

Minutes of Histon & Impington Parish Council Environment Committee
1 September 2015 7.30 p.m.
At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 7 + 2 ex-officio

Quorum: 3
 Appendices: 2

Agenda No:	Present: Cllrs: Derek Marston (Chair), John Dunn, Cedric Foster, Christine Hertoghe, David Jenkins (in part), Pene Nudds, Nick Wood. HICOP Representatives co-optee: Simon Goddard, also Dan Mace Clerk: Mrs Angela Young	
E15/034	APOLOGIES FOR ABSENCE Cllrs: Cllr Aga Cahn (council business)	
E15/035	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda - <i>none</i> To receive written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> To grant any requests for dispensation as appropriate - <i>none</i>	
E15/036	PUBLIC PARTICIPATION None present	
E15/037	TO APPROVE MINUTES OF THE MEETING HELD 7th July 2015 All agreed to sign as a true record of the meeting	
E15/038	MATTERS ARISING <u>Action List</u> provided to all (Appx 1) Discussion followed on: <u>15/005/028 Youth Shelter Stepping Stones</u> Further quote yet required <u>15/029.2 Woodland Trust Tree Planting</u> Lease for Manor Park inspected. County Council would be advised of plans for planting for courtesy. HICOP members required meeting with Cllr Nudds to discuss plans prior to planting, due to concerns expressed over possible effect on orchard planting	PJN
E15/039	TO ADDRESS outcome of April 2015 Action Plan Exercise TO INITIATE preparation of Year 2 Plan for 2016/17	
039.1	(Appx 2) Cllr Jenkins outlined requirements under the Local Council Award Scheme for Foundation Level, including the need to publish on-line an Action Plan for the current year. This in turn gave a logical feed into the next budgeting year process The current Plan (Appx 2.1) reviewed Noted: <ul style="list-style-type: none"> • Tree Planting (200 trees) on schedule • Improvement of access across village by pathway network was an ongoing project and would likely feature in future plans until complete. Partly the state of paths, partly a connectivity issue • Homefield Park Fence – on schedule for 2015-16 • Development of Cultural Events – on-going. Christmas lighting improvements at Crossing Keepers Hut planned for 2015. Cllr Nudds and Clerk to progress within budget. Cllr Cahn to produce paper on possible partnership involving Shakespeare productions in Homefield Park 	PJN/Clerk AC
039.2	Action Plan for 2016-17 see (Appx 2.1 together with 2.2) Noting not everything a Parish Council does has to cost money, agreed the plan for year 2 should include: Ambitions: As year 1: "Improve environment by reducing pollution, increase biodiversity and opportunities for improving lifestyle" plus:	

- Reducing pollution, noting current action exists via volunteer workforces, WI, Big Tidy Up, Enviro.volunteers, sponsored by the Parish Council in many cases
- Support these aims by influence – identifying, publicising and supporting financially
- Link ambitions to the Parish Council's published Environmental Statement
- Encourage a healthy lifestyle and improving environmental aspects and sustainable behaviour
- Noted issues of pollution (light, noise) possibly coming out of events organised e.g. Santa's Grotto, Shakespeare in the Park

What can we do in 2016-17 to further this ambition and by when?/ How to measure success:

List by Ambition	What Are We Doing To Improve Biodiversity etc
Pathway Network; Leisure Networks; round trip opportunities; produce map Need to push County Council to achieve	As year 1. Will encourage a healthy lifestyle and sustainability
Tree Planting	As year 1, further trees will increase biodiversity
Develop Cultural Events The Green; Homefield Park; Manor Park	As year 1, not necessarily to make profit, use of Facebook, Social media to advertise uses. Christmas lights at Crossing Keepers Hut, look at permanent electricity supply. Will increase opportunities for improving lifestyle
Enhancement of Brook	Will improve environment by reducing pollution and increasing biodiversity
Wildflower verges planting (Sustainability Group)	Will increase biodiversity
Litter collection waste improvements: Decrease of rubbish, keep village clean campaign; composting bins at Burial Ground etc; new litter bins / dog bins	Will improve environment by reducing pollution, improve sustainability
Allotments: provision of water butts/composting toilets	Will encourage a healthy lifestyle and sustainability
Doctors Close fencing: including fence/gate and sign/seats	Will encourage a healthy lifestyle and improve environmental aspects

Agreed to use the work minuted to pull together an action plan for next Committee, breaking down financial requirements to monthly spend. Also **agreed** to best endeavours to deliver 2015-16 items by end March 2016. Cllr Jenkins left the meeting

Next agenda

E15/040

TO RECEIVE (all Appx 3)

040.1

Clerks Report Accepted.

040.2

Tree Warden's Report. Accepted. Noted Cllr Nudds was the sole Tree Warden at present. Cllr Nudds commented on efficiencies introduced by SCDC on Tree Application process. **Agreed** to cover costs for attendance at Tree Warden Forum 26th September in Suffolk at £15 plus travel

040.3

Allotment Officer's Report Accepted. Cllr Nudds confirmed "Pick Your Plot" day planned

040.4

Footpath Officer's Report Dan Mace had suggested a new footpath link could be introduced between Oakington footpath and Girton to Histon footpath. Cllr Dunn **agreed** to approach Karen Champion at County Council. Noted diminishing footpath walk opportunities on private land locally in 2015

ROW Improvement Plan Consultation Cllr Dunn to work with Clerk on any appropriate response by 21 October 2015. Noted concerns over waymarking quality and lack of information for accessible routes for wheelchair users and disabled persons. Discussion followed on NIAB/Darwin Green footpath provision

040.5

Sustainability Working Party Report Accepted. Additional discussion: Map showing 4 verge areas for biodiversity treatment to be provided for Cllr Nudds. Last verge cut due 9th or 16th October. Signage planned

JD

JD/Clerk

040.6	Village Green Report Accepted. Additional discussion: Agreed to carry out Risk Assessment on duck platform safety for review	
040.7	Burial Ground Report Accepted.	
040.8	HICOP Report Accepted. Additional discussion: Grass raking had taken place end August. 3 rd October Juicing Event due Noted arrangement for Cllr Nudds to meet representatives to discuss possible planting on Manor Park Site	HICOP/ P/JN
E15/041	TO REVIEW	
041.1	<u>Walkabout Issues</u> Cllr Foster outlined procedures for following up on outstanding issues. Noted problems at Doctors Close remained unresolved with County Council. Replacement for Graham Armstrong not yet known	CMH Next agenda
041.2	<u>Replacement Map Board</u> Cllr Hertoghe delegated to liaise with Alan Eade regarding costs and work involved for replacement maps and report back for decision on work required	
041.3	<u>Litter/Dog Bin Issues</u> SCDC had been approached regarding non-emptying of bins recently. Noted new dog bin installed at Manor Field entrance gate on Manor Park	
E15/042	OTHER MATTERS AND CORRESPONDENCE None	
E15/043	Date of next meeting Tuesday 6 th October 2015	
E15/044	How to communicate meeting discussions/decisions and To request items for next agenda Agreed website article to include news on dog bin in Manor Park; Big Tidy Up; Orchard Juicing event; Start of Action Plan process 16-17 Next Agenda: Community Events at Homefield Park Price Review for Village Green	
	Meeting Closed: 9.15 pm	