Minutes of Histon & Impington Parish Council Environment Committee Tuesday 17 June 2014 7.30 p.m At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 7 + 2 ex-officio

Quorum: 3

Appendices: 5

Agenda No:	Present: Clirs: Derek Marston (Chairman), Cedric Foster, Pene Nudds, Nick Wood 1 vacancy to Committee Clerk: Mrs Angela Young	
E14/010	ELECTION OF COMMITTEE CHAIR 14-15	
	Proposed Cllr Foster, seconded Cllr Nudds all in favour and agreed to elect Cllr Marston	
E14/011	APOLOGIES FOR ABSENCE	
	Cllrs: R Moulder (business); J Dunn (personal), D Jenkins (personal), D Payne (personal)	
E14/012	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS	
	To receive declarations of pecuniary interest from Councillors on items on the agenda - none	
	To receive written requests for dispensations for disclosable pecuniary interests (if any) - none received	
	To grant any requests for dispensation as appropriate - none	
E14/013	TO APPROVE MINUTES OF THE MEETING HELD 22 April 2014	
	All agreed to sign as a true record of the meeting	
E14/014	MATTERS ARISING	
014.1	Action List provided to all (Appx 1) Discussion followed: 13/033.1 Donated Bench Clerk to approach 2 families who wished to donate bench to discuss possible circular bench around new tree planted on Green to commemorate ex Parish Councillor Eade's length of service	
	13/041.5 Allotments Buchans to be requested within next week to re-cut/strim paths and vacant plots. Cllr Nudds to organise membrane thereafter at 2 Glebe Way vacant plots 13/051.8 Hemerocallis Lillies offer to plant. Clerk would thank for offer and agree to integrate planting of beetween 20-50 lilies at Brook. Sign on Green inappropriate but website article/newsletter would be offered. Positioning to be by agreement on site with representative Environment Committee member 14/004.1 Pest Control B M Pest Control unable to fulfil contract for personal reasons. Quotes being sought for replacement contractor 14/005.2 Christmas Lights Concern voiced about under-representation of Cllrs at last Working Party meeting. Full Council to be asked to disband Working Party and return decision delegation direct to Environment Committee. Members accepted advice that trenching inappropriate at feeder pillar site due to tree root compromise issues. Suggestion to source redundant lighting column from Balfour Beatty to take split of cables to main looms and to proposed tree on north-east corner of Green. Cllr Nudds and Marston to approach Balfour Beatty. Meeting with Jean Hunter Draft parish councillor penned notes provided to all. Clerk to request notes of meeting from SCDC. Two additional items to be inserted in Parish notes 14/005.8 Duck Platform Maintenance commence by end June. Office to purchase paterniser 14/005.9 Igloo at Copse Removed 14/006.3 Quotes for flap to discharge and manhole cover no longer required. Noted Health and Safety issue with smaller plastic cover adjacent to pump, to be repaired 14/007.5 Agreement for more dog bins Dog bins agreed at Westwick footpath (Park Lane) and Gunn's Lane. SCDC to monitor issues outside South Road play area for 3 months. Clerk to check on criteria for monitoring process. Members raised concerns over non-emptying of bins by SCDC, paid for by Parish Council. Clerk to contact Heidi Duffett to discuss	PJN/DVM
E14/015	ITEMS DEFERRED FROM LAST MEETING	
015.1	To approve Works Order made for repairs to paving, Sec 52 land corner of Narrow Lane/Windmill Lane carried out for Health & Safety reasons, all in favour and agreed	



015.2	<u>Evaluation of opportunities for footpath linkages – land north of Histon</u> Environment Committee members undertook to visit site and report back any possible approaches to be made. Ultimately thought to be an issue for Community Park Project Committee to pursue	
E14/016	TO RECEIVE REPORTS	
016.1	Clerks Report (Appx 2) accepted covering all areas. Further discussion :	
0.0	Noted several issues concerning sustainability agreed to request agreement to a sub-group of	
	Environment Committee	
	Graffiti Cllrs Nudds in correspondence with Chris Bradley at SCDC will report back	PJN
	Big Tidy Up well attended. Refreshments on Green suggested in future Democratic Living offer of services at modest charge. Forward to sheltered housing units	
	Dog Fouling Resident requests action on fouling problem. Committee to look at raising	
	awareness at feast market and through newsletter articles. Dog bins a SCDC responsibility	
	<u>Buchans Gardening Contract</u> War Memorial, Sec 52 land, Clay Street – Normanton Way. Request to be made for horse manure to be laid on roses at War Memorial, hedge adjacent to	
	2 Narrow Lane to be cut back from pavement, silver birch tree to be lopped. Enviro.volunteers	
0400	had carried out some work on the War Memorial rose bed	
016.2 016.3	Chairman's Report none Homefield Park Report	
010.0	Public Art funded gates to be installed 18/19 June. Existing gates etc. to be stored	
016.4	Burial Ground Report	
	To accept draft Review of Fees, Charges and Regulations (Appx 3) Agreed changes to	
	commence 1 July 2014 <u>Petrol leaf blower/grass cuttings blower</u> Agreed to purchase for Burial Ground, maximum cost	
	£157. Mr Smith to use a blower on paths in Homefield Park in future to clear cuttings	
	Spring Close resident issues Residents had offered to plant pyracantha on Burial Ground side	
	of fence. As previously minuted, not felt to be appropriate, access width was required for hearses. Environment Committee members to meet Mr Smith to discuss solar light along with	
	spare soil and maintenance issues. It was reported no real options existed for closing the one	
	remaining gap to the site from the B1049 due to its usefulness in a range of matters, including	
016.5	access to water for allotments holders Tree Warden's Report Noted items in Clerks Report (Appx 2). Further report (Appx 4)	
010.0	supplied containing a number of recommendations from the Tree Wardens. Clerk to meet Tree	
	Warden to look at implementing as required, or brining back to Committee for agreement	PJN
	Initially noted: <u>TPO works</u> agreements provided to SCDC by Tree Warden	
	1. Site visit made to Burgoynes House. Request to 60% reduction. Due to extensive	
	disease. Agreed to fell with recommendation to plant replacements	
	2. Site visit made to The Firs (and adjacent property) – Semi mature Horse Chestnut on	
	boundary is on decline. Reduced foliage and weeping at base. Request to fell. Agreed with recommendation to plant replacement. A smaller species may be more suitable	
	eg. Hazel, Silver Birch, Alder, Laburnum, Field Maple	
	3. Site visit made to 14 Church Street – Semi mature Nordman Pine near drains, dense	
	shadow in garden and will be too close to extension which has already been given planning approval. Request to fell. Agreed with recommendation to plant	
	replacements. Discussed loss of biodiversity value, so owners agreed replacement	
016.6	planting of a native species hedge along one boundary	
016.6	Footpath Officer Report (Appx 2) Accepted Allotment Report (Pg 2 Appx 4) Accepted. Report on vacant plots noted. Agreement made to	
	re-cut grass on haulage way and access paths, plus re-strim vacant plots. Cllr Nudds to work	
	with Office to carry out necessary admin and maintenance tasks as recommended including	PJN/CMP
016.8	issue of termination letters where appropriate Village Green (Appx 2) Noted ceremony due 5 July to dedicate tree on Green	
016.9	Other Open Spaces Cllr Nudds reported on enviro.volunteers work and Probation Team	
	involvement (pg 3 Appx 4). Noted requirement for verge strim at The Dole, and strimming at	
	Cemetery verge and adjacent allotment path	
E14/017	TO RECEIVE/APPROVE	
017.1	HICOP No report	
017.2	Project to purchase BT telephone kiosk in Milton Road Impington for £1 and embark on	



	Meeting Closed: 9.50 pm	
	Future agendas: Review of Street Furniture, including bollards on Green Advertising Policy on The Green Revenue opportunities Review Terms of Reference	
	Next agenda: Project to improve railings at Homefield Park Draft regulations for Open Space Allotment fee review Quotes for new community noticeboard at War Memorial site	
	Items Deferred: April 2014 Full Council Feedback	
E14/020	Items for next agenda, to include:	
	Tuesday 26 August, then 4 November 2014	
E14/019	Date of next meeting	
018.6	Keepers Hut. Agreed <u>Committee Spend to 17 June 2014</u> provided to all (Appx 5) . Discussion on need for all reports available with agenda in future, and presumption had been read and accepted as read	
018.5	to next agenda Other Correspondence On a Mission Fitness Charity March 12 July. Request to site portable toilet adjacent Crossing	agonaa
018.4	information on items WISER can collect, and contact details for missed collections. Newsletter item in Autumn edition <u>April 2014 Full Council Feedback</u> a) What will the Parish Council do/deliver in the next year? b) How can we engage better with the community? c) What are the challenges. Item deferred	Next agenda
018.3	approached for input: - Is it in the right place? - What can be done to make it more attractive to intended users? WISER Report received on collection in May, with £116 due to Environment Committee for project spending. Agreed to organise a third collection 6 November, but to request more	
018.1 018.2	Circulating File available to all Youth Shelter proposal to lay stepping stones/slabs leading to entrance – labour costs apply. All agreed issue was whether shelter was in the right place. Youth Committee to be	Youth Comm'tee
E14/018	OTHER ITEMS AND CORRESPONDENCE	
017.3	Project to improve front railings at Homefield Park — Fully costed paper not yet available. Cllr Nudds shared information on possible contractors and designs, and estimated costs up to £11,700. Cllr Nudds to work with Office to bring forward a fully costed paper, together with possible funding suggestions, to next agenda 26 August with a view to request at Full Council September meeting. An additional "short term fix" proposal would be prepared for comparison	PJN
017.3	Chairman formally asked for meeting extension to continue to agenda end under Standing Order 1 x). All agreed	
	renovation following input from Cllrs and information from local Parish Councils on costs involved and an estimated 60 hours work in renovation, all present were supportive of the Public Art Working Party pursuing a project through Public Art funding for the box. A display at the feast event felt to be the most suitable and meaningful consultation	Public Art Working Party

