

**Minutes of Histon & Impington Parish Council Environment Committee**

Tuesday 12 May 2015

At the Parish Office, New Road, Impington

**Environment Committee Minutes**

Membership: 7 + 2 ex-officio

Quorum: 3  
Appendices: 4

<b>Agenda No:</b>	Present: <b>Clrs:</b> Derek Marston (Chair), Cedric Foster, Christine Hertoghe, Pene Nudds, Nick Wood; Also: Aga Cahn, Ruth Moulder, Katherine Holliday HICOP Representative: Simon Goddard Clerk: Mrs Angela Young	
E15/001	<b>APOLOGIES FOR ABSENCE</b> Clrs: John Dunn (personal)	
E15/002	<b>TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS</b> <b>To receive</b> declarations of pecuniary interest from Councillors <b>on items on the agenda</b> - <i>none</i> <b>To receive</b> written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> <b>To grant</b> any requests for dispensation as appropriate - <i>none</i>	
E15/003	<b>PUBLIC PARTICIPATION</b> With agreement of Committee, Chair brought forward item 007.2 Biodiversity Planting in Verges	
E15/004	<b>TO APPROVE MINUTES OF THE MEETING HELD 31 March 2015</b> All <b>agreed</b> to sign as a true record of the meeting	
E15/005	<b>MATTERS ARISING</b> <u>Action List</u> provided to all ( <b>Appx 1</b> ) Discussion followed on: <u>14/41.1/52.3 Allotment Strim</u> Cllr Nudds advised one plot had been strimmed. Cllr Woods to follow up on possible community working party clearance. Clerk to request haulage cut as soon as possible under contract with Buchans. Noted Sustainability Group had taken on plots 18a 18b. Some discussion on methods for rabbit proofing <u>14/036.3 Crossing Keepers Hut</u> Window and door now ready for fitting. Cllr Nudds to follow up with contractor <u>14/052.7/63.6 Public Art Working Party</u> members queried current status of Working Party as reporting to Environment Committee and lack of reports. Noted membership would be elected at AGM <u>14/052.9/62 Homefield Park Fence Task &amp; Finish</u> Cllr Nudds to arrange photos of utility signs. Parish Council need to approach utility companies for information on sites of services. Cllr Nudds to obtain dates for instalment from contractor <u>14/063.1 Youth Shelter</u> Reclaimed stones held in stock. Cllr Foster to organise specification for new quotes <u>14/063.1 Brook Work</u> Chair and Clerk had agreed to add work received to contract with Buchans <u>14/065.1 Open Space Regulation</u> Not yet agreed due to feedback received from members. Clerk to progress	NW  PJM  PJM  CJF
E15/006 006.1	<b>TO RECEIVE</b> (where received) <b>Clerks Report (Appx 2)</b> Accepted. Further discussion on: <u>Works to Manor Field footpath:</u> Noted good feedback from residents on work undertaken. Some time planned for ground work in other areas had been necessary to use. Delegated decision to make an order for more digger time at Burial Ground and allotments to bring total payment to £630 (3 days) <u>HICOP Standing Orders</u> suspended to allow Simon Goddard to report to Committee: - Chivers Farm now cut grass for orchard, paths to be mowed in next week - Wildflowers have been sown in parts of orchard and along entrance path - Idea has been put forward by Sustainability Group to install a raised bed for herbs at	



	<p>entrance to orchard. Members felt other locations in village may be better, with some views that any bed at that site should be inside the area provided to HICOP. Maintenance issues discussed, on-going. Simon Goddard to contact the Gardening Club to discuss.</p> <ul style="list-style-type: none"> <li>- Bug hotels installed, designed by Junior School pupils. A bat box needs locating, Cllr Nudds to meet Simon Goddard to look for suitable area nearby</li> </ul> <p>Committee all joined to commend HICOP on their superb organisation. Standing Orders re-instated</p> <p><u>Primrose Lane Management Company</u> All <b>agreed</b> to support residents with any letter sent to Management Company regarding provision of dog bin</p> <p><u>Sustainability Group</u> Cllr Marston could no longer attend group meetings. Noted Sustainability Group reported into the Environment Committee and 2 Parish Council members required, one of which should be a member of Environment Committee. Full Council AGM would be electing members 18 May 2015</p>	PJN
E/15/007	<b>TO REVIEW</b>	
007.1	<p><u>Energy Performance Report H &amp; I Sports Pavilion</u> Cllrs Dunn and Nudds had reviewed this SCDC and desktop study which had been provided free of charge and reported back. 2 items highlighted:</p> <ul style="list-style-type: none"> <li>-Add time control to hot water system secondary circulation, which is classified as high impact with a short payback</li> <li>-Consider replacing T8 lamps with retrofit T5 conversion kit which is classified as medium impact with a short payback</li> </ul> <p>Staff required to look at these recommendations and ensure the system and controls understood</p>	
007.2	<p><u>Biodiversity Planting in verges</u> This item had been brought forward to item 15/003 Public Participation where Standing Orders are suspended. Background paper and presentation paper provided to all by Sustainability Group (<b>Appx 3</b>). Ruth Moulder, Katharine Holliday and Simon Goddard from the group presented on:</p> <ul style="list-style-type: none"> <li>- verges identified for planting at least a pilot (map to follow)</li> <li>- Proposal from next year to mow twice a year, once before Spring and once after Summer, once poppy/cornflower seed distributed</li> <li>- Sustainability Group to be responsible for collection of cuttings and rakings</li> <li>- Plaques to be purchased for PR/Buy in</li> <li>- Funding request to Parish Council, also funding for purchase of seed. Noted £200 budget in place for Sustainability Group</li> <li>- Importance of liaison with Contractor</li> </ul> <p>Members agreed to consider proposals at next Committee meeting and take any recommendation to Full Council.</p> <p>Noted importance of: Visual aspect; Right choice of site/s; Clearance back up; Buy in from the residents.</p> <p>Noting difficulties encountered at Toft, recommended that members/Sustainability Group members visit Toft before starting on any design work. Ruth Moulder left meeting at this point.</p>	
007.3	<p><u>Homefield Park Wildflower Area</u> Cllr Nudds outlined work carried out by community group including children to prepare a wildflower area. Some difficulties with possible trip hazards and siting had arisen. Jim Gardiner (see 006.1) to be asked to prepare ground ready for works to continue. All arrangements would be put in writing in future.</p>	
007.4	<p><u>Grass Cutting meeting 17 April</u> Cllr Marston and Clerk met with Buchans and went through issues raised at Committee. Notes provided for information, Cllr Nudds agreed to relocate logs at Copse north eastern entrance so that grass can be cut right back to Copse boundary. Noted Circle 33 and residents had commented positively on work carried out on 3 amenity areas at Kings Meadow</p>	PJN
007.5	<p><u>Dog Bin / Sign provision</u> noting dog bin review carried out in 2013, Clerk to follow up on awaited decision from SCDC on dog bin at South Road Play Area entrance. Enquiries to be made with SCDC regarding possible dog bin emptying by Parish Council and regulations involved. Members discussed possible purchase of a small vehicle for use in villages by groundspersons and for other community clearance works. All in favour for a paper to be prepared and presented to Full Council. Noted electric vehicles at least double price of petrol, not viable. Dog fouling signs held at office to be erected as soon as possible</p>	
007.6	<p><u>Feedback from Workshop Session Full Council April (Appx 4)</u>. After discussion agreed Cllr Marston to discuss way forward with Cllr Jenkins. All felt ambitions shown to be deliverable in 2015-16 and asked for it to be overlaid onto the 3 year budget plan for future discussion</p>	

<p>E15/008</p> <p>008.1</p> <p>008.2</p>	<p><b>TO APPROVE</b></p> <p><u>Formation of Working Party to look at increasing opportunities for events</u> After discussion felt working party not applicable. Suggestions put forward for Homefield Park included:</p> <ul style="list-style-type: none"> <li>- Shakespeare in the Park</li> <li>- music events e.g. jazz</li> <li>- sporting events and competitions</li> <li>- family celebrations</li> </ul> <p>Agreed to keep on agenda for further discussion</p> <p><u>Capital Requests for Wooden fencing at Homefield Park and Manor Field (near St Audreys Close)</u> Agreed Cllr Nudds to mark up maps showing extent of fencing required. Ranch style fencing to match existing Homefield Park fence. Quotes to be sought for next meeting, when application would be drawn up for Full Council June/July</p> <p>Chairman formally asked for extension under Standing Order 1x). <b>Agreed</b></p>	<p>PJN</p>
<p>E15/009</p> <p>009.1</p> <p>009.2</p> <p>009.3</p>	<p><b>OTHER MATTERS AND CORRESPONDENCE</b></p> <p><u>WISER</u> collection due 13 May. Some communication difficulties this time but HOPeople Facebook page useful for getting messages out</p> <p><u>Daffodils</u> Cllr Ing has photographed existing daffodil sites to aid new planting scheme for 2015</p> <p><u>Ashes Request – The Green</u> clerk and Cllr Wood to investigate issues re spreading. Committee minded to allow as a one off without setting precedent, should investigations allow. Agreed to review position with ashes at Burial Ground at next fee review</p>	
<p>E15/010</p>	<p><b>Date of next meeting</b></p> <p><b>Thursday 4 June, then Tuesday 7 July 2015</b></p>	
<p>E15/011</p>	<p><b>Items for next agenda/s, to include:</b></p> <p>Price Review for Village Green</p> <p>All Officer and Working Party Reports</p> <p>Mapboards</p>	
	<p><b>Meeting Closed: 9.40 pm</b></p>	