

**Minutes of Histon & Impington Parish Council Environment Committee**  
**Tuesday 22 October 2013 7.30 p.m**  
**At the Parish Office, New Road, Impington**

## Environment Committee Minutes

Membership: 7 + 2 ex-officio

Quorum: 3  
 Appendices: 3

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Derek Marston (Chairman), Hooda Abdullah, John Dunn, Ruth Moulder, Pene Nudds; Ex Officio: Cllr Denis Payne Clerk: Mrs Angela Young	
E/13/029	<b>APOLOGIES FOR ABSENCE</b> Cllrs: Cooper (holiday), Jenkins (personal) Noted a standing vacancy would be held open for time being	
E/13/030	<b>TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS</b> <b>To receive</b> declarations of pecuniary interest from Councillors <b>on items on the agenda</b> - <i>none</i> <b>To receive</b> written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> <b>To grant</b> any requests for dispensation as appropriate - <i>none</i>	
E/13/031	<b>TO APPROVE MINUTES OF THE MEETING HELD 13 August 2013</b> All <b>agreed</b> to sign as a true record of the meeting	
E/13/032	<b>MATTERS ARISING</b> 032.1 <u>Action List</u> provided to all ( <b>Appx 1</b> ) 032.2 <u>Item 024.3 Burial Ground up-date</u> noted volunteer groups had cleared Burial Ground boundary in Spring Close. Mr Smith to keep area cut back and periodically weed kill. Dumped waste will be removed. Mr Smith to instruct gravediggers as soil placed on panels to be used by team 032.3 <u>Item 024.4 Homefield Park Gate</u> noted volunteers will fit 032.4 <u>Item 024.5 Footpath Responsibilities</u> Karen Champion has been transferred out of area. Peter Gaskin new contact. Cllr Dunn reported basic principle: <ul style="list-style-type: none"> <li>• Paved footpaths – Highways Street Maintenance</li> <li>• Unpaved footpaths – Right of Way</li> </ul> But assurance given that the teams co-operated closely together 032.5 <u>Item 025.3 Allotment water supplies</u> Cllr Dunn continued to investigate possibilities	PJN PJN JD
E/13/033	<b>TO RECEIVE REPORTS</b> 033.1 <u>Clerks Report (Appx 2)</u> covering all areas. No individual reports Noted: <ul style="list-style-type: none"> <li>• <u>Burial Ground</u> Cllr Marston and Clerk to consider proposals to include time allowed for administration on funerals and additional costs chargeable over and above allotment time. Also letter to Funeral Directors to define their role</li> <li>• <u>Pall bearers comments re width of camber</u> of footpath to west side. Mr Stebbings would be reminded of alternative routes to plots</li> <li>• <u>4 Spring Close</u> response had been made. Response to 1 Spring Close outstanding</li> <li>• <u>2 damaged benches</u> had been moved to hut for repair, option of purchasing new benches discussed</li> <li>• <u>Arisings</u> had been deposited between tap and compost bins. Mr Smith to arrange to burn or place in compost bin now and in future. Some arisings could easily be distributed in wooded area if required</li> <li>• <u>Footpaths</u> Cllr Dunn querying with County Council on up to date maps. Cllr Dunn to attend Parish Path meeting 14 November 2013 at Toft</li> <li>• <u>Street Furniture</u> seat siting to be reviewed once English oak planted for Alan Eade on north west bank</li> </ul>	DVM PJN JD

	<p><u>Delegated Authority</u> Noted specification (12/072.7) for work on duck platform as:</p> <ul style="list-style-type: none"> <li>• <i>Rub down with sandpaper or wire wool, brush out debris</i></li> <li>• <i>Leave 3 months or until colour required</i></li> <li>• <i>Apply a Patinizer (a food to halt colouring process)</i></li> <li>• <i>Barrier off 1 day and remove for use</i></li> </ul> <p>All felt work could be carried out by Mr Smith or by volunteer group</p> <p><u>12/064.4 Tree Works</u> would be carried out in 2 tranches, immediate priority, then February/March</p>	<b>PJN</b>
E13/034  034.1	<p><b>TO REVIEW/ACCEPT</b></p> <p>Chairman formally asked for meeting extension of time under Standing Order 1 x) during this item. <b>All agreed</b></p> <p><u>Recommendation of Committee Budgets 2014-15 (Appx 3, as amended after meeting)</u> Noted requirement to keep level request no more than 5% increase on expected spend 13-14. All items discussed and figures refined. Additional budget requirements identified are not itemised as not full specification. The Committee would anticipate using Specified Reserves or Public Art funding, S106 as appropriate if come forward. May include for instance:</p> <ul style="list-style-type: none"> <li>• Electricity supply Homefield Park</li> <li>• Heritage Columns usage</li> </ul> <p>Final budget request spreadsheet to be circulated for further comment. Next agenda to confirm</p>	<b>Next agenda</b>
E13/035  035.1 035.2	<p><b>OTHER ITEMS AND CORRESPONDENCE</b></p> <p><u>Circulating File</u> brochures and magazines available <u>Other Correspondence</u> none</p>	
E/13/036	<p><b>Date of next meeting</b></p> <p><b>Tuesday</b> 3 December 2013; 4 February 2014</p>	
E/13/037	<p><b>Items for next agenda, to include:</b></p> <p><b>Confirmation of Precept budget request</b> <b>War Memorial</b> – quotes for cleaning <b>Draft Regulations</b> – for first tranche of Open Spaces <b>Officer Reports (written only)</b> <b>Homefield Park</b> - improvements to fencing</p>	
	<p><b>Meeting Closed: 9.45 pm</b></p>	