

**Minutes of Histon & Impington Parish Council Recreation Committee**  
**Parish Office, New Road, Impington**  
**Monday, 26 September 2016 at 7pm**

**Recreation Committee Minutes**

**Membership: 5 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: Cllrs Steve Carrington, Marian Cleaver, Neil Davies, Brian Ing, Ed Stonham (in part) Also: Mr Bradshaw (Histon Hornets), Mr Franklin (Bowls), Mr Peck (Cricket), Mrs Fidler (Tennis Club member) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R16/022	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Cllrs Jenkins and Butcher	
R16/023	<b>CO-OPTION TO COMMITTEE OF USER-REPRESENTATIVE FROM TENNIS CLUB</b> (Deferred from 6 June 2016) Proposed Cllr Davies, seconded Cllr Ing and agreed to co-opt Mrs Fidler.	
R16/024	<b>MEMBERS DECLARATIONS OF INTEREST</b> To receive declaration of pecuniary interest from Councillors <b>for items on the agenda</b> None received.	
R16/025	<b>PUBLIC PARTICIPATION</b> No public participation	
R16/026	<b>TO APPROVE MINUTES OF MEETINGS HELD 25 JULY 2016</b> Proposed Cllr Ing, seconded Cllr Cleaver and agreed to accept as a true record of the meeting.	
R16/027	<b>MATTERS ARISING</b> Actions List copied to all – appendix 1 <u>15/064</u> Cricket Nets. Usage to be reviewed, noted little public use due to accessibility / equipment kept in nets / supervision issues; fully used by cricket club. Meeting TBA. <u>16/013</u> Grasscrete. Ground now settled, to be reviewed later in year. <u>16/013</u> Speed bumps. Site plan to be provided to enable costing to be obtained.	SC/GP/LMM  SC/TES
R16/028	<b>CLUB MATTERS</b> <ul style="list-style-type: none"> <li>➤ Bowls Club. Mr Franklin reported on a reasonably successful season, membership stable.</li> <li>➤ Cricket Club. Mr Peck reported on a successful season, facilities had also been used by County Cricket Board. Thanks to Groundsman for quality of pitches.</li> <li>➤ Tennis Club. Mrs Fidler reported membership remained constant; the club had had a good season with well supported tournaments. Request made for combination lock to main court and replacement net on end court.</li> <li>➤ Histon Hornets. Mr Bradshaw reported pitches in excellent condition, very few rabbit holes. Incident involving ambulance being unable to access ground due to blocked access by Football Official's vehicle; HH had written to Cambs FA. It was noted that HH members did have code for emergency gates; suggestion made to paint 'yellow grid' in front of 5-bar gate to ground.</li> <li>➤ It was suggested that Sports Club contact details be included in the Council 'Welcome Pack'</li> </ul>	
R16/029	<b>PROPOSED MUGA REFURBISHMENT</b> Proposed specification copied to all – appendix 2. Cllr Davies thanked members for input. Specialist contractor had assisted in producing specification; local Chartered Construction Manager had reviewed. Noted that no particular manufactures type of surface had been specified. Discussion on: <ul style="list-style-type: none"> <li>➤ Surface to be similar to existing, so to be suitable for all users (football, tennis, hockey)</li> <li>➤ Court currently generates approx. £10k income per annum; considerable asset to Council</li> <li>➤ Difficult to market in current state</li> </ul>	

	<ul style="list-style-type: none"> <li>➤ Timing of any proposed refurbishment</li> <li>➤ Need for accurate costings to enable business plan to be produced; hence need to initiate tender process</li> <li>➤ Members satisfied with specification</li> </ul> <p>Cllr Ing advised 'invitation to tender' was not legally binding, but the need to be mindful that the expectation would be that the project would proceed. Cllr Ing recommended <i>'that formal decision to proceed with issue for invitation to tender for the MUGA refurbishment, with dates amended by discussion and delegated to the Clerk for completion; to also authorise recreation expenditure to advertise which is required by law.'</i> Proposed Cllr Ing, seconded Cllr Carrington and agreed. Agreed that 'invitation to tender' be advertised in Cambridge News and on Contracts Finder website. Summary report, including update on recreation budgets to be produced for next FLA meeting.</p>	
R16/030	<p><b>RECREATION GROUND PUMP RENOVATION</b></p> <p>Cllr Davies had met with Cllr Nudds to discuss moving forward with project. Local resident had produced sketch with details of environmental improvements surrounding pump. Mr Campin's concerns regarding providing seating in the area noted. Specifications to be confirmed to enable quotes to be sought. Cllr Davies had successfully applied to the Co-Op Community Fund for grant funding, possibly in region of £750. Friends H&amp;IR had agreed to contribute; unlikely that funds would be required from Council. Cllr Davies and Cleaver to meet with Cllr Nudds to progress.</p>	NSD/MCC
R16/031	<p><b>HEALTH MATTERS – PUBLIC HEALTH ENGLAND INFORMATION</b></p> <p>Information highlighted benefits of leading healthy lifestyle. It was felt that it was not within Committee's remit / role to advise on this issue, facilities are provided by Council for all to use. Noted if PHE provided free copies, these could be displayed in office.</p>	
R16/032	<p><b>OPERATIONS REPORT</b></p> <p>Report copied to all and noted – appendix 3. Further damage to perimeter fence noted, groundstaff to put warning tape around area. Clerk to chase up repairs. Club responsibilities discussed with the expectation that club's ensure changing rooms are cleared after matches and assist in looking after facilities that they use. Noted HH ensure changing rooms cleared after junior matches.</p>	
R16/033	<p><b>FINANCE REPORT</b></p> <p>Budget against spend report copied to all – appendix4. Clerk highlighted cost of various unforeseen fence repairs. Noted Council policy not to include contingency budgets in precept calculations.</p>	
R16/034	<p><b>HOW TO COMMUNICATE MEETING DISCUSSIONS</b></p> <p>No items of note to report.</p>	
R16/035	<p><b>DATE OF NEXT MEETING:</b></p> <p>Proposed Monday, 28 November 2016</p>	
	Meeting closed at 8.05pm	

Appendices attached:

- 1 – Action List
- 2 – Proposed MUGA refurbishment specification
- 3 – Operations Report
- 4– Committee Budgets

DRAFT