

**Minutes of Histon & Impington Parish Council Recreation Committee
New Recreation Ground Community Room, Road, Impington
Monday, 27 March 2017 at 7.30pm**

Recreation Committee Minutes

Membership: 5 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington, Marian Cleaver, Neil Davies (Chairman), Brian Ing User Representatives: Mrs Jane Fidler (Tennis Club), Mr Simon Joslin (Histon Hornets) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R16/065	APOLOGIES FOR ABSENCE Apologies received from Cllrs Jenkins and Stonham.	
R16/066	MEMBERS DECLARATIONS OF INTEREST To receive declaration of pecuniary interest from Councillors for items on the agenda None received.	
R16/067	PUBLIC PARTICIPATION No public participation.	
R16/068	TO APPROVE MINUTES OF THE MEETING 23 JANUARY 2017 Proposed Cllr Cleaver, seconded Cllr Carrington and agreed to accept as a true record of the meeting.	
R16/069	MATTERS ARISING <u>Actions List</u> copied to all – appendix 1 <u>15/040</u> Rec Ground usage. Item to remain on list. <u>16/027</u> Cricket nets. Item closed; if an approach made for public use delegated to Mr Campin to arrange. Grass area surrounding nets now in satisfactory condition. Netting now replaced as part of snagging issues, Mr Campin in contact with contractor as he had concerns whether they now fitted correctly. <u>16/02</u> Car park speed bumps. Quote received to install; Cllr Carrington and Mr Campin to clarify number of sets required noting need to provide access for bicycles, pushchairs, machinery etc. Issues with problematic parking in emergency access area discussed; Cllr Carrington and Mr Campin to investigate costs for 'no parking' grid. <u>16/042</u> Bowls green watering system. 2 current quotes to hand £2,079+vat, £1,361+vat plus original quote to be refreshed (£740+vat, dated June 2016); delegated spend of up to £1k previously agreed, proposed Cllr Cleaver, seconded Cllr Davies to proceed with works once original quote updated – lowest quote to be accepted. <u>16/042</u> MUGA refurbishment. Contractor due onsite to set up works compound 31 March, with contract to commence 3 April. <u>16/057</u> Combination lock – grass tennis courts. Club advised of combination number. <u>16/061</u> Additional tables and chairs. Item deferred with intention that replacements in place for the Autumn.	SCampin SC/SC KF/SC
R16/070	CLUB MATTERS ➤ Cricket Club. Mr Campin reported request for adult club members to have access to kitchen during weekday evenings. Mr Campin to produce guidelines for use, including nomination of club member to take overall responsibility for use, noting this was not within the signed formal arrangement. ➤ Histon Hornets. Mr Campin raised an issue with kick off times for Sunday matches, noting the FA requirement of 10.30am KO for adult sides resulting in HH U16's KO being rescheduled. Mr Joslin had concerns with regards HFC U15 team also using the recreation ground next season acknowledging HH did not have exclusive use but HH had additional expense if matches played elsewhere. It was felt that HH should take priority over HFC; meeting TBA to discuss further and to formulate a policy for home game priorities. ➤ Tennis Club. Information to club members to be copied to Mr Campin and Clerk. Additional junior matches on hardcourt to be booked via office. ➤ Milton Road Community Park Project. Cllr Davies advised of stakeholder meeting scheduled for 25 May for all clubs that would have interest in project	SC NSD/SJ/SC/ SC/LMM

R16/071	<p>RECREATION GROUND PUMP PROJECT</p> <p>Cllr Davies reported on meeting with Gaskin's Ltd following receipt of quote for £2,200 for phase 1 works (mins 16/043 and 16/058 refers). Subsequent meeting with Village Society representative held. Suggested that Gaskin's be contacted to schedule works for late May with meeting beforehand to clarify requirements to include Village Society representative. Cllr Ing provided catalogue from Phoenix Trust (paving) and reported that Village Society may be able to increase contribution.</p>	
R16/072	<p>SPORT DEVELOPMENT</p> <p>Cllr Davies reported on new summer activities being organised with Sally Gibson, Sports Development Consultant in conjunction with Friends H&R; to be publicised in the Friends Rec Ground spring/summer newsletter.</p>	
R16/073	<p>PLAY AREA</p> <p>Report copied to all – appendix 2</p> <ul style="list-style-type: none"> ➤ Recreation Ground. Additional discussion on age and condition of nursery swings; future consideration to be given to replacement, re-painting in the interim. Drainage by gate from car park, area no longer porous; suggestion made to dig out and install breathable gravel. Agreed any suggestions for solutions to next meeting ➤ South Road. Update from 23 January meeting and following site survey, confirmed that not possible to replace roundabout with swings in existing position, options to install new roundabout in existing position: <ol style="list-style-type: none"> 1. Fenland Leisure inc removal of existing £6,095.06 + vat (FLA bid £2,957) 2. Streetscape Products & Services inc. removal of existing £6,630.00 + vat (FLA bid £3,492) 3. Wicksteed Playgrounds £7,851.40 + vat (FLA bid £4,713.40) <p>Cllr Cleaver recommended installation of a roundabout – option 1 therefore proposed Cllr Cleaver, seconded Cllr Carrington and agreed. Request to be made to next committee meeting of FLA due 10 April</p>	Committee
R16/074	<p>NEIGHBOURHOOD PLAN – to consider Eventure report findings</p> <p>Cllr Ing reported that he had attended a Neighbourhood Plan meeting and had been tasked with producing one or two policies for recreation and leisure.</p>	BSI
R16/075	<p>OPERATIONS REPORT</p> <p>Report copied to all – appendix 3</p> <p>Additional discussion:</p> <ul style="list-style-type: none"> ○ Decoration of exterior of pavilion – timing of whether staff could carry out (paint already purchased) or engage contractor for labour only. Mr Campin to approach local contractor for labour only quote. ○ Anti-social behaviour – additional signage regarding CCTV cameras; wording to be agreed to include request to call 101 for any incidents witnessed. ○ Fieldstead Road. Indicative cost received to replace fence from MUGA to New Road with 2.4m 'weld-mesh' - £14,000. Issue to be highlighted at FLA committee meeting. 	SC SC/LM/NSD
R16/076	<p>FINANCE REPORT</p> <p>Report copied to all – appendix 4</p> <p>Noted overspends:</p> <ul style="list-style-type: none"> ○ pavilion - replacement of pressurisation unit, replacement wall mounted water heater, taps and blending valves ○ ground maintenance – emergency fence repairs (vandalism) ○ sports courts – replacement lamps for floodlights ○ replacement CCTV camera (vandalism) <p>It was suggested that with increasing age of pavilion, budget should be increased in future years. Mr Joslin offered to investigate possibility of transferring to LED lights on the sports courts and in the car park</p> <p>Soakaway to be considered along HFC boundary – ideally in late Summer; £3k in specified reserve for this purpose. Mr Campin would approach Gaskin's Ltd for a quote.</p>	SJ

R16/077	HOW TO COMMUNICATE MEETING DISCUSSIONS / ITEMS FOR NEXT AGENDA Website article once MUGA refurbishment completed Next agenda: Election of Chairman Suggestions for drainage solutions at play area entrance	
R16/078	DATE OF NEXT MEETING Proposed Monday, 22 May 2017	
	Meeting closed at 9.05pm	

Appendices attached:

- 1 – Action List
- 2 – Play Area report
- 3 – Operations Report
- 4 – Finance report

DRAFT