

**Minutes of Histon & Impington Parish Council Recreation Ground Committee  
Recreation Ground Community Room, New Road, Impington  
Monday 27 January 2014 at 7.30pm**

**Recreation Ground Committee Minutes**

**Membership: 7 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Neil Davies (Chairman), Marian Cleaver, Brian Ing, Ed Stonham, David Jenkins, in part (ex-officio) Also: Greg Peck (Cricket) Steve Campin (Groundsman); Lynda Marsh (Clerk/Manager)	
R13/070	<b>APOLOGIES FOR ABSENCE</b> Cllrs Cooper (personal), Dixon (personal), Nudds (personal) and Mr Dudley (personal)	
R13/071	<b>MEMBERS DECLARATIONS OF INTEREST</b> To receive declaration of non-pecuniary interests from Councillors <b>for items on the agenda.</b> None received.	
R13/072	<b>TO APPROVE MINUTES OF THE MEETING HELD 25 November 2013</b> Proposed Cllr Stonham, sec Cllr Ing and agreed to accept as a true record of the meeting.	
R13/073	<b>MATTERS ARISING FROM PREVIOUS MEETING</b> <u>Actions List</u> (Appx 1) 13/049 Meeting with HFC TBA once meeting with Cricket Club held with regards cricket net requirements 13/050 Club membership – information outstanding from Histon Hornets 13/055 Perimeter fencing – report at next meeting	NSD/LMM  NSD NSD
R13/074 074.1 074.2	<b>CLUB MATTERS</b> Meetings arranged with regards 10 year / Neighbourhood Plans: Bowls and Croquet Clubs 10 February; Cricket Club 13 February. Tennis Club. Meeting TBA with regards notices /signs for summer season.	
R13/075 075.1 075.2 075.3	<b>PLAY AREAS REPORT</b> Report copied to all (Appx 2) covering: 075.1 Recreation Ground. Replacement sail shade on order; emergency fence repairs; graffiti removal; repairs to mound. 075.2 South Road. No items of concern. Wood preserver to be applied to wooden equipment when weather permits 075.3 The Green. Removal of graffiti; replacement wheel for slide installed; concerns raised with regards chestnut paling fence, Mr Smith to check for any gaps, proposed to budget for replacement fence 2015-16.	TES
R13/076	<b>STORAGE CONTAINER</b> Proposed planning application copied to all. It was noted: <ul style="list-style-type: none"> <li>• cycle rack would be retained in existing position</li> <li>• container was necessary to enable rec activities to continue</li> <li>• landscape design should be included; evergreen planting and hard landscaping suggested. Cllr Ing to meet with Clerk to work on detailed plan</li> </ul> Final planning application to be circulated to full council for comment prior to submission.	BSI/LMM
R13/077	<b>COMMITTEE CHAIRMAN'S REPORT</b> Report copied to all (Appx 3) covering: <ul style="list-style-type: none"> <li>• Tennis court project. Detailed information now to hand regarding lighting levels of proposed floodlights. Pre-application advice can now be sought.</li> <li>• MUGA court surface refurbishment. Following concerns raised quotes sought for refurbishment (previous quote £1,680) or replacement (in region of £26k); additional quotes to be obtained so decision can be made at March meeting. It was felt that this issue should be addressed within next 12-18 months and suggested that a sinking fund be established from MUGA income.</li> </ul>	NSD/BSI/CMP

	<ul style="list-style-type: none"> <li>Neighbourhood Plan. Meetings with clubs being arranged as part of Neighbourhood Plan / 10 year plan process</li> <li>Sports club / activities website (HISport). Friends H&amp;IRG had agreed in principle to fund development of dedicated website, discussions needed on how to link with ideas for Recreation Ground website. Meeting TBA. See also Clerk's report – understood that Cllrs Jenkins and Stonham preparing paper with regards Rec Grd website.</li> </ul>	NSD/EWS/JDJ
R13/078	<p><b>GROUNDSMAN'S REPORT</b> Report copied to all (Appx 4) covering:</p> <ul style="list-style-type: none"> <li>MUGA surface – see Chairman's report.</li> <li>Hardcourt. Standing water becoming a problem; additional quotes required for 'alco' drain. Committee chair would provide full report on both courts for next meeting.</li> <li>Pest control. Noted difficulty in finding suitable contractor with necessary public liability insurance. Options discussed including possible approach to HFC. In first instance Mr Campin to contact HFC Groundsman and Chivers Farm Manager for any advice. It was acknowledged that ultimately fencing could provide a solution and also improve security along CGB. Proposal to be prepared for March meeting to agree request for possible Sec 106 funding at Finance Committee meeting due 31 March. Meeting due with Chivers Farms to discuss fencing and position of emergency gates.</li> <li>Weekend cover. It was hoped to advertise in next issue of Hisimp News for weekend assistant for up to 8 hours per week, March to September.</li> </ul>	NSD  SC  NSD  LMM
R13/079	<p><b>CLERK'S REPORT AND CORRESPONDENCE</b> Report copied to all (Appx 5) and accepted.</p> <p>079.1 Mail from Friends H&amp;IRG requesting hygiene standards review to ensure compliance with current regulations. Mr Peck would obtain accepted recommendations. Quote received for 'deep clean' in kitchen £245, additional quote to be requested; agreed to delegate to Clerk to spend up to £250. Cleaning of rec centre to be reviewed and spec to be updated – for next agenda. Friends had also agreed to purchase a fridge freezer; light switch would need to be re-positioned. Mr Campin requested that a wall mounted boiler be considered and would investigate costs etc.</p> <p>079.2 Mail received from Cllr Nudds:</p> <ul style="list-style-type: none"> <li>Trees. Cllr Nudds advised that ivy clearance of the trees along the grass tennis courts had not taken place as the Probation Team had been unable to schedule this work. Cllr Nudds would be willing to organise weekend working parties to assist if user groups were able to assist. Tree works could then follow on and would need to be addressed before bird nesting season and end of financial year. It was agreed to write to Finance Committee to request consideration be given to carrying forward any remaining tree budget. Mr Peck agreed to approach Cricket Club members for assistance; Tennis Club also to be approached.</li> <li>Pump. The Village Society keen for restoration work to proceed. Working party to reconvene once meeting with Chivers had taken place.</li> <li>Half Marathon banner on the Green. Cllr Davies would remove in next week or so and put back nearer to the event in June.</li> </ul>	LMM/GP  SC    LMM GP  NSD/MC/PJN/ SC NSD
R13/080	<p><b>TO RECEIVE FINANCE REPORT</b> Quarter 3 budgets copied to all (Appx 6) Noted increase in pavilion income. Purchase of replacement chairs to be progressed.</p>	
R13/081	<p><b>ITEMS FOR NEXT FUTURE AGENDAS</b> Tree Works</p>	
R13/082	<p><b>DATE OF NEXT MEETING</b> Monday, 24 March 2014 at 7.30pm</p>	
	<p><b>Meeting Closed 9pm</b></p>	

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