

**Minutes of Histon & Impington Parish Council Recreation Committee
Recreation Ground Community Room, New Road, Impington
Monday, 6 July 2015 at 7.30pm**

Recreation Committee Minutes

Membership: Currently 7 + 2 ex-officio, 4 User-Representatives Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Neil Davies, Marian Cleaver, Brian Ing, Ed Stonham, David Jenkins (ex-officio) Also: Mr Crook (Histon Hornets), Mr Franklin (Bowls), Mr Peck (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager) Member of Public: Steve Carrington (also Histon Hornet representative)	
R15/001	ELECTION OF COMMITTEE CHAIR 2015 – 2016 Proposed Cllr Ing, seconded Cllr Stonham, all in favour and agreed to elect Cllr Davies	
R15/002	APOLOGIES FOR ABSENCE None received	
R15/003	CO-OPTION TO COMMITTEE OF FOUR USER-REPRESENTATIVES OF THE MAJOR USER GROUPS Proposed Cllr Stonham, seconded Cllr Cleaver and agreed to co-opt Mr Peck (Cricket Club), Mr Crook (Histon Hornets) and Mr Franklin (Bowls) to committee. Agreed to defer co-option of Tennis member to next meeting. Code of Conduct issued to co-opted members present who were encouraged to follow the code.	
R15/004	MEMBERS DECLARATIONS OF INTEREST To receive declaration of pecuniary interest from Councillors for items on the agenda None received.	
R15/005	PUBLIC PARTICIPATION No public participation	
R15/006	TO APPROVE MINUTES OF THE MEETING HELD 23 MARCH 2015 Proposed Cllr Ing, sec Cllr Cleaver and agreed to accept as a true record of the meeting.	
R15/007	MATTERS ARISING <u>Actions List</u> copied to all (Appx. 1) 14/076 Extension of 'grasscrete' area at front of building to be progressed in the Autumn 14/086 Drainage. Issue had been raised at meeting with HFC in April; no formal response received.	SC
R15/008	TO REVIEW COMMITTEE MEMBERSHIP Current committee membership: 7 Parish Councillors plus 2 ex-officio and 4 User-Representatives. It was noted that there were currently 3 Parish Councillor vacancies with vacancies throughout previous year. It was recommended to reduce the committee to 5 Parish Councillors plus 2 ex-officio and 4 User-Representatives, to be confirmed by full Council.	
R15/009	CLUB MATTERS Bowls Club. No items to report. Cricket Club. Score box had been refurbished. Histon Hornets. ➤ HH advised 29 teams for season 2015-16. HFC continued to allow usage of car park on Saturday mornings. Clerk to request continuation of permission to use Spire Hospital car park. ➤ HH advised that written confirmation awaited from HFC and Holdings Co for permission to site catering van; their safety officer had been referred to. Report	LMM

	<p>from HH once all permissions in place.</p> <ul style="list-style-type: none"> ➤ Sides of veranda on tea hut to be infilled once annual tournament taken place, work to include replacement secure doors and small tea bar with 'stable' door. 	
R15/010	<p>CRICKET NETS / SITE SAFETY</p> <p>Report copied to all (Appx. 2). Issue raised at March meeting (R14/086); investigations were on-going with full report including options to be produced for September meeting. Clerk, Groundsman and NSD had visited Fitzwilliam College where 8m fencing installed. Any incidents would continue to be recorded.</p>	
R15/011	<p>PLAY AREA REPORT</p> <p>Report copied to all (Appx. 3)</p> <p>Annual inspections carried out May 2015 highlighting issues with timber items. Rec play area had been refurbished 2010, NSD felt timely to look at issues and any remedial works required including maintenance for next 5 years with full report for September meeting. NSD, Clerk and Groundsman had met with TCLandscapes, disappointment had been expressed at deterioration, TCL rep to refer back, response awaited; committee would require satisfactory answers and dissatisfaction noted. South Road. Response from SCDC advising that they do not agree that dog bin required. It was suggested to write to all residents in area with request for dog owners to be mindful to clear up their dog waste.</p>	LMM
R15/012	<p>OPERATIONS REPORT AND CORRESPONDENCE</p> <p>Report copied to all (Appx. 4)</p> <ul style="list-style-type: none"> ➤ Mr Campin reported that vandalism ongoing problem. Youth Worker had reported incidents to IVC; multi agency meeting suggested with IVC, Police, Council etc. Cllr Ing enquired whether bylaws applied to leased land – to be investigated. ➤ Apprentice probation completed. Manpower account still in place. ➤ Quotes / Expenditure. <ul style="list-style-type: none"> Adjust windows in community room £90.00 – accept Following vandalism as reported, quote from Crossover Group to upgrade system to include new camera, relocate existing camera, set up and test wireless £300.00 + vat. If wi-fi camera successful and decide to retain additional cost approx. £400.00 + vat. Agreed to accept quote and Clerk's recommendation to proceed with wi-fi camera if proves successful. MUGA. Quotes for short term repairs to MUGA carpet MHA Ltd £890; HC Courts £850+vat. Further quote awaited; agreed Clerk to accept best value quote. Hardcourt. Quotes received to colour coat with low-glare paint to include tennis and netball markings: HC Courts £2,100+vat, Technical Services £3,610+vat. Noted HC Courts known contractor and have carried out various contracts in local area, proposed Cllr Stonham, seconded Cllr Cleaver and agreed to accept HC Courts quote. ➤ Cllr Jenkins requested report on rec ground usage (matches, training etc.), this could be only achieved with input from all user groups; NSD to work with Clerk to produce proposal for reporting in a time efficient manner. ➤ Cllr Ing reported on 30 years service by Mr Smith, to be acknowledged by full Council. 	<p>LMM</p> <p>LMM</p> <p>LMM</p> <p>LMM</p> <p>NSD/LMM</p>
R15/013	<p>FINANCE REPORT</p> <p>Report copied to all (Appx. 5)</p> <p>No matters of concern.</p>	
R15/014	<p>DATE OF NEXT MEETING</p> <p>Proposed 7 September 2015 at 7.30pm</p>	
	<p>Meeting closed at 8.20pm</p>	

DRAFT