

**Minutes of Histon & Impington Parish Council Recreation Committee**  
**Parish Office, New Road, Impington**  
**Monday, 23 January 2017 at 7pm**

**Recreation Committee Minutes**

**Membership: 5 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: Cllrs Steve Carrington, Marian Cleaver, Neil Davies (Chairman), Brian Ing, Ed Stonham User Representatives: Mr Franklin (Bowls), Mrs Fidler (Tennis Club member) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager) Also: Mr Simon Joslin, Mr Joe Uttridge (both co-opted during meeting) Mr Greg Peck outgoing Cricket Club rep also present	
R16/051	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Cllr Jenkins	
R16/052	<b>CO-OPTION OF USER-REPRESENTATIVES FROM HISTON CRICKET CLUB AND HISTON HORNETS</b> <ul style="list-style-type: none"> <li>➤ Proposed Cllr Carrington, seconded Cllr Stonham and agreed to co-opt Mr Joslin (Histon Hornets)</li> <li>➤ Proposed Cllr Stonham, seconded Cllr Ing and agreed to co-opt Mr Uttridge (Histon Cricket Club)</li> </ul> Cllr Davies welcomed both to the Committee	
R16/053	<b>MEMBERS DECLARATIONS OF INTEREST</b> To receive declaration of pecuniary interest from Councillors <b>for items on the agenda</b> None received. Cllr Davies item 16/052 – non-pecuniary interest (HH Manager) Cllr Carrington item 16/052 – non-pecuniary interest (HH Manager )	
R16/054	<b>PUBLIC PARTICIPATION</b> No public participation	
R16/055	<b>TO APPROVE MINUTES OF MEETING 28 NOVEMBER 2016</b> Proposed Cllr Stonham, seconded Cllr Cleaver and agreed to accept as a true record of the meeting.	
R16/056	<b>MATTERS ARISING</b> <u>Actions List</u> copied to all –appendix 1 <u>16/027</u> Cricket nets – usage to be reviewed <u>16/027</u> Car park speed bumps - Cllr Carrington to liaise with Mr Campin on plan; purchase of ramps delegated to Clerk and Groundsman <u>16/027</u> Bowls green watering system – Mr Franklin to obtain further quotes. Delegated spend of up to £1k previously agreed. <u>16/042</u> MUGA refurbishment. Pre-contract meeting due 7 February with Contractor and Contract Manager. Cllr Carrington hoped to attend.	JU/GP/SC/LM SC/SC/LM KF LM/SC/SC
R16/057	<b>CLUB MATTERS</b> <ul style="list-style-type: none"> <li>➤ Tennis Club. Request to have combination lock on pedestrian gate to grass courts as club has issues with lost keys. Mr Campin had concerns regarding control of access to courts. Cllr Davies suggested trialling a combination lock; cost implications to be discussed. Mrs Fidler enquired on any progress with Community Park Project; stakeholder meeting planned for March.</li> <li>➤ Bowls Club. No issues to report.</li> <li>➤ Cricket Club. Request received to site storage container behind cricket nets. Noted that permitted development no longer allowed at recreation ground due to amount of ancillary structures. Club to look at alternative options and report at next meeting.</li> <li>➤ Histon Hornets. Annual 5-a-side event to take place on 9 July at IVC. It was clarified that no more than 2 matches per pitch on Saturday's being either league or friendly matches; but league only matches in December and January.</li> </ul>	JU/GP

R16/058	<p><b>RECREATION GROUND PUMP RENOVATION</b></p> <p>Cllr Davies reported that no response had been received from contractor to update previous quote. Cllr Davies, Clerk and Groundsman had met with alternative contractor (Gaskins) to discuss requirements for phase 1 of renovation; quote to be provided, noting that the contractor would exercise great care when removing tree stump. Work to be funded by Friends H&amp;IR £1k, and agreed Co-Op grant. As a recreation committee project, it was proposed Cllr Stonham, seconded Cllr Cleaver and agreed to progress works. Cllr Ing agreed to liaise with Enviro.Volunteers on behalf of the committee.</p>	COMM
R16/059	<p><b>SPORT DEVELOPMENT</b></p> <p>Cllr Davies continued to meet with Sally Gibson, Sports Development Consultant. Details and proposals to be reported at next meeting.</p>	NSD
R16/060	<p><b>PLAY AREAS</b></p> <p>Play Area report copied to all – appendix 2.</p> <ul style="list-style-type: none"> <li>➤ Recreation Ground. Work to sail shelter and footbridge commenced 23 January.</li> <li>➤ South Road. Roundabout replacement quotes received – all subject to site survey. Assistant Groundsman may be able to remove existing structure, with Site &amp; Maintenance to remove and dispose of concrete base – request S&amp;M to refresh quote. Proposed Cllr Davies, seconded Cllr Stonham and agreed to proceed with option 1: <i>Replace roundabout with single bay swing and wet pour surface, inc removal of existing £4,523 + vat. (Fenland Leisure)</i> Noted costs subject to site survey, costs to be confirmed at next meeting and then capital bid request to be submitted to FLA committee.</li> </ul>	COMM
R16/061	<p><b>OPERATIONS REPORT</b></p> <p>Report copied to all – appendix 3.</p> <ul style="list-style-type: none"> <li>➤ Also noted Groundsman and Apprentice to attend practical ‘Routine Play Area Inspection’ training course; Apprentice had accepted a 12 month fixed term contract conditional on successfully completing apprenticeship; machinery due for winter servicing.</li> <li>➤ Proposed Cllr Ing, seconded Cllr Davies and agreed to reimburse the Bowls Club for installation of additional electrical socket and test certificate to bowls pavilion £104.28.</li> <li>➤ Additional tables and replacement chairs required for community room, to include trollies; estimated cost in region of £2,845+vat. FOR had agreed to contribute £1k. Proposed Cllr Cleaver, seconded Cllr Stonham and agreed in principle to proceed. Clerk to view equipment at neighbouring venues and dimensions for storage. Specific agreement at next meeting once detail confirmed.</li> </ul>	LMM
R16/062	<p><b>FINANCE REPORT</b></p> <p>Report copied to all – appendix 4.</p> <p>Noted tree survey had been carried out. £1,500 Age payment received from CWA for Apprentice Scheme. Continuation of replacement fencing along Fieldstead Road – project to be considered for 2018/19.</p>	
R16/063	<p><b>HOW TO COMMUNICATE MEETING DISCUSSIONS / ITEMS FOR NEXT AGENDA</b></p> <p>Items for next agenda: Sport Development South Road Play – replacement costs to be confirmed</p>	
R16/064	<p><b>DATE OF NEXT MEETING</b></p> <p>Proposed Monday, 27 March 2017</p>	
	Meeting closed at 7.45pm	

DRAFT