

**Minutes of Histon & Impington Parish Council Recreation Ground Committee  
Recreation Ground Community Room, New Road, Impington  
Monday 5 August 2013 at 7.30pm**

**Recreation Ground Committee Minutes**

**Membership: 7 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Neil Davies (Chairman), Marian Cleaver, Ian Cooper, Pene Nudds, David Jenkins (ex-officio) Also: Vernon Dudley (Tennis), Greg Peck (Cricket) Steve Campin (Groundsman); Lynda Marsh (Clerk/Manager)	
R13/033	<b>APOLOGIES FOR ABSENCE</b> Cllrs Emmines and Ing (personal); Mr Bradshaw (Histon Hornets) and Mr Franklin (Bowls Club) Cllr Stonham was absent	
R13/034	<b>TO CO-OPT USER-REPRESENTATIVES FROM HISTON CRICKET AND TENNIS CLUBS</b> Proposed Cllr Davies, sec Cllr Cleaver, all in favour to co-opt Mr Dudley (Tennis Club) and Mr Peck (Cricket Club) to committee.	
R13/035	<b>MEMBERS DECLARATIONS OF INTEREST</b> To receive declaration of pecuniary interest from Councillors for items on the agenda - Cllr Davies, Director of Histon FC (agenda item 13/037)	
R13/036	<b>TO APPROVE MINUTES OF THE MEETING HELD 24 June 2013</b> All in favour to accept as a true record of the meeting.	
R13/037	<b>MATTERS ARISING FROM PREVIOUS MEETING</b> <u>13/005</u> Banners / Notices. No response received to date from SCDC. Further enquiry to be made. <u>13/013.1</u> Meeting to be arranged with HFC and Cambs FA once key members available <u>13/013.2</u> Pest control. Agreement obtained from HFC, works commenced. Further visit due. <u>13/023</u> Bowls Club fire extinguisher. Contractor to advise type / size for bowls pavilion. <u>13/025.1</u> Schedule of play equipment. Work in progress. <u>13/025.2</u> Railings at The Green Play Area. Work to be carried out once weather permits. <u>13/029.3</u> HFC Fun Day. Copy of PL insurance and completed risk assessment requested – no response received. Noted club did not use ground.	LM       LM
R13/038 038.1 038.2 038.3	<b>CLUB MATTERS</b> ➤ Cricket Club. Mr Peck reported a disappointing response to offers of advertising banners. Membership, including juniors has increased. ➤ Tennis Club. Also reported healthy membership with 20 more junior members than last year. ➤ It was noted that the Bowls Club had applied for a 'Community Chest' grant to assist with purchase of purpose made step to allow better access to the green.	
R13/039 039.1 039.2 039.3	<b>PLAY AREAS REPORT</b> Report copied to all, appendix 1. ➤ Recreation Ground. Sail shelter – quotes requested for options, possibly steel posts; rotten wood on sleeper bridge and also wooden posts on mound. TCL to visit site and advise course of action including any remedial work to erosion on mound. It was suggested that treated larch or chestnut would be a more suitable wood. ➤ South Road. Damaged gate post replaced. ➤ The Green. Cross Climber bolt now completely out of frame resulting in rope becoming detached. TCL to replace post and fixings FOC and charge for 2 hours labour only.	NSD/LM

R13/040	<b>COMMITTEE CHAIRMAN'S REPORT</b> Report copied to all, appendix 2. Included:	
040.1	➤ Tennis court surface review. Two meetings with contractors had taken place. Project working group meeting to be arranged. Report to be prepared for committee to consider.	NSD/VD
040.2	➤ Pump restoration project. Position of sand storage to be agreed before any progress made. Meeting to be arranged.	NSD/MCC/PJ N/SC
040.3	➤ Participation numbers. Template to be prepared to record club membership information and public use of ground.	
R13/041	<b>GROUNDSMAN'S REPORT</b> Report copied to all, appendix 3. Report included:	
041.1	➤ Tractor theft – see agenda item 13/042. Mr Campin had been advised by Tomlinson Groundcare that an immobiliser would not have prevented the theft of the tractor.	
041.2	➤ Tennis Courts. Mr Campin reported difficulties allocating and booking courts and getting information to members; additional signage and club coaches input may help. Agreed to conduct full review on hiring of all facilities, including use of website. Review to be completed by the New Year.	
041.3	➤ MUGA fence. Now in need of major repair or replacement. Costs to be investigated.	SC/LM
041.4	➤ Fencing along CGB boundary. Following recent theft, appears to be convenient access / exit point. It was suggested that metal bollards suitably positioned would prevent vehicular access.	
R13/042	<b>CLERK'S REPORT AND ANY OTHER CORRESPONDENCE</b> Clerk's report covered under agenda items.	
042.1	➤ Tractor theft. Report copied to all, appendix 4. Telescopic bollard had been installed within the compound and contractor had suggested additional improved security options. Agreed to accept quote with exception of item 6.	LMM LMM
042.2	➤ Boiler replacement. Clerk to meet additional contractor for quote / advice.	
042.3	➤ Request received from Friends H&IRG requesting use of ground for summer half marathon Sunday, 1 June and sports / fun day Sunday, 29 June. Noted.	
R13/043	<b>TO RECEIVE FINANCE REPORT</b> <i>Cllr Davies left the meeting during this item, Cllr Cleaver took the chair.</i>	
043.1	➤ Quarterly budget report copied to all, appendix 5. It was confirmed that the budget for The Green Play Area project had been allocated from sec 106 funds to purchase signs as required by grant funders. Budget vs. actual figures for individual committees not yet available.	
043.2	➤ Possible sec 106 expenditure. Report copied to all, appendix 6. Finance, Legal and Admin committee had requested that the Rec committee 'consider need for open space commuted sum expenditure on essential improvements'. Report included possible areas of expenditure including possible MUGA fence replacement. It was suggested that a meeting be arranged to discuss possible expenditure, for report to FLA committee.	
R13/044	<b>ITEMS FOR NEXT AGENDA</b>	
	<ul style="list-style-type: none"> <li>➤ Policy for event management</li> <li>➤ Play area management</li> <li>➤ Lettings policy for BBQ's and ancillary items</li> <li>➤ Tennis Court Surface Review</li> <li>➤ Tree Works</li> <li>➤ Budget 2014-15 discussion</li> </ul>	
R13/045	<b>DATE OF NEXT MEETING</b> Monday, 30 September 2014 at 7.30pm	
	<b>Meeting Closed: 8.30pm</b>	