

Minutes of Histon & Impington Parish Council Recreation Committee
Recreation Ground Community Room, New Road, Impington
Monday, 26 March 2018 at 7.30pm

Recreation Committee Minutes

Membership: 5 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington (Chair), Marian Cleaver, Neil Davies, Brian Ing Also: Mr Franklin (Bowls), Mr Joslin (Histon Hornets), Mrs Fidler (Tennis), Mr Uttridge (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R17/043	APOLOGIES FOR ABSENCE Apologies received from Cllr Stonham.	
R17/044	MEMBERS DECLARATIONS OF INTEREST Cllr Ing declared a non-pecuniary interest Histon Cricket Club President – item 048.	
R17/045	PUBLIC PARTICIPATION No public participation.	
R17/046	TO APPROVE MINUTES OF MEETING 22 JANUARY 2018 Proposed Cllr Ing, seconded Cllr Davies and agreed to accept as a true record of the meeting.	
R17/047	MATTERS ARISING – from recent meetings <u>Actions List</u> copied to all – appendix 1 <u>17/008</u> Membership data received from Hornets, Tennis, Bowls, Croquet and Netball Clubs. <u>17/008</u> Soakaway HFC boundary. Note £3k in specified reserve for drainage, suggest remove from list <u>R17/028</u> Kitchen access/ drinking fountain. Cllr Carrington had met with Groundstaff, groundworks for fountain to be carried out 'in-house'. Groundsman to advise dates for county matches to try and avoid double booking of kitchen <u>17/028</u> Decoration of exterior pavilion. Access to use of tower scaffold obtained, materials purchased; weather and staff availability may delay works. <u>R17/030</u> NNDR request for information. Cllr Davies to refer with SDC and Lucy Frazer MP; advise also sought from NALC – no response to date <u>17/037</u> Exterior Power supply. Cllr Carrington to meet with Mr Joslin 28 March to agree specification to enable quotes to be sought. Note existing quote on file no longer valid <u>17/037</u> Tree works ordered, due 23/24 April	TES SCC TES/AH NSD/LMM SDC/SJ
R17/048	CLUB MATTERS <ul style="list-style-type: none"> ○ Bowls Club. Request received from Club for funds to purchase paint for boarding above ditch at front of small pavilion, cost for 15Ltr £86.13+vat. Proposed Cllr Davies, seconded Cllr Ing and agreed to purchase ○ Cricket Club. Request received to install storage box adjacent to cricket nets (similar size to that agreed for Croquet Club). All costs, including insurance would be responsibility of the Club. Proposed Cllr Davies and agreed; Cllr Ing abstained. Cricket Club also requested permission to erect banner for 'All Star' nationwide cricket programme commencing 13 May, finishing in June. Agreed, Cllr Carrington and Groundsman to meet and agree position. ○ Tennis Club. Coach has also requested banner for short term. New season information received. ○ Histon Hornets. Thanks given to Groundsman on accommodating matches during recent poor weather. Groundsman advised that would be unable to accommodate an end of season Managers match 26 May; use of ¼ pitch only available first two weekends in May. Noted Running Club and Athletics Club would commence once football season had finished, noting HH would still wish to train on ground; logistics discussed and Groundsman advised that all should be able to be accommodated, Cllr Davies would liaise with Coach. ○ Friends H&I to be included under Club Matters in future. 	SDC/SCC NSD

R17/049	<p>COMMUNITY PARK SUB-COMMITTEE</p> <p>Draft minutes from meeting held 5 March copied to all and noted – appendix 2.</p> <p>Cllr Davies reported on:</p> <ul style="list-style-type: none"> o meetings held with Tennis Club and Cambs FA o Carter Jonas progressing aspirational list, pre-planning application advice being sought from SCDC by end of April o Confirmed membership 6 + up to 5 co-optees; Sub-Committee minutes 5.3.18: <i>'members felt it best to wait until after the election of Parish Council and elections to Committees at the AGM to make decisions on membership. All current members encouraged to advise clerk of possible inclusions.'</i> 															
R17/050	<p>PLAY AREAS</p> <p>Report copied to all – appendix 3.</p>															
17/050.1	<p>Play Area at Primrose Lane Development, Villa Road. Mail from DJC Property Management enquiring if Council may be interested in taking over responsibility of maintaining the play area at this development. Following discussion it was proposed Cllr Ing, seconded Cllr Cleaver and agreed to accept Officer Recommendation: <i>'The Resident Management Company be thanked for giving the Parish Council the opportunity to consider this, but advise it is not a responsibility they would be able to take on at the present time.'</i></p>															
17/050.2	<p>Recreation Ground. Play bark (£493.00+vat), replacement sail shelter (£225.00+vat), and grass tiles for 'Nest' swing (£360.00+vat) purchased; to be installed by groundstaff.</p>	TES/AH														
17/050.3	<p>South Road. Incident reported by resident on newly installed roundabout, noted installed to BSEN1176 requirement.</p>															
R17/051	<p>OPERATIONS REPORT</p> <p>Report copied to all – appendix 4 covering:</p>															
17/051.1	<p>Concrete bollard replacement – quotes required</p> <p>Tree work due 23/24; note permission with conditions to replace in next available planting season. Cllr Carrington suggested either skip or compost area to dispose of grass cuttings and general clearance of area (boundary with hospital). Mr Campin felt this was more of a winter project and would meet with Cllr Carrington to discuss.</p>	LMM														
17/051.2	<p>Stakeholder Item 099.6 (Full Council).</p> <ul style="list-style-type: none"> o Request for Committee to identify strategic partnerships. Members to advise Clerk of any additions. Key partners currently on list: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Friends H&IRG</td> <td>Histon Tennis Club</td> </tr> <tr> <td>Histon Bowls Club</td> <td>Croquet Club</td> </tr> <tr> <td>Histon Cricket Club</td> <td>Netball Club</td> </tr> <tr> <td>Histon Hornets</td> <td></td> </tr> </table> <p>Request received to include:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Cambs FA</td> <td>Spire Hospital</td> </tr> <tr> <td>IVC Sports Dept.</td> <td>Histon FC</td> </tr> <tr> <td>Police</td> <td>Social Worker based at Police Station</td> </tr> </table> <p>It was noted that in the future the Committee may need to be able to inform residents of projects that may have an effect on them and key partners may be able to help that process.</p>	Friends H&IRG	Histon Tennis Club	Histon Bowls Club	Croquet Club	Histon Cricket Club	Netball Club	Histon Hornets		Cambs FA	Spire Hospital	IVC Sports Dept.	Histon FC	Police	Social Worker based at Police Station	SDC/SCC
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17/051.3	<p>Expenditure / Quotes received.</p> <p>Replacement chairs / tables. Note cost of chair trolley £248.98 previously omitted, but within budget.</p> <p>Additional quotes for tree works in play area and outdoor gym to be sought.</p> <p>Cigarette smoke detectors in public toilets, quote requested. Pointed out that only a recent issue and smoke detector would be more suitable. Discussion on how alarm would be managed 'out of hours'. Mr Joslin offered to look at options, possibly domestic smoke alarm linked to mains power.</p> <p>Drinking Fountain with facility to include bottle filling station – decision required to move forward with installation within budget (up to £1,500 from SR Facility Improvement budget), recommendation to delegate to Clerk working with Chairman, proposed Cllr Davies, seconded Cllr Cleaver and agreed noting stop cock would be required.</p> <p>Sustainability Group to be advised that visitors will be able to use re-useable plastic bottles.</p>	LMM														
17/051.4	<p>Correspondence.</p> <p>Pump. Successful grant application submitted to Feast Committee on behalf of</p>	SJ/LMM														

	Committee. Oak tree purchased by Friends H&I now planted. Cllr Davies suggested that village groups be invited to plant bulbs in that area i.e. Brownies Friends H&I have advised dates of planned events for 2018. Cllr Davies also advised of 'Let's Do Sport' event planned 22 May aimed at ladies and girls.	
R17/052	FINANCE REPORT Budgets to date, report copied to all – appendix 5. Estimated year end expenditure £37,503 against budget of £39,250, estimated underspend of £1,747 Estimated year end income £36,053 against budget £36,031 Note one external football team had disbanded which may affect income 2018-19	
R17/053	DATE OF NEXT MEETING Proposed Monday, 25 June 2018 Suggested meeting be called following Full Council AGM (due 21 May) just to elect Committee Chair, Deputy Chair and User-representatives for 2018-19	
	Meeting closed at 9.05pm	

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