

Minutes of Histon & Impington Parish Council Recreation Committee
The Parish Office, New Road, Impington
Monday, 25 January 2016 at 7.30pm

Recreation Committee Minutes

Membership: 5 + 2 ex-officio, 4 User-Representatives Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Neil Davies (Chair), Andy Butcher, Marian Cleaver, Brian Ing, Edd Stonham Also: Jane Fidler (Tennis Club), Keith Franklin (Bowls) Steve Campin (Groundsman), Lynda Marsh (Clerk)	
R15/045	APOLOGIES FOR ABSENCE Apologies received from Cllr Jenkins and Steve Bradshaw	
R15/046	DECLARATIONS OF INTEREST None received	
R15/047	PUBLIC PARTICIPATION No public participation	
R15/048	CO-OPTION OF USER-REPRESENTATIVE FROM HISTON HORNETS Mr Steve Bradshaw, Chairman Histon Hornets, had expressed interest in being co-opted as HH user-representative; as not present this position would be confirmed at next meeting.	
R15/049	TO APPROVE MINUTES OF MEETING HELD 23 NOVEMBER 2015 Proposed Cllr Cleaver, seconded Cllr Ing and agreed to accept as a true record of the meeting.	
R15/050	MATTERS ARISING <u>Actions List</u> copied to all (Appx. 1) 15/007 Grasscrete to be ordered, Mr Campin to obtain costs to include area at emergency gates and area to front of pavilion. 15/038 Response now received from HFC allowing access along roadway during construction of cricket net facility. Fencing would be reviewed once project complete. Clerk to advise Wilby Burnett, contract manager for project. 15/038 Recreation Ground play area – work to mound. Sample now to hand and was felt a suitable alternative to wood; order to be placed to re-shape grass mound, install turf and grass matting and use recycled plastic in place of wooden items. R15/040 Recreation Ground usage. Data on membership required from Histon Hornets, netball and cricket clubs.	SC LMM LMM NSD / LMM / User Groups
R15/051	SUMMARY OF PROPOSED EXPENDITURE AND UPDATE ON PROJECTS Report copied to all (Appx. 2) ➤ Cricket Net Project. Deposit and minor works contract forwarded to contractor. Work due to commence in February. ➤ Perimeter Fence Completion. Contractor due on site, weather permitting. It was hoped project would be complete by mid-March. Landowner to be updated. ➤ Safety Cricket Netting. Funding agreed at full council 18 January. Following issues on a previous contract, possible contract management discussed. Meeting TBA with contractor who would be requested to provide details of public liability insurance, method statement (schedule of works to include no. of posts, distance between and depth in ground), risk assessment, re-instatement of ground, post- installation guarantees. Proposed Cllr Ing, seconded Cllr Stonham and agreed to not engage a contract manager, Cllrs Davies and Cleaver abstained. ➤ MUGA Refurbishment. Noted hardcourt had been re-surfaced October 2015. Report on MUGA refurbishment would be prepared for next meeting once quote / recommendations received from contractor. Concerns raised included: - current state of surface especially the seams - loss of bookings due to condition of surface	LMM LMM / NSD / BSI

	<p>- damaged fencing Mr Dudley (long standing tennis club member and had been involved in original MUGA project) had advised that he felt consideration was needed on what surface would be required in relation to other possible developments on the recreation ground; it was acknowledged that any replacement surface would need to be 'multi-use'. Agreed working party be set up to take forward any proposals; members Cllrs Davies and Butcher, Mr Campin and Mr Dudley.</p>	NSD / AB / SC / VD
R15/052	<p>CLUB MATTERS</p> <ul style="list-style-type: none"> ➤ Histon Hornets. Club had conveyed appreciation that groundsman had accommodated matches during recent weather conditions; improved drainage had contributed to situation. Noted HH up to date with fixtures. ➤ Bowls Club. Loss of power to bowls pavilion to be investigated. As club has declining membership, noted Cllr Jenkins wished to work with members to publicise the club. ➤ Cricket Club. Cllr Ing reported that 1st team now had fixtures on Bank Holidays to meet timetable for league. Club had discussed possibility of introducing ladies / girls' teams. ➤ Tennis Club. Club to purchase replacement wind screens for fencing to include fence between bowls green and hardcourt; Friends H&IRG may be able to assist with costs. Grass courts to open 20 April, weather permitting; fixtures not yet known. Locks for grass courts to be sourced as per agreement at meeting 7 December. Possibility of displaying club banners on wind screen discussed, noting there may be planning issues. 	SC / JF
R15/053	<p>OPERATIONS REPORT Report copied to all (Appx. 3).</p> <ul style="list-style-type: none"> ➤ HC Courts confirmed as contractor for cricket safety netting ➤ Car park. Drainage issues had been reported to full council. Issues had been raised that required addressing in the short term (pot holes, marked parking bays, inconsiderate parking). Advice to be sought; groundstaff to put forward suggestions at next meeting. ➤ Public Access and Amenity Statement re-confirmed. 	SC / TES
R15/054	<p>FINANCE REPORT Report copied to all (Appx. 4) Expenditure budget for play area maintenance to be used for work to mound with balance from specified reserves. Cllr Ing reported that the cricket club were aware that fixtures from outside users were down and would promote the ground to other clubs.</p>	
R15/055	<p>HOW TO COMMUNICATE MEETING DISCUSSIONS It was felt no items of note to report. MUGA refurbishment to be reported once committee had clearer perspective on any proposed project.</p>	
R15/056	<p>DATE OF NEXT MEETING Proposed Monday, 29 February 2016</p>	
	<p>Meeting closed at 8.40pm</p> <p>Appendices:</p> <ol style="list-style-type: none"> 1. Actions List 2. Updated Summary of Proposed Projects 3. Operations Report from Clerk 4. Quarterly budget report to 31 December 2015 	