

<p>039.6</p> <p>039.7</p> <p>039.8</p> <p>039.9</p> <p>039.10</p> <p>039.11</p> <p>039.12</p>	<p>Correspondence from residents of St Georges Way/St Andrews Way noted, re fencing off of land rear of these areas. Committee acknowledged need for a footpath map and work to bring forward options to fill deficiencies for dog walkers and walkers at this end of the village. Cllr Hertoghe agreed to mark up a map as soon as possible, with plans to update existing mapboards with 3 month timescale</p> <p>Sustainability Working Party Ruth Moulder reported on active projects</p> <p><u>Wildlife Flowers</u> last cut carried out, mowings collected. Photographic record made</p> <p><u>Repair Café</u> 2 more planned February/September 2017 at St Andrews Centre</p> <p><u>Hedgehog Gardens</u> several ideas formulated. Members agreed to email Ruth Moulder with any suggestions for projects involving keeping hedgehogs safe</p> <p><u>Car Sharing</u> on hold at present</p> <p><u>Community Allotment</u> 20 active members involved. Motto: "Growing friends as well as growing things"</p> <p><u>Renewable Energy Scheme</u> update</p> <p><u>Food Festival</u> held October. 185 attendees. Held in conjunction with HICOP. Repeat planned 2017. Grants agreed paid to Parish Council for use by Sustainability Group</p> <p>Public Art Working Party Report Notes of meeting held 20th October 2016 provided to all. Cllr Nudds reported pre-application report for Glaze Pavilion at Homefield Park now received. Flood Risk Assessment and Landscaping report required. Noted SCDC to be contacted regarding lease once Cllr Nudds had met Caroline Chivers</p> <p>Village Green Report</p> <p><u>Brook Margin Clearance</u> Cllr Nudds to talk to Buchans Landscapes about selective cut back. Cllrs Nudds and Farrell to meet Clerk and Whyatt family 28th October to look at 3 year agreement for hire of Green 2017-2019</p> <p>Open Spaces Report Agreed to hire of Homefield Park by <u>Pinders Circus</u> 23rd – 26th March 2017 at £100 per night</p> <p><u>Maintenance work at Homefield Park</u> Cllr Nudds working with office to obtain quotes</p> <p><u>Womens Institute</u> Agreed Parish Council had no objection to plating of bulbs at Pat Fleet garden. To advise WI of ownership of land</p> <p>Burial Ground Report As maintenance issues delegated to Clerk, quote to be obtained for completion of clearance of B1049 area and chipping of arisings. Also to collect and chip conifer trees dumped near to entrance</p> <p>HICOP Report Dan Mace reported on:</p> <p>Continued wish for <u>signage</u> for Orchard, with Highways Committee for action. Cllr Nudds to report back to Highways Committee on preferred sitings. Orchard would also feature in any Public Art proposals for signposting. Dan Mace also confirmed interest in <u>bike racks</u>, Cllr Nudds to report to Highways Committee</p> <p>A14 grant application made for <u>information board</u> Orchard</p> <p>Music/performance area plans developing</p> <p>Half Yearly Figures and process for calculation of 2017-18 budgets (Appx 3) Agreed</p> <p>Cllrs Farrell, Nudds and Clerk to meet and draw up proposals to email round for further input. Draft proposals to go to Finance, Legal and Admin 5th December, for agreement at Environment Committee 6th December</p>	<p>CH</p> <p>PJN</p> <p>PJN</p> <p>PJN</p>
<p>E16/040</p> <p>040.1</p>	<p>OTHER MATTERS</p> <p><u>To define conditions of use for Homefield Park</u></p> <p>Discussion on principles:</p> <ul style="list-style-type: none"> - Increased use - Need to factor in maintenance to any hire costs - Need to increase profile - Need to consider effect of siting of e.g. glaze pavilion <p>Cllr Jenkins to review existing booking form and policy, email of draft to be shared prior to next meeting</p> <p>Outstanding Works set out in Clerks Report and accepted (Appx 2). <u>Installation of existing stock gate</u> delegated to Cllr Nudds and Clerk, following illegal access issues at Doctors Close.</p> <p><u>BT Kiosk</u> delegated to Cllr Nudds and Clerk to work towards full renovation of the kiosk once comparative quote received, and brought forward via Public Art Working Group, the Public Art aspect in a timely manner</p> <p><u>Heritage Lamp</u> (Balfour Beatty) on Green. High cost quote received. Cllr Nudds to provide information for email to Alan Hitch putting the case for the work to be carried out free of charge</p> <p><u>Lamp Column</u> for Christmas electricity cable. Agreed to accept quote from Gaskins in the sum</p>	<p>PJN/Clerk</p> <p>PJN/Clerk</p> <p>PJN</p>

040.2	of £350 once Cllr Nudds has confirmed suitability for use Committee Open Space Cycleabout List of comments within Clerks Report. Agreed all maintenance issues can be progressed by Clerk. Any other proposals to Environment Committee for agreement	
040.3	Payphone Removals Cllr Nudds had proposed the Parish Council adopt the kiosk opposite Best One, and outline some possible projects for it. Deadline for application 2 nd November 2016, members felt there was insufficient time to discuss	
E16/041	OTHER CORRESPONDENCE	
041.1	Circulating File available on request	
041.2	Correspondence re dog walking opportunities North East of villages, Cllr Jenkins to respond Feast Committee request hire of Village Green and Homefield Park. Committee were happy to accommodate the requests, for discussion and agreement of conditions	
E16/031	Date of next meeting Tuesday 6th December 2016	
E16/032	How to communicate meeting discussions/decisions and To request items for next agenda Agreed website article to include: <ul style="list-style-type: none"> • Pinders Circus • Community Orchard News and Information about site/where it is • Sustainability Group News 	
	Meeting Closed: 9:12pm Appendices attached: Appx 1 – Actions List Appx 2 – Clerk’s and Officers’ Report Appx 3 – Half Yearly Report	