

Minutes of Histon & Impington Parish Council Recreation Ground Committee
Recreation Ground Community Room, New Road, Impington
Monday 25 November 2013 at 7.30pm

Recreation Ground Committee Minutes

Membership: 7 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs: Neil Davies (Chairman), Ian Cooper, Jonathan Dixon, Brian Ing, Pene Nudds, Edd Stonham Also: Vernon Dudley (Tennis), Greg Peck (Cricket) Steve Campin (Groundsman); Lynda Marsh (Clerk/Manager) Member of Public: Alex Martin (also Histon Hornet representative)	
R13/058	APOLOGIES FOR ABSENCE Cllrs Cleaver (holiday), Jenkins (holiday) Mr Bradshaw (personal), Mr Franklin (personal)	
R13/059	MEMBERS DECLARATIONS OF INTEREST To receive declaration of non-pecuniary interest from Councillors for items on the agenda - Cllr Davies, Treasurer Histon Hornets FC and Friends H&IRG (agenda item 13/062,66,67) - Cllr Ing, Deputy Chairman of Cricket Club (agenda item 13/067)	
R13/060	TO APPROVE MINUTES OF THE MEETING HELD 30 September 2013 Proposed Cllr Stonham, sec Cllr Cooper and agreed to accept as a true record of the meeting.	
R13/061	MATTERS ARISING FROM PREVIOUS MEETING .Actions List (Appx 1) To be added to list: 13/051 Play Areas. Graffiti on wooden benches. Mr Smith had been unable to remove, suggested that sanding, pressure wash or chemical kit be used. 13/052 Tennis Court Project. Pre-planning advice sought	TES
R13/062 062.1 062.2 062.3	CLUB MATTERS Tennis Club reported improved condition of hardcourt surface since pressure washing Histon Hornets – impact with regards pest issue. Discussion took place on: <ul style="list-style-type: none"> • Considerable additional work for Groundsman in absence of weekend cover • Volunteer time for HH and fact that Committee have contract with all Clubs to provide facilities • Some form of recognition for amount of work carried out by HH Proposed Cllr Ing that the Chairman and Clerk be delegated to seek suitable recompense up to £170 if budgets allow, otherwise for deduction from 2014-15 fees. Seconded Cllr Stonham and agreed; 2 abstentions, Chairman did not vote. Histon Hornets – request for friendly matches. Operational issue, noted.	NSD/LMM
R13/063 063.1 063.2 063.3	PLAY AREAS REPORT Report copied to all (Appx 2) Recreation Ground. Quotes received for repairs to mound: TCLandscapes £2,553.06 + vat and CNC Gardening Services £1,528.70. Noted Clerk's son employed by CNC. Recommendation from Chairman to accept quote from CNC, with area to be suitably fenced off to allow turf etc. to establish. Proposed Cllr Stonham, sec Cllr Ing and agreed to accept quote from CNC Gardening Services. South Road. No items of concern to report. Mr Smith advised climbing frame would benefit from coat wood preservative. The Green. Repairs to 'Cross Climber' carried out by TCL. Cllr Dixon reported broken steering wheel on piece of equipment, Mr Smith to investigate.	TES

R13/064 064.1	<p>COMMITTEE CHAIRMAN'S REPORT</p> <p>Perimeter Fencing / Pest Control. Report copied to all (Appx 3) Standing Orders suspended to allow Mr Martin to take part in discussion. Discussion took place on: Pest Control</p> <ul style="list-style-type: none"> • Health and safety issues and responsibilities • Committee providing playing surfaces fit for purpose and loss of revenue if Clubs stopped using facilities • Source of pest problem being on HFC land, solution at cost to Parish Council; reasons noted • *Post meeting note: Pest contractor contacted for amended proposal excluding requirement for tree works <p>Perimeter Fence</p> <ul style="list-style-type: none"> • Expensive project and need to maintain • Fencing would improve site security (noting tractor theft in August) as well as assist with pest control • Issues with future ditch clearance • Replacement of non-Parish Council asset (area D to E) will be referred to full Council • Any proposed gate on HFC boundary to be under control of Parish Council • Possibility of phased works, noting area A to B would not impact pest issue <p>Standing orders reinstated.</p> <p>Short term recommendation. Agreed that quotes be sought for tree works (crown lift conifers to 6/7ft) and request interim visit from pest control contractor. * See post meeting note above</p> <p>Long term recommendation. To approach Finance Committee for majority funding of £27,500 from Sec 106 Open Space Commuted Sums for fencing project on basis that the design and detail 'still fluid', noting that fencing area D to E would be improving non-Parish Council asset. Proposed Cllr Ing, sec Cllr Stonham and agreed.</p>	
064.2	<p>Storage report copied to all (Appx 4). Need for additional storage had been established. Costed proposal presented: £1,945 + vat for container to be funded by Friends H&IRG and £2,165 + vat for groundwork to be funded from facility improvement capital budget to include re-siting of cycle rack; screening would be required. It was noted the amount of equipment required for older persons groups. Proposed in principle by Cllr Ing to agree to siting of storage container with finer details and options to be examined by those managing project, to include re-siting cycle rack; sec Cllr Stonham and agreed with 1 vote against.</p> <p>Post meeting note: Planning permission required as additional container will exceed storage capacity allowed.</p>	
R13/065 065.1	<p>GROUNDSMAN'S REPORT</p> <p>Report copied to all (Appx 5). No response received to local advertisement for weekend assistant. Mr Campin had made further enquiries and response awaited. Cllr Davies felt this should be reconsidered in the new year to incorporate additional hours in line with summer requirements. Cllr Davies and Mr Campin to look at job specification before new year.</p>	NSD/SC
065.2	<p>Standing Orders suspended to allow Mr Martin to take part in discussion. Concerns raised by hirers with regards condition of MUGA surface and questioned whether carpet getting towards end of lifespan. Noted that professional power washing to remove sand and replenish with new may prolong life, cost may be in region of £3,000. Cllr Davies and Mr Campin to attend relevant trade show 26 November, meeting then TBA to address issues including MUGA fencing. Standing Orders reinstated.</p>	NSD/SC/VC/ LMM
R13/066 066.1 066.2	<p>CLERK'S REPORT AND OTHER CORRESPONDENCE</p> <p>Clerk's report copied to all and noted (Appx 6)</p> <p>Mail from Friends H&IRG requesting continuation of existing practice of quarterly donations for use of community room, request for use of facilities for various events during 2014 and advice of donations made in 2013. Mail noted.</p>	
R13/067 067.1	<p>TO RECEIVE FINANCE REPORT</p> <p>Sports Club Charges (Appx 7a) Discussion took place:</p> <ul style="list-style-type: none"> • Not good practice not to increase year on year then large increases in future years • Gradual increases more manageable for Clubs 	

067.2 067.3 067.4	<ul style="list-style-type: none"> • Ability of Clubs to exist if large increases in charges • Balance between Clubs being subsidised and being self sufficient <p>Proposed Cllr Cooper to increase Club charges 1.5% with exception of Croquet which to remain as stated, sec Cllr Nudds and agreed. Chairman did not vote.</p> <p>Ground Charges. (Appx 7b). Agreed as outlined.</p> <p>Budgets 2014-15. (Appx 8). Electricity budget to be reduced following energy review; surplus boiler replacement funds (specified reserves) be transferred to Rec Centre specified reserves. With Club charges increase as above net budget figure to be requested £22,680; estimated overall increase of 0.8%. Proposed Cllr Stonahm, sec Cllr Ing and agreed.</p> <p>Sec 106 expenditure request. See min 64.1. Report to be prepared for Finance Committee.</p>	NSD/LMM
R13/068	ITEMS FOR NEXT FUTURE AGENDAS Planned maintenance plan for Rec Centre	
R13/069	DATE OF NEXT MEETING Monday, 27 January 2014 at 7.30pm Proposed meeting dates for 2014: 24 March 2 June 28 July 22 September 24 November	
	Meeting Close 9.35pm	