

Minutes of Histon & Impington Parish Council Environment Committee
Tuesday 13th September 2016 7.30 p.m.
At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 6 + 2 ex-officio

Quorum: 3
 Appendices: 3

Agenda No:	Present: Cllrs: Cedric Foster (Chair), Aga Cahn, Andy Butcher, Christine Hertoghe, Pene Nudds, Nick Wood (note taker) Also: Cllr Elaine Farrell, Dan Mace (HICOP) in part	
E16/023	APOLOGIES FOR ABSENCE Cllrs: Ashley Gordon (personal), Angela Young, Clerk (unwell)	
E16/24	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda - <i>none</i> To receive written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> To grant any requests for dispensation as appropriate - <i>none</i>	
E16/025	PUBLIC PARTICIPATION None present	
E16/026	TO APPROVE MINUTES OF THE MEETING HELD 31st May 2016 Noting that the Tree Warden had not received any notification or response from SCDC Tree Officer regarding Histon Football Club replanting, all agreed to sign as a true record of the meeting	
E16/027	MATTERS ARISING <u>Action List</u> provided to all (Appx 1) Discussion followed on: 027.1 <u>Item 005.3 Drainage Task & Finish</u> Cllr Foster to chase Rob Mungovan. Clerk to progress with Task & Finish Group 027.2 Part of the funding is available as a result of the construction of the cyclepath to Cottenham as environmental mitigation	
E16/028	TO RECEIVE (all Appx 2) 028.1 Clerks Report provided to all and accepted (Appx 2 with all other officers reports) Tree Wardens report Accepted. Response awaited from Graham Armstrong CCC regarding Parish Council's letter regarding trees. Response from SCDC Tree Officer also awaited. Allotment Officer's Report no additional items raised Enviro.vols report no additional items raised Footpath officers report no additional items raised Walkabout Officers report Cllr Foster reports to Highways on Walkabout issues Sustainability Working Party Report no additional items raised Public Art report Lack of progress with pre-planning application for glaze pavilion allegedly due to lack of response from SCDC Tree Officer. Site meeting held and application submitted 8 June 2016 Drainage Task & Finish no additional items raised Burial Ground report Cllr Nudds updated members on need for overhaul of fee structure and management. Clerk to liaise with Cllr Nudds with action plan for Burial Ground. Noting fee structure reviewed April 2016 HICOP Report Dan reported on Alders growing from drainage ditch adjacent to Guided Bus Way, to be raised with Campbell Ross Bain Budget vs Spend provided to all (Appx 3) showing spend to 12 th September 2016	P JN DM

<p>E16/029</p> <p>029.1</p> <p>029.2</p> <p>029.3</p> <p>029.4</p> <p>029.5</p> <p>029.6</p> <p>029.7</p> <p>029.8</p> <p>029.9</p> <p>029.10</p>	<p>OTHER MATTERS</p> <p>Conditions of use Homefield Park item deferred to next agenda.</p> <p>Outstanding Works item deferred to next agenda</p> <p>Committee Open Space Cycleabout item deferred to next agenda</p> <p>Homefield Park remedial work recommendations top dressing; seeding and protection; removal of grass roots from path edges; bramble cut back; vegetation clear; painting works. Cllr Nudds to details work and work with the Clerk and Cllr Foster to seek quotes</p> <p>Village Green additional grassed area item deferred to next agenda</p> <p>To agree works to provide replacement Heritage Column on Green plus works to transport redundant column to Electricity Feeder to take Christmas lights cables. Quote received from Balfour Beatty. Clerk to seek additional quote for works, delegation for Clerk to progress with lowest quote received</p> <p>To agree funding from Public Art budget <u>£200 Quacky Races</u> project 18 September 2016. All in favour and agreed <u>Refurbishment of BT Phone Box Milton Road.</u> Two quotes received to date. Clerk request amendments to quotes to meet specification. Once received, quotes to be emailed to Committee members for further discussion. Those present agreed a budget of up to £2,300, Cllr Butcher abstained</p> <p>Graffiti and Pressure Wash PC owned areas where graffiti present have been cleaned to our satisfaction. The Bridge over B1049 is CCC responsibility and we are seeking permission and possible reimbursement. Other Graffiti around the village along public footpaths but on private walls to be looked at sympathetically at PC expense as a one off. Photographs taken of affected hot spots. Agenda item for next meeting</p> <p>To agree process for Consultation Payphone removals – Station Road and Orchard Road, Histon. Clerk to seek further clarity on Parish Council position. Noting consultation deadline 28th November 2016. Update at next meeting</p> <p>To note Allotment fee review 2017 agreed at August Full Council, rise of 20% taking all rents to £12 per annum, then percentage increase rise every year. Renewal letters sent to all ploholders</p>	<p>Next agenda</p> <p>PJN/CJF Next agenda</p> <p>CJF</p>
<p>E16/030</p> <p>030.1</p>	<p>OTHER CORRESPONDENCE</p> <p>Circulating File available on request</p>	
<p>E16/031</p>	<p>Date of next meeting</p> <p>Tuesday 25th October 2016</p>	
<p>E16/032</p>	<p>How to communicate meeting discussions/decisions and To request items for next agenda</p> <p>Agreed website article to include:</p> <ul style="list-style-type: none"> • Phone box restoration • Homefield Park remedial works • Quacky Races <p>Next Agenda:</p> <ul style="list-style-type: none"> • Conditions of use Homefield Park • Outstanding Works • Committee Open Space Cycleabout • Village Green additional grass area • Vision Statement • Graffiti Quotes • Crossing Keepers Hut • Dog Bin Review • Christmas Lights 	
	<p>Meeting Closed: 8:48pm</p> <p>Appendices attached:</p> <p>Appx 1 – Actions List</p> <p>Appx 2 – Clerk’s and Officers’ Report</p> <p>Appx 3 – Budget vs Spend</p>	