

Minutes of Histon & Impington Parish Council Recreation Committee
Parish Office, New Road, Impington
Monday, 25 July 2016 at 7.30pm

Recreation Committee Minutes

Membership: 5 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington, Marian Cleaver, Neil Davies, Brian Ing, Ed Stonham, David Jenkins (ex-officio) Also: Mr Peck (Cricket), Mrs Fidler (Tennis Club member) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R16/009	APOLOGIES FOR ABSENCE Apologies received from Cllr Butcher, Mr Bradshaw (HH), Mr Franklin (Bowls)	
R16/010	MEMBERS DECLARATIONS OF INTEREST To receive declaration of pecuniary interest from Councillors for items on the agenda None received.	
R16/011	PUBLIC PARTICIPATION No public participation	
R16/012	TO APPROVE MINUTES OF MEETINGS HELD 14 MARCH 2016 & 6 JUNE 2016 ➤ 14 March 2016. Proposed Cllr Cleaver, seconded Cllr Ing and agreed to accept as a true record of the meeting. ➤ 6 June 2016. Proposed Cllr Ing, seconded Cllr Stonham and agreed to accept as a true record of the meeting.	
R16/013	MATTERS ARISING <u>Actions List</u> copied to all – appendix 1. <u>15/040</u> Rec Ground Usage. Information on membership numbers, matches, training sessions etc. to be updated; input required from Clubs. <u>15/050</u> Grasscrete. Purchased and in place. Some required replacement following Rec Festival, some discussion on extending area. Cllr Davies to liaise with Mr Campin. <u>15/064</u> Cricket Nets. Following 'snagging' meeting slack netting to be replaced (manufacturing issues); ramp to be installed 'in-house' as Dura Sport had quoted £200 for materials alone. See also Operations Report R16/018. <u>15/065</u> Car Park Speed Restrictions. One quote to hand for tarmac speed bumps £1,000 plus lining. Noted that groundstaff had raised concerns regarding speed of vehicles. Following discussion agreed to obtain costs for speed restriction ramps fixed with bolts, with ramps to be staggered to allow movement of ground machinery. Committee to be advised of proposal and costs, for agreement. <u>16/003</u> Co-Option of Tennis Club member - agenda item at next meeting <u>16/007</u> Apprentice. Role to be reviewed / evaluated prior to any further recruitment. Concerns raised that time is invested, but Council do not benefit and permanent employment should be considered rather than a rolling programme, noting impact on future precepts. Cllr Davies proposed an initial informal meeting, to include Cllrs Davies, Ing and Cleaver and Mr Campin. Report to then be drafted for Employment Committee.	NSD/LMM /Clubs NSD/SC LMM/SC NSD/BSI/MCC /SC
R16/014	CLUB MATTERS Tennis Club. Mrs Fidler reported some issues with over use, primarily due to weather conditions. Sunday family sessions had proved successful. Cllr Carrington would report back to Council (via Rec Committee) any HFC Board issues on an informal basis, providing a conduit for information.	
R16/015	PROPOSED MUGA REFURBISHMENT Informal notes from meeting held on 5 July copied to all. Discussion on: ➤ Current condition of facility and range of users (football, tennis, hockey), volume of use noting annual income of some £10k ➤ Proposed surface to be replaced 'like for like' noting likely updated technology.	

	<p>Comparison of hardcourt and MUGA surface with regards tennis use; Oakington to be contacted for information on their recently installed facility with possibility of tennis members 'testing' court.</p> <ul style="list-style-type: none"> ➤ 2 quotes to hand. Further quote required; further contractor due to visit site mid-August. Spec to be agreed. Report including request for funding then to be drafted. It was hoped that any proposed work be carried by end October. 	JF COMMITTEE
R16/016	<p>MILTON ROAD PROJECT UPDATE</p> <p>Cllr Davies reported that no detail was as yet available but wished to raise the issue of the close connectivity between the proposed project and the recreation ground. Cllr Davies would provide a report for the Tennis Club with regards any possible relocation and also improvements to the car park and drainage at the recreation ground.</p>	NSD
R16/017	<p>RECREATION GROUND PUMP RENOVATION</p> <p>Cllr Davies had contacted Cllr Nudds, meeting to be arranged to agree a way forward and funding options. Cllr Ing reminded committee that Chivers had initially offered to purchase trees for the area.</p>	NSD
R16/018	<p>OPERATIONS REPORT & CORRESPONDENCE</p> <p>Operations Reports copied to all – appendix 2. Accepted, additional discussion:</p> <ul style="list-style-type: none"> ➤ Anti-social behaviour continues to be an issue (litter, disrespect to groundstaff from some young people). Youth Worker supportive but works term time only. PCSO Tony Martin had responded to a recent incident and continued to be supportive. Additional signage discussed. ➤ Cricket Nets. Fence removed for contractor access and would be replaced by Cricket Club as agreed. It was reported that HFC boundary fence had been damaged during the Rec Festival and a temporary repair carried out. Discussion on whether both repairs carried out at same time. With extent of repairs required replacement to be considered. ➤ Spray line marker. Mr Campin reported existing marker now leaking and replacement required. Costs obtained for 3 replacement options; proposed Cllr Stonham, seconded Cllr Cleaver and agreed to replace, cost limit £705 + vat. ➤ Continued upgrade of timber items on rec play area – see report. Proposed Cllr Jenkins, seconded Cllr Cleaver and agreed to continue upgrade and accept quote Gaskin Brothers £3,455 + vat (play area specified reserves). Costs and options for replacement sail shelter posts to be obtained from Gaskins. ➤ Agreed suggested 'No Dogs' article to be posted on rec website. 	SC LMM LMM
R16/019	<p>FINANCE REPORT</p> <ul style="list-style-type: none"> ➤ Committee budgets quarter 1 – copied to all, appendix 3. No areas of concern. ➤ Review budget deliverables and timetable – action plan copied to all, appendix 4. MUGA and Pump as discussed (R16/015, 017). <p>Drainage – HFC boundary. Further consideration would be required if HFC replace grass pitch with 3G prior to any project commencing. It was noted that HFC had previously not wished to enter into any legal agreement / Wayleave with regard drainage into the boundary ditch.</p>	
R16/020	<p>HOW TO COMMUNICATE MEETING DISCUSSIONS</p> <p>No items of note to report.</p> <p>Items for next agenda:</p> <p>Co-Option of User-Representative - Tennis Club member</p> <p>Health Matters – <i>'Getting every adult active every day'</i> As County Councillor, Cllr Jenkins receives Public Health information – presentation to be copied to members; for discussion at next meeting.</p>	
R16/016	<p>DATE OF NEXT MEETING</p> <p>Proposed Monday, 25 July 2016</p>	
	<p>Meeting closed at 8.40pm</p> <p>Appendices attached:</p> <p>1 – Action List, 2 – Operations Report, 3 – Committee Budgets, 4 – Action Plan</p>	

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