

**Minutes of Histon & Impington Parish Council Recreation Committee  
Recreation Ground Community Room, New Road, Impington  
Monday, 24 November 2014 at 7.30pm**

**Recreation Committee Minutes**

**Membership: 7 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Neil Davies (Chairman), Kevin Andrews, Marian Cleaver, Brian Ing, Pene Nudds (in part) Steve Campin (Groundsman), Lynda Marsh (Clerk) Also: Mr Bradshaw (Histon Hornets, in part), Mr Dudley (Tennis Club), Mr Franklin (Bowls Club) Member of Public: Martin Crook (also Histon Hornet representative)	
R14/058	<b>APOLOGIES FOR ABSENCE</b> Cllrs Jenkins and Payne; Mr Peck (Cricket Club) Cllr Stonham was absent.	
R14/059	<b>MEMBERS DECLARATIONS OF INTEREST</b> To receive declaration of pecuniary interest from Councillors <b>for items on the agenda.</b> Cllr Ing declared a pecuniary interest as Cricket Club Deputy Chairman (item 14/064 – cricket net project and item 14/067 – ground and club charges and took no part for those items) Cllr Davies declared non-pecuniary as a HH Manager (item 14/067)	
R14/060	<b>TO APPROVE MINUTES OF THE MEETING HELD 14 OCTOBER 2014</b> Proposed Cllr Andrews, seconded Cllr Ing and agreed to accept as a true record of the meeting.	
R14/061	<b>MATTERS ARISING</b> <u>Actions List</u> copied to all (Appx. 1) 14/050 Tree Works. Cllr Nudds had reviewed quotes received and as previously noted contractors did not appear to have same approach. Cllr Nudds would be happy to split work between contractors to obtain best value; works to be done within financial year, any remaining budget may be utilised for stump grinding. Cllr Nudds outlined suggested planting scheme and guide prices and would provide plan with key.	
R14/062	<b>CLUB MATTERS</b> <i>Agreed to suspend standing orders to allow Mr Crook to take part in discussions.</i> ➤ Bowls Club. New light required at bowls pavilion. Agreed to purchase replacement; cost approx. £36.00 ➤ Cricket Club. Club had been in contact with ECB with regards grant funding opportunities. ➤ Tennis Club. Club carrying out risk assessment for insurance purposes. ➤ Histon Hornets. Mr Crook reported health and safety issues with regards individual teams providing tuck shops on side of pitches when matches in progress; Club's aim is to site a catering van on HFC land (by access gates) to enable Club to provide refreshments from a safe and central position. Full plan to be brought to next recreation committee meeting once all permissions / licences in place. Proposed catering van to be stored at HFC and removed during summer. Noted that HH prepared to include soakaways along HFC boundary and grasscrete standing area within plans. Existing tea hut to be converted to storage only; planning permission would not be required for this change. ➤ Emergency notices require updating to show new road to Addenbrooks Hospital	
R14/063	<b>PLAY AREA REPORT</b> Report copied to all (Appx. 2) ➤ Recreation Ground. Additional quote awaited for tractor slide repair. Repairs to outdoor gym equipment originally costed at £405.00+vat and equipment taken to Wicksteed workshop. Subsequent correspondence received from Wicksteed advising that on further investigation by technical department equipment beyond economical repair and would be able to offer an ex-exhibition unit designed for high	

	<p>usage areas for additional cost of £755.00+vat; so total cost £1,160.00+vat. Wicksteed would be unable to give any guarantee on longevity of repair to existing unit. Appeared 3 options available: 1. remove completely 2. replace with ex-exhibition model 3. purchase new unit at cost of £2,413.00+vat. Proposed Cllr Andrews, seconded Cllr Davies and agreed to accept the quote for ex-exhibition unit subject to 12 month guarantee being offered with installation to be scheduled for February.</p> <ul style="list-style-type: none"> <li>➤ 'Walkabout' of play areas to be arranged for January</li> </ul>	
R14/064	<p><b>RECREATION GROUND PROJECTS</b> Report copied to all (Appx. 3). Development plan had been updated following Parish Council meeting 17 November.</p> <ul style="list-style-type: none"> <li>➤ Cricket net replacement project. Proposed Cllr Andrews, seconded Cllr Cleaver and agreed to put request to Finance Committee for £20k funding towards project; £10k external funding to be sourced. Cllr Ing did not vote. Working party to progress project: Cllr Davies, Mr Campin, Cricket Club members: Greg Peck, Martin Wilde, Joe Uttridge</li> <li>➤ All weather tennis court project. Presentation had been made at Parish Council meeting 17 November; meeting encouraged by support of tennis club members. Proposed Cllr Andrews, seconded Cllr Ing and agreed to request Finance Committee to consider project funding of £115k, subject to grant funding being obtained. Cllr Cleaver raised concerns with regards amount of finance involved.</li> <li>➤ Car park resurfacing. Indicative cost of £25k. It was felt that any resurfacing would need to be progressed once decision on tennis court project made as drainage would also need to be a consideration. Cllr Davies suggested obtaining third party advice on drainage.</li> </ul>	
R14/065	<p><b>GROUNDSMAN'S REPORT</b> Report copied to all (Appx. 4)</p> <ul style="list-style-type: none"> <li>➤ Mr Campin highlighted problems with drainage particularly around HFC boundary; water also runs from HFC tarmac stands onto rec. Drainage pipes that run across leased part of rec could be coupled to HFC drainage to allow water to flow into ditch; legal implications to be investigated, permission would also be required from Chivers. Mr Campin would contact original drainage contractor for advice on practicalities and possible costs.</li> <li>➤ Other issues covered: grasscrete due to be installed, further discussion with Youth Worker regarding litter signs. No dog signs discussed due to increase of dog walkers following closure of Chivers access to their field; designated points and wording for signs to be agreed. Message to be included on club websites. Flushing system on public toilets attended to, quote requested to screed floors.</li> <li>➤ Fencing almost complete. Due to use of heavy machinery on wet ground, some surface damage had been caused to perimeter path. Mr Campin advised that renovation work could be carried out by spreading sand (20 tonne sand approx. £500, spreader would be required due to size of area £300) and use of 'shock wave' machine to break soil alongside path to allow water to drain £400 machine hire; total cost approx.. £1,200. Opportune time to carry out after frost or once dry. To be included in ground maintenance budget 2014-15.</li> </ul>	
R14/066	<p><b>CLERK'S REPORT AND CORRESPONDENCE</b> Report copied to all (Appx 5)</p> <ul style="list-style-type: none"> <li>➤ Items covered: repairs to water heater and alarms, emergency light fittings; apprenticeship update. Request from Friends HG&amp;IR to continue existing practice of quarterly donations for use of community room for various community groups.</li> <li>➤ Agreed to purchase stainless steel toilet roll holders for public toilets £49.95 + vat x 2</li> <li>➤ Mail received from a HH Manager raising concerns with regards height of new fence at HFC boundary being too low and accessible to climb. Mr Crook felt additional gates would help address this as retrieval of footballs would be easier. Quote requested for additional gates. It was noted that the posts appeared to differ in height. Advice to be sought from insurers re recommended height or design.</li> </ul>	
R14/067	<p><b>FINANCE REPORT</b> Standing orders re-instated. Reports copied to all (Appx 6)</p> <ul style="list-style-type: none"> <li>➤ Budget 2015-16. Revenue expenditure expected £36,165; reduction assumes</li> </ul>	

	<p>appointment of apprentice. Income expected £36,270 - £105 over expected expenditure. Capital expenditure request £13,000 plus tennis project and cricket net project if agreed. Updated sheet would be circulated prior to information being transferred to agreed format for submission to Finance, Legal and Admin Committee for December meeting.</p> <ul style="list-style-type: none"> <li>➤ Ground Charges. Suggested increase in cricket match fee to £57.50 per match and football match fee to £52.50 per match. Proposed Cllr Cleaver, seconded Cllr Andrews and agreed to accept ground charges as stated. Cllr Ing did not vote.</li> <li>➤ Club charges as agreed at meeting 14 October 2014.</li> </ul>	
R14/068	<p><b>ITEMS FOR NEXT AGENDA</b></p> <ul style="list-style-type: none"> <li>➤ To discuss Full Council minute 14/008 re Committee Chair Workshop sessions</li> </ul>	
R14/069	<p><b>DATE OF NEXT MEETING:</b> Proposed Monday, 26 January 2015 at 7.30pm</p> <p>Proposed meeting dates for 2015: 23 March 1 June 27 July 28 September 23 November</p>	
	Meeting closed at 9pm	

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