

**Minutes of Histon & Impington Parish Council Environment Committee
Monday 1 July 2013 7.30 p.m
At the Parish Office, New Road, Impington**

Environment Committee Minutes

Membership: 7 + 2 ex-officio

Quorum: 3

Agenda No:	Present: Cllrs: Derek Marston (Chairman), Janet Diplock, John Dunn, Pene Nudds; Ex Officio: Denis Payne, David Jenkins Mrs A Turnbull, Huw Jones HICOP (in part) Clerk: Mrs Angela Young	
E/13/011	APOLOGIES FOR ABSENCE Cllrs: Abdullah (holiday), Cooper (holiday), Emmine (personal)	
E/13/012	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda – None To receive written requests for dispensations for disclosable pecuniary interests (if any) - none received To grant any requests for dispensation as appropriate - none	
E/13/013	TO APPROVE MINUTES OF THE MEETING HELD 6 June 2013 All agreed to sign as a true record of the meeting	
E/13/014	MATTERS ARISING 014.1 <u>Item 005.1 Hain Daine!</u> Cllr Jenkins provided written report on meeting with Ray Vidler on site to introduce himself and identify opportunities to build a close relationship. Cllr Marston to arrange meeting for Environment Committee representatives to visit Mr Vidler to discuss a variety of issues of mutual interest 014.2 <u>Item 05.2 Heritage Columns</u> Cllr Nudds reported on contact with Balfour Beatty and on-going discussion over future use in situ or relocated and costs involved. Cty Cllr Jenkins supporting interaction 014.3 <u>Item 006.2 Graffiti</u> Cllr Jenkins due to meet Paul Quigley SCDC to discuss SCDC involvement and Probation Service management. Later in July “mini summit” arranged for Probation Team Leader, District Council, County Council, Parish Council, Guided Busway Team, IVC, Police, Orchard Park and Oakington Parish Council representatives. Noted recent graffiti on street furniture Milton Road/Butt Lane. Members acknowledged progress with action against graffiti since last Police Liaison meeting <u>Item 006.7 Feast Booking 7 July</u> Volunteer litter pick team organised for post-event clearance. No recycling had been possible to arrange. Noted overnight security arrangements in place <u>Item 008.1 Notice Board request</u> Permanent space to be provided in Parish Council board at School Hill At this point, with agreement of the Committee, Chairman suspended Standing Orders and brought forward items 15.8 HICOP report and 16.2,3,4 Public Art.	DVM JDJ
E/13/015	TO RECEIVE REPORTS (Appendix 1) <u>Officers Report</u> provided to all 015.1 <u>Clerks Report</u> Noted. Additional discussion on: <u>Homefield Park and Hereward Resident Association</u> Cllr Payne undertook to attend when possible. Group to be requested to send invite and agenda to Cllr Payne copying in Clerk 015.2 <u>Burial Ground Report</u> Noted. Additional discussion on: - Fallen large limb from Cherry Tree at Burial Ground dealt with by Probation Service - Fire in Copse involved a previously fallen and decaying limb. Bees nest on singed limb discovered and warning sign erected pending removal/collection 015.3 <u>Trees Report</u> <u>15 The Coppice</u> Tree Wardens to meet to get clarity on position with request for undertaking tree works <u>1 The Coppice</u> Clearance work at rear of property undertaken, not yet complete. Committee	DWP

015.4	noted that Probation Service took instruction from Tree Wardens, not residents. Homefield Park handover report noted (Appx 2). <u>New School Road</u> Fallen ivy clad tree to be reported to new LISO (Local Infrastructure Support Officer at County Council). <u>IVC</u> Cllr Jenkins to contact Fran DiFranco to discuss further	JDJ
015.5	<u>Footpath Officer Report</u> None	JPE
015.6	<u>Allotment Officer Report</u> Noted. Working Party held at Gatehouse Road 8 / 9 June. New plottolders came forward. Fences had been moved back to enlarge haulage way. Concern over use of plot 17 for other leisure use, Allotment Officer to approach plottholder	PJN
015.7	<u>Village Green Report</u> Noted. Additional discussion on: - Insurance certificates for Whyatts Feast Fairs on file - Memorial seat. Agreed to accept offer and work with the family to identify a site. Idea of circular bench, maybe sectional, discussed. - Pump case backing – additional work required	
	<u>HICOP</u> Chairman had suspended Standing Orders. Email from Dan Mace covering previous issues raised copied to all. Huw Jones updated on: - Names of Officer would be provided i.e. Treasurer, Secretary, Chairman - QR signs may be considered in the future - Current signs temporary, placed on deer proof mesh - No progress on benches yet - Moth Breakfast arranged as part of Feast Week had gone very well	
E13/016	TO REVIEW/ACCEPT	
016.1	<u>Quotations</u> additional height to Gatehouse Road Allotment Gate. Deferred pending discussion on Public Art and decision on new emergency gate on Recreation Ground	
016.2	<u>Terms of Reference for Public Art Working Party</u> Standing Orders had been suspended. Noted members interested: Cllrs Abdullah, Ing, Nudds, Payne, Teague plus 2 residents. Initial meetings with Alison Turnbull Associates had taken place but could not proceed until Terms of Reference in place. Agreed all would input on proposed Terms of Reference to Cllr Payne by 5 July 2013 who would draft for agreement at Full Council 15 July	DWP
016.3	<u>Update on Public Art</u> Noted process for delivery. Alison Turnbull advised until priorities were set, expression of interest in funding difficult. SCDC will need to be confident the funding spent on Public Art and within a certain timeframe. Some debate on aims of Working Party and possible Public Art projects	
016.4	<u>Payment of Public Art Contribution – NIAB (Charities on behalf of National Institute of Agricultural Botany)</u> Agreement for Chairman and Vice Chairman to sign indemnity for £14,720.93 plus accrued interest since Feb 2010 towards Public Art for purposes specified in Sec 106 agreements. Indemnity states arrangement for expending contribution must be made within 5 years of 26 February 2010. Proposed Cllr Payne, seconded Cllr Diplock, all in favour and agreed . Cllr Payne and Diplock outlined discussion with Paula Bond at SCDC and further funding of £30,000 due from Primrose Lane development, Impington. The latter currently required a detailed plan to be submitted before payment could be made under the terms of the S106. Agreed to ask SCDC to approach the developer to see if prepared to release early based on evidence currently provided to SCDC.	
016.5	Standing Orders re-instated after this item and Chairman returned to agenda order <u>Dog & Litter Bin Strategy</u> recommendations and correspondence Agreed Cllr Diplock and Clerk to <u>draft strategy</u> for next meeting to include “Big Scoop” campaign details. Noted dog bin to be relocated from The Dole to column near to footpath opposite Homefield communal room with a new dog bin to be place on The Dole (B1049 end) on a post. <u>Recycling Bins</u> to be installed at Guided Busway outside Station Stores and opposite 68 Cambridge Road. Newsletter article planned urging proper use. <u>Electrical goods recycling</u> Committee interested in free service provided by Wisser Recycling St Ives, generating income for Parish Council. Chairman and Clerk to arrange service once reference sought	JAD
016.6	<u>Draft Burial Ground Regulations</u> Draft presented, increases to backdate from 1 July 2013, except for previously agreed memorials and interments. Clerk went through changes to rules, tightening rights of burial. Agreed Cllr Marston (Chairman) and Clerk to finalise suggested increases and circulate round. Full Council for decision. Noted disparity between cremation costs and burial costs, prior to interment, possibly causing increase in demand for burial	DVM DVM Full Council

<p>E13/017 017.1 017.2 017.3</p>	<p>OTHER ITEMS AND CORRESPONDENCE</p> <p><u>Meeting arrangements for Christmas Lights Sub Group</u> - Meeting to be arranged, Cllrs Nudds, Marston, Max Parish and Andrew Boylett. Cllr Nudds to lead team</p> <p><u>Sustainable Energy Committee SCDC proposals to abolish</u>, noted</p> <p><u>Circulating file of brochures and magazines</u> Noted</p>	
<p>E/13/018</p>	<p>Date of next meeting</p> <p>Tuesday 13 August, then 5 November 2013</p>	
<p>E/13/019</p>	<p>Items for next 2 agendas:</p> <p>Fees and Regulations:</p> <ul style="list-style-type: none"> - Allotments - Use of Village Green - Use of Homefield Park - Use of other Parish Council owned spaces (excluding Recreation Ground) <p>SPEP Matters</p> <p>Royal British Legion request "Paint Your Town Red"</p> <p>Grass Cutting mid-year review</p>	
	<p>Meeting Closed: 9.30 pm</p>	

DRAFT