

**Minutes of Histon & Impington Parish Council Recreation Committee
Recreation Ground Community Room, New Road, Impington
Monday, 7 September 2015 at 7.30pm**

Recreation Committee Minutes

Membership: Currently 7 + 2 ex-officio, 4 User-Representatives Quorum: 3 Parish Councillors

Agenda No: R15/015	Present: Cllrs Neil Davies, Brian Ing, Ed Stonham, David Jenkins (ex-officio, in part) Also: Mr Crook (Histon Hornets), Mr Franklin (Bowls), Mr Peck (Cricket), Mrs Fidler (Tennis Club) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager) Member of Public: Mr Dudley (also Tennis Club representative)	
R15/016	APOLOGIES FOR ABSENCE Apologies received from Cllrs Cleaver and Foster.	
R15/017	CO-OPTION OF USER-REPRESENTATIVE FROM HISTON TENNIS CLUB Proposed Cllr Stonham, sec Cllr Ing and agreed to co-op Mrs Jane Fidler to committee. Mrs Fidler replacing Mr Dudley who had served on the committee for many years; sincere thanks conveyed to Mr Dudley for all his input and time on the committee. Mr Dudley advised the passing of long standing Tennis Club Chairman Mr Graham Hindle. Letter of condolence to be sent.	
R15/018	MEMBERS DECLARATIONS OF INTEREST To receive declaration of pecuniary interests from Councillors for items on the agenda Cllr Ing declared a non-pecuniary interest as Cricket Club member (item 15/022)	
R15/019	PUBLIC PARTICIPATION No public participation.	
R15/020	TO APPROVE MINUTES OF THE MEETING HELD 6 JULY 2015 Proposed Cllr Stonham, sec Cllr Ing and agreed to accept as a true record of the meeting.	
R15/021	MATTERS ARISING <u>Actions List</u> copied to all (Appx.1) 14/086 Drainage from HFC – no formal response received, agreed to remove from list 15/012 Rec Ground Usage. Information / data template to be produced; information from sports clubs to be provided including matches, training etc. on a quarterly basis. 15/012 Byelaws. Copy to Cllr Ing.	NSD/LMM
R15/022	SUMMARY OF PROPOSED EXPENDITURE AND UPDATE ON PROJECTS Report copied to all (Appx. 2)	
022.1	➤ New Cricket Nets. Approximate net cost to Parish Council would be £26,940. Proposal includes engaging contract management to liaise with HFC with regards access arrangements. Mr Peck advised that ECB require a 'Security of Tenure' of between 5 and 10 years for a loan application to be progressed; cricket club would grant the funds to the parish council (club to repay loan over 5 years). It was understood that a 'Security of Tenure' would be conditional (level of fees agreed annually, copies of public liability insurance from the club). Mr Peck to provide article for website. It was agreed to proceed with request for funding from Parish Council and 'Security of Tenure'.	
022.2	➤ New Safety Cricket Netting. Cost to Parish Council would be £29,250 including contract management. Some discussion on whether sufficient data supplied to be able to move forward, changing attitudes and expectations, improved batting equipment. It was agreed to request design specification and location plan from contractors. Cllr Davies proposed to proceed with request to Parish Council once location and full specification received; of those voting 2 abstained with non against.	
022.3	➤ MUGA and Hardcourt Refurbishment. Essential repairs ordered. Noted that it would be sensible to restrict funds spent until final decision made on tennis court project. Likely cost of complete refurbishment of MUGA £39,000 and	

022.4	<p>would not be considered until Spring / Summer 2016.</p> <ul style="list-style-type: none"> ➤ Perimeter Fencing. Estimated cost £18,148. Request received from freeholder to increase height of fence along ditch (leased land) to provide greater security to farm land with no gated access. Proposal to erect 2.4m fence to comply with freeholder's request. Commitment given to freeholder to progress and proposal to be put to Parish Council. Cllr Jenkins advised that Chivers Farms may be able to offer a contribution and would re-look at possible footpath route. Planning application submitted. Opportunities to re-use existing fence at Homefield Park and HFC boundary discussed; concerns raised regarding taking responsibility for fence in ownership of HFC, but it was felt that if fence not maintained it could become an open access and the committee's aim was to improve facilities. Proposed Cllr Davies, sec Cllr Stonham and agreed to re-use fence along HFC boundary. Note: Chairman (unspecified) to contact HFC to ascertain if amicable agreement could be reached. 	
022.5	<ul style="list-style-type: none"> ➤ Tennis Court Project – update. Cllr Davies advised receipt of report from drainage consultant with estimated costs of £120,000; this would have a huge impact and with regret felt that the project should be considered at a future date, but no final decision at this stage. Alternative drainage options discussed and additional advice to be sought, correction of current position to be considered. 	
022.6	<ul style="list-style-type: none"> ➤ Community Room Floor. Refurbishment – 2 additional quotes to be sought. 	
022.7	<ul style="list-style-type: none"> ➤ Recreation Ground Play Area – update. 1. Erosion of mound – estimated cost to refurbish £9,015 using 'Eco-Smart' matting and premium turf; alternative solutions to be investigated noting popular part of play area. 2. Replacement of timber items – estimated cost to replace with metal and plastic posts £14,552. Timber items had originally been requested by grant funders and were now decaying. Difficulty in obtaining alternative quotes; it was felt that City Council may be useful source of advice. <p>Paper to be updated for finance committee. Suggested that timeline of expected spend and when authorisation required be included. Planning application for cricket nets and safety netting to be submitted. Request for approval of cricket nets to September Parish Council meeting.</p>	
R15/023	<p>REVIEW OF ANNUAL PLAN 2015-16</p> <p>Planning Exercise copied to all (Appx. 3) Exercise had been carried out at Parish Council AGM, to be fed into annual plan for current and next financial year. Publication of an annual plan is a requirement of Local Council Award Scheme and part of budgetary process. Sports Clubs were requested to put forward suggestions for coming year.</p> <p>Cllr Jenkins left the meeting.</p>	
R15/024	<p>TO REVIEW</p> <p>024.1 Recreation Committee Terms of Reference. Proposed Cllr Stonham, sec Cllr Davies and agreed to re-confirm terms of reference, but with reduction of 2 Council member so membership to comprise 5 members of the Council plus ex-officio members.</p> <p>024.2 Sponsorship Banners / Notice Policy. Existing policy had been circulated, noting that policy included 'no banners' on play area fencing to ensure visibility not affected, but this may not be an issue if cricket safety netting installed. It was suggested that any club sponsorship banners only be in place for duration of matches; cricket club to refer back to members and report back to committee at next meeting. HH would be agreeable to only display banners during matches.</p>	
R15/025	<p>CLUB MATTERS</p> <p>025.1 Bowls Club. Mr Franklin reported on a good season, club gaining promotion from division 2, finishing 3rd in County league and 5th team finishing 4th.</p> <p>025.2 Tennis Club. Club membership down 20%, fees down 13% (bigger drop in junior members). Club had offered to top dress courts including hire of spreader; Mr Campin would be happy to accept offer but felt consideration should be given to management of courts with regards over-use. Meeting to be arranged with club members to review arrangements between committee and club.</p> <p>025.3 Cricket Club. Very successful season finishing 3rd in Tucker Gardner senior league, 2nd team promoted to TG division 2, 3rd team promoted to division 5, success in mid-week league.</p>	

025.4	Histon Hornets. Mr Crook advised that the proposed tea wagon required a Street Vendors Licence which would also apply to pitch side selling of food; at this stage the club had decided to postpone plans for the wagon and only sell tea and coffee from the tea hut. Mr Peck offered to look at requirements needed for licence. Mr Crook reported that 368 children had signed for the coming season plus 30-40 adults.	
R15/026	OPERATIONS REPORT Report copied to all (Appx. 4). Mr Campin reported that there had been less vandalism, but had discussed recent incident with Youth Worker who would report to IVC. Vandalism to be included in all future operations reports. Clerk reported that wireless CCTV would not cover desired area but additional camera could cover MUGA / Outdoor Gym area £400.00+vat. Proposed Cllr Davies, sec Cllr Stonham and agreed to install additional camera.	
R15/027	DATE OF NEXT MEETING Proposed 23 November 2016 at 7.30pm	
	Meeting closed at 9.20pm	

Appendices:

1. Actions List
2. Report from Cllr Davies and Lynda Marsh – Summary of Proposed Expenditure September 2015 to April 2016
3. Annual Plan – Planning Exercise
4. Operations Report from Clerk