

**Minutes of Histon & Impington Parish Council Recreation Committee
Recreation Ground Community Room, New Road, Impington
Monday, 27 November 2017 at 7.30pm**

Recreation Committee Minutes

Membership: 5 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington (Chair), Marian Cleaver, Neil Davies, Brian Ing, Edd Stonham Also: Mr Franklin (Bowls), Mr Uttridge (Cricket, op-opted at meeting) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager) Residents: 1	
R17/023	APOLOGIES FOR ABSENCE Apologies received from Cllrs Butcher, Payne and Mrs Fidler (Tennis)	
R17/024	MEMBERS DECLARATIONS OF INTEREST Cllr Carrington declared a non-pecuniary interest Histon Hornets Manager and President – item 031.3 Cllr Ing declared a non-pecuniary interest Cricket Club Officer – items 025 and 031.3 Cllr Davies declared a non-pecuniary interest Histon Hornets Manager and Treasurer Friends H&IRG – item 031.3	
R17/025	CO-OPTION OF USER-REPRESENTATIVE FROM HISTON CRICKET CLUB Proposed Cllr Ing, seconded Cllr Stonham and agreed to co-opt Mr Uttridge	
R17/026	PUBLIC PARTICIPATION One resident in attendance for items on the agenda (029)	
R17/027	TO APPROVE MINUTES OF MEETING 7 AUGUST 2017 Proposed Cllr Cleaver, seconded Cllr Ing and agreed to accept as a true record of the meeting.	
R17/028	MATTERS ARISING <u>Actions List</u> copied to all – appendix 1. <u>17/006</u> Permanent power outside power supply - HCC to advise visiting clubs when available. Second quote being sought. Cllrs Carrington and Stonham to provide specification for any proposed work. <u>17/008</u> Car park speed ramps – second set to be installed <u>17/008</u> Cricket Club kitchen access – Cllr Carrington to investigate installation of drinking water fountain at outside gym area <u>17/008</u> Decoration of exterior of pavilion – materials purchased. Mr Campin and Mr Smith to investigate hire / purchase of tower scaffold <u>17/019</u> Wheelchair user's swing – suggested that future consideration be given to replacing 'Aeroskate' unit which could be re-located noting correct access would be required	SDC/ES SDC SCC/TES COMMITTEE
R17/029	CLUB MATTERS Cricket Club. Cllr Ing reported a successful season and confirmed the club would enter same competitions as this year. Bowls Club. Mr Franklin reported on a reasonable season. The Club required funds to replace the edge of green with artificial grass. Mr Franklin would provide costs and request for funding; item for next agenda. Tennis Club. Chairman suspended standing orders to allow resident to take part. The club had had a reasonable season, approx. 100 adult members, junior membership was down although club coach working well with junior members. Club only team in league playing on grass courts which were appreciated by visiting teams. Chairman re-instated standing orders.	KF
R17/030	OPERATIONS REPORT AND CORRESPONDENCE Report copied to all – appendix 2. o Report covered: annual fire alarm, boiler services and water treatments, annual	

	<p>machinery services, 2nd speed ramp installed in car park. Successful completion of apprenticeship.</p> <ul style="list-style-type: none"> ○ Height restricting barrier installed at car park entrance. Suggested that to complete the work a barrier be installed to give definition to pedestrian / cyclist entrance, cost £600+vat; agreed to carry out this work. <p>Correspondence:</p> <ul style="list-style-type: none"> ○ Enquiry received from National Non-Domestic Rate, requesting information on facilities and clubs at recreation ground - as reported to FLA Committee. Advice being sought, Cllr Davies to take up matter with SCDC and Lucy Frazer MP. ○ Complaint received regarding parking issues on Saturday mornings; highlighted in Community Park Project updating report. ○ Request received from Croquet Club to site storage box. Alternative options had been explored. Agreed to site suggested storage box in inconspicuous position. Noted facility to be funded by club with no costs to Parish Council; club to insure including contents. Review of all storage issues to be considered. Following agreement to this request, similar request expected from Cricket Club. <p>Expenditure:</p> <ul style="list-style-type: none"> ○ Various replacement play equipment parts (£582.49+vat), aluminium grills for heat units (£195+vat), replacement baby changing unit (£139+vat) and litter bin (£191+vat) ordered. ○ Quote received for proposed tree works along Fieldstead Road boundary, second quote being sought. ○ Pressure washer. Hardcourt requires pressure wash to remove moss etc. Previous costs to professionally clean £250, usually carried out annually; it is felt the court should be cleaned more frequently. Suggest would be more cost effective to purchase suitable pressure washer and carry out cleaning 'in-house': <ul style="list-style-type: none"> ➢ Karcher HD 6/13 Plus Pro 190bar, 12 month guarantee £416.66+vat ➢ Bosch GHP 5-7X 185bar, 2600w, 3 year manufacturer's guarantee £499.99+vat <p>Proposed Cllr Ing and agreed to delegate to Clerk to purchase most suitable; funding from Machinery Replacement SR which currently stands at £11,109</p>	<p>LMM</p> <p>NSD</p> <p>LMM</p>
R17/031 17/031.1 17/031.2	<p>FINANCE REPORT</p> <p>Committee budgets to date – report copied to all, appendix 3. Noted.</p> <ul style="list-style-type: none"> ○ Budgets 2018 – 2019. Report copied to all – appendix 4. Revenue expenditure expected £42,400, income expected £36,925. Capital expenditure request (specified reserves) £15,500 to include outside electricity supply, water fountain and hand dryers. Net request £20,975, £7,956 net increase on 2017/18 primarily due to increase in pavilion, machinery and 12 New Road maintenance. Proposed Cllr Ing and agreed that net request of £20,975 be submitted to FLA Committee for consideration. ○ 3 Year Plan suggestions discussed and amendments agreed – see attached appendix. Suggested capital bid for replacement boundary fence along Fieldstead Road be split over 2 years. 	
17/031.3	<p>Sports Club and Facility Charges 2018 – 2019, report copied to all – appendix 5. Noted cricket pitch hire included pitch and changing room hire only. Proposed Cllr Davies, seconded Cllr Stonham and agreed to accepted revised charges as stated in report; Cllr Ing abstained.</p>	
R17/032	<p>DATE OF NEXT MEETING</p> <p>Proposed Monday, 22 January 2018</p>	
	<p>Meeting closed 8.50pm</p>	