

Minutes of Histon & Impington Parish Council Recreation Committee
Parish Office, New Road, Impington
Monday, 7 August 2017 at 7.30pm

Recreation Committee Minutes

Membership: 5 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington (Chair), Marian Cleaver, Brian Ing Also: Mrs Fidler (Tennis) Mr Joslin (Histon Hornets) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R17/012	APOLOGIES FOR ABSENCE Apologies received from Cllrs Davies and Butcher, Mr Franklin (Bowls) and Mr Uttridge (Cricket) Cllr Stonham was absent	
R17/013	MEMBERS DECLARATIONS OF INTEREST None received	
R17/014	CO-OPTION OF USER-REPRESENTATIVE FROM HISTON CRICKET CLUB No Cricket Club member present. Mail sent to Club requesting member be nominated for co-option at meeting due 25 September.	LMM
R17/015	PUBLIC PARTICIPATION No public participation	
R17/016	TO APPROVE MINUTES OF MEETING 22 MAY 2017 Proposed Cllr Ing, seconded Cllr Cleaver and agreed to accept as a true record of the meeting.	
R17/017	MATTERS ARISING <u>Actions List</u> copied to all – appendix 1 <u>17/006</u> Permanent power supply - Mr Joslin to forward quote <u>17/008</u> Rec Ground Usage – Clubs to forward up to date data, including details of training sessions <u>17/008</u> Car park speed bumps – Cllr Carrington suggested one pair be installed as a trial and monitor; agreed. <u>17/008</u> Pump restoration – phase 1 complete <u>17/008</u> Soakaway HFC boundary – Cllr Carrington reported on possible 'knock-on' effect of drainage to rec. Meeting to be requested with Chivers to discuss ditch and culvert clearance <u>17/009</u> Recreation Ground Security – account opened with Recruitment Company. No recent issues. Cllr Carrington suggested holding periodic forums with IVC students for input on facilities and would contact Principle at IVC <u>17/011</u> Community Park Project – stakeholder meeting had taken place 20 July; feedback not yet published	SJ NSD/LMM SDC/SC/LMM LMM SDC
R17/018	CLUB MATTERS Tennis Club. Mrs Fidler reported on mails from visiting teams complimenting on provision of grass courts. Clubs reminded that if they wished to use community room, booking is required.	
R17/019	PLAY AREAS Report copied to all – appendix 2. Annual play area inspections carried out; reports received and held on file. Assistant Groundsman to carry out any minor remedial works. o Recreation Ground. Overall risk assessment – moderate. Quotes received to replace wooden steps with recycled plastic: S&M £2,500+vat and Gaskins £3,146+vat. Noted funds actually available in specified reserves £1,500, available revenue budget £1,605. Proposed Cllr Ing, seconded Cllr Cleaver to accept quote from S&M. 'Wet pour' repair kit purchased; 'Nest' swing - play equipment company to replace cross beam and bolts FOC	LMM

	<ul style="list-style-type: none"> ○ The Green. Overall risk assessment – low Mail received requesting consideration be given to a wheelchair user's swing noting good access would be required. Feasibility to be looked into and possibly included in future budget planning. ○ South Road. Overall risk assessment – low New roundabout installed. Noted grass contractors cut grass fortnightly, hedges on 3 year cycle. Concerns raised regarding 'dog mess' in this play area although signs in place; Cllr Cleaver to draft article for newsletter in this regard. ○ Health & Safety Issues. Report of incident received concerning small child riding cycle at speed on The Green play area. Following discussion Cllr Ing pointed out that if part of play area is to be designated as second school entrance, area will be used by children with cycles. Agreed to erect sign requesting that cyclists dismount before entering the play area. 	<p>Committee</p> <p>MCC</p> <p>LMM</p>
R17/020	<p>OPERATIONS REPORT AND CORRESPONDENCE Report copied to all – appendix 3.</p> <ul style="list-style-type: none"> ○ Reported covered: annual water treatments, overflow pipe installed to bowls water tank, no recent vandalism or anti-social behaviour. Pump restoration phase 1 completed – no further funds currently available for any further works. Litter continues to be an issue although sufficient bins and litter bags available; hoops on posts / coloured bags to be investigated. <p>Correspondence</p> <ul style="list-style-type: none"> ○ Formal complaint received from regular community room hirer regarding apparent 'open access' during her classes; several concerns raised and also pointing out a duty of care to the young people in the classes. Following discussion it was agreed to install permanent notice board at entrance stating when premises' being used for private hire and no public access, cost £260.00+installation; agreed. ○ Mail from Spire hospital advising they will maintain verge in Fieldstead Road – verge in ownership of Chivers. ○ Letter received from Friends H&IR advising review of their structure and appointment of Donations Officer. ○ Cllr Davies had supplied comments for Finance Consultation Expenditure / Quotes ○ Quotes received for replacement scarifier: Ben Burgess £900.00+vat, Tomlinson Groundcare £883.20+vat, Scambler & Son £895.00+vat. Proposed Cllr Ing, seconded Cllr Cleaver and agreed to accept quote from Ben Burgess, noting previous good service received. Replacement fridge freezer purchased for kitchen £238.97 	<p>LMM</p> <p>SCC</p>
R17/021	<p>FOR REVIEW</p> <ul style="list-style-type: none"> ○ Committee Terms of Reference. Recommend no change at this time. ○ Budget Deliverables and Timetable – copied to all – appendix 4. To also include suggested budget planning. Suggested water fountain, permanent electricity supply for outside pavilion and CCTV upgrade be viewed as one project; costs to be investigated. Proposed other items / projects to be considered / included: refurbish public toilets, additional kitchen entrance, and replacement rubber matting on play areas. Noted plan for tree works required. ○ Quarter 1 budgets – copied to all – appendix 5. No areas of concern. 	<p>SDC</p>
R17/022	<p>DATE OF NEXT MEETING Proposed Monday, 25 September 2017</p>	
	<p>Meeting closed at 9.10pm</p>	

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