

**Minutes of Histon & Impington Parish Council Recreation Ground Committee
Recreation Ground Community Room, New Road, Impington
Monday 30 September 2013 at 7.30pm**

Recreation Ground Committee Minutes

Membership: 7 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs: Neil Davies (Chairman), Ian Cooper, Ed Stonham Pene Nudds, David Jenkins (ex-officio) Also: Vernon Dudley (Tennis), Keith Franklin (Bowls), Greg Peck (Cricket) Steve Campin (Groundsman); Lynda Marsh (Clerk/Manager)	
R13/046	APOLOGIES FOR ABSENCE Cllrs Cleaver and Ing (personal); Mr Bradshaw (Histon Hornets)	
R13/047	MEMBERS DECLARATIONS OF INTEREST To receive declaration of pecuniary interest from Councillors for items on the agenda - Cllr Davies, Treasurer Histon Hornets FC (agenda item 13/054), contractor known It was noted that dispensation had been granted to Cllr Davies as Treasurer of HH and Trustee of Friends H&IRG with regards setting of club charges and conditions of hire at recreation ground.	
R13/048	TO APPROVE MINUTES OF THE MEETING HELD 5 August 2013 Proposed Cllr Cooper, sec Cllr Jenkins and agreed to accept as a true record of the meeting.	
R13/049	MATTERS ARISING FROM PREVIOUS MEETING <ul style="list-style-type: none"> ➤ <u>13/030.2</u> Fencing at Fieldstead Road. Permission received from Chivers for 2.4m fencing; planning permission now required due to height ➤ <u>13/037</u> Banners / Notices. It would appear that permission is not required as on enclosed land and permitted under 'Class 3' of guidance notes, further clarification required ➤ <u>13/037</u> Meeting to be arranged with HFC and Cambs FA once key members available ➤ <u>13/013.2</u> Pest control. Agreement obtained from HFC, works commenced. Update requested from contractor – see groundsman's report ➤ <u>13/037</u> Bowls Club fire extinguisher now in place. ➤ <u>13/037</u> Schedule of play equipment. Work in progress. ➤ <u>13/037</u> Railings at The Green Play Area. Work complete, although pedestrian gate may need remedial work. Contractor to be contacted. ➤ <u>13/042.1</u> Additional compound security – work complete 	
R13/050	CLUB MATTERS <ul style="list-style-type: none"> ➤ Bowls Club. No issues to report. Mr Franklin advised committee a letter was due from club regarding servicing of Bowls Club watering system. ➤ Cricket Club. Mr Peck reported on a successful season for the club with both 1st and 3rd teams being promoted. ➤ Tennis Club. Mr Dudley reported an increase of both junior and adult membership; both Ladies teams had won their divisions. ➤ Histon Hornets. The Club had continuing concerns with regards rabbit holes – see groundsman's report. ➤ A simple template had been produced for each club to record membership levels to enable committee to measure level of participation. 	
R13/051	PLAY AREAS REPORT Report copied to all, appendix 1. Included: <ul style="list-style-type: none"> ➤ Recreation Ground: Report of meeting with TCLandscapes who had agreed to remedial works to sail shelter post, posts on mound and wooden balancing bridge, FOC. Friends H&IRG have donated £300 for replacement mesh sail shelter. Work due to commence first week in October. Contact to be made with TCL for confirmation of start date. 'Softfall' requires replenishment around 3 pieces of equipment, cost £325.00+vat, 	NSD

	<p>agreed; noting this was second this had been required this year. It was suggested that possible alternative surfaces be investigated.</p> <p>TCL to advise solutions and costs for erosion on the mound.</p> <ul style="list-style-type: none"> ➤ South Road. New gate post appeared to be loose, contractor to be contacted. ➤ The Green. Repairs to 'Cross Climber' to be carried out by TCL. Noted that there is still graffiti on the benches although fading; Probation team had declined to use chemicals. 	LMM
R13/052	<p>COMMITTEE CHAIRMAN'S REPORT</p> <p>Reports copied to all, appendix 2 and 2a</p> <ul style="list-style-type: none"> ➤ Tennis Court Redevelopment Project. Cllr Davies reported that it was 8 years since the development at the recreation ground and felt it time to look at requirements for sports clubs including cricket nets and surface in nets could cost in region of £30k. Discussion on: <ul style="list-style-type: none"> - All sports clubs needs should be considered - Tennis Club perspective covered in report but appreciate that club is one of a number of clubs at the rec ground. If the scheme proceeds the Tennis Club have undertaken to produce and action a business plan to build the club into a much stronger position. Noted that majority of clubs in Cambridgeshire are shrinking and struggling; without the court redevelopment the club would stand still. - Floodlights key to the project, pre-planning advice to be sought - Possibility of other sports using courts designed for tennis; possibly school hockey in conjunction with IVC - Noted surface would need tennis Governing Body approval <p>Summary: broad agreement to proceed with suggested way forward being</p> <ul style="list-style-type: none"> - <i>Parish Councillor views canvassed on possibility that the Council could possibly be asked to provide funding of up to £150k for four new all-weather floodlit courts</i> - <i>Recreation Ground Committee proactively becomes involved in the Neighbourhood Plan</i> - <i>meetings are held with Recreation Ground Sports Clubs to discuss their vision and facility requirements up to 2020</i> - <i>The Tennis Court project group seek pre planning application advice from SCDC on floodlit provision, work on a Community Tennis development plan and work on the financial side further.</i> <ul style="list-style-type: none"> ➤ Recreation Ground Storage. It was acknowledged that storage should have had more consideration with the rec ground redevelopment. Discussion on: <ul style="list-style-type: none"> - Increased usage of facilities by groups with various equipment e.g. exercise cycles, table tennis tables - Unsatisfactory use of changing rooms and club rooms for equipment - Any new groups hampered by lack of storage - Possible 'divisible' cupboard in community room - Possible storage container outside parish office, with screening - Distance of any outside storage from main building with regards movement of equipment to and from <p>Agreed Cllr Davies and Mr Dudley to look at all options and report to future meeting, with aspirations of a solution in place by April 2014</p>	<p>VD/NSD</p> <p>NSD/VD</p>
R13/053	<p>GROUNDSMAN'S REPORT</p> <p>Report copied to all, appendix 3. Report included:</p> <ul style="list-style-type: none"> ➤ Need for replacement weekend cover, post to be advertised locally in first instance. ➤ Pest Control. Continued problems with rabbits burrowing. Contractor had made two visits, further visit due; additionally liquid spray 'Grazer' purchased to help deter further digging. Problem highlighted with shortage of staff cover at weekends. ➤ Hardcourt. Mr Campin felt a 'power wash' would benefit the court and help stop water laying on the court. Quote £250.00+vat, additional quote to be sought. Mr Campin to investigate cost of suitable pressure washers. 	<p>LMM</p> <p>SC</p>
R13/054	<p>CLERK'S REPORT AND ANY OTHER CORRESPONDENCE</p> <p>Report copied to all, appendix 4.</p> <ul style="list-style-type: none"> ➤ Replacement blinds for Community Room. Two quotes now to hand for fire 	LMM

	<p>retardant blinds; £1,666.67+vat and £996.67+vat. Proposed Cllr Stonham, sec Cllr Jenkins and agreed to accept the lower quote.</p> <p>➤ Boiler replacement. <i>Cllr Davies left the room.</i> Three quotes now on file. Cllr Stonham reported on investigation into a suitable boiler and felt a 'Viessmann' fitted the criteria and offered an extended warranty. Noted 1st quote had included cost for 1200mm radiator and 2nd and 3rd quote for 2000mm radiator in community room. 1st contractor to be contacted for quote and assessment for 2000mm radiator. Delegated to Cllr Stonham and Clerk to make appropriate decision taking all aspects into account. Proposed Cllr Nudds, sec Cllr Cooper and agreed. <i>Cllr Davies returned to the room.</i></p>	EWS/LMM
R13/055	<p>TO RECEIVE FINANCE REPORT</p> <p>➤ Quarterly budget report copied to all, appendix 5. Noted ground maintenance over half year budget due to increased security measures in compound; increased pavilion income at half year position.</p> <p>➤ Perimeter Fencing. Committee had been asked to consider if any possible Sec 106 related spend could be identified at the recreation ground. It was felt that it could be an opportunity to look at perimeter fencing. Site map and suggested 'invite to quote', copied to all; each area to be quoted for individually. Issues discussed:</p> <ul style="list-style-type: none"> - Fencing along Fieldstead Road had previously been agreed, planning permission to be progressed. Re-positioning of emergency gates to be mutually agreeable site with Chivers. - Quotes requested to include boundary fencing with HFC; issues of ownership to be considered, including legal position. Suggestion made that any replacement fencing could be within recreation ground boundary and with HFC's knowledge. <i>Post meeting note: fencing along boundary of rec and car park has since been repaired by the Club.</i> - MUGA fencing to be of heavier gauge (standard specification for MUGA's) - Noted any request for funding to be presented to Finance, Legal & Admin Committee for consideration on 16 December <p>With amendment to specification for MUGA fencing, agreed to request quotes.</p>	
R13/056	<p>ITEMS FOR NEXT / FUTURE AGENDAS</p> <ul style="list-style-type: none"> ➤ Budgets 2014 – 15 to include proposed charges and sport club charges ➤ Policy for event management ➤ Play area management ➤ Lettings policy for BBQ's and ancillary items ➤ Review on hiring of facilities ➤ Tree Works 	
R13/057	<p>DATE OF NEXT MEETING Monday, 25 November 2013 at 7.30pm</p>	
	<p>Meeting Closed: 9.20pm</p>	