

**Minutes of Histon & Impington Parish Council Recreation Committee  
Recreation Ground Community Room, New Road, Impington  
Monday, 22 January 2018 at 7.30pm**

**Recreation Committee Minutes**

**Membership: 5 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: Cllrs Steve Carrington (Chair), Marian Cleaver, Neil Davies, Brian Ing, Edd Stonham Also: Mr Joslin (Histon Hornets), Mrs Fidler (Tennis), Mr Uttridge (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R17/033	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Mr Franklin (Bowls)	
R17/034	<b>MEMBERS DECLARATIONS OF INTEREST</b> Cllr Carrington declared a non-pecuniary interest Histon Hornets Manager and President – item 039	
R17/035	<b>PUBLIC PARTICIPATION</b> No public participation	
R17/036	<b>TO APPROVE MINUTES OF MEETING 27 NOVEMBER 2017</b> Proposed Cllr Cleaver, seconded Cllr Stonham and agreed to accept as a true record of the meeting.	
R17/037	<b>MATTERS ARISING – from recent meetings</b> <u>Actions List</u> copied to all – appendix 1 17/028 Permanent outside power supply. Cllrs Carrington and Stonham to meet to agree specification	SDC/EWS
R17/038	<b>CLUB MATTERS</b> Tennis Club. No report. Cricket Club. 2018 fixtures now available. Histon Hornets. Club provide information board for visiting teams advising pitch locations; Mr Campin enquired whether this could be a permanent facility for season. Mr Joslin to investigate, noting input of information reliant on volunteers.	SJ
R17/039	<b>COMMUNITY PARK SUB-COMMITTEE</b> Draft Terms of Reference copied to all – appendix 2. Cllr Davies reported: <ul style="list-style-type: none"> <li>o Working party now disbanded</li> <li>o Conditional Purchase Agreement now signed subject to planning permission for housing element</li> <li>o Meeting due to be arranged with Flagship Project Manager to increase members understanding of the process and how the project could evolve this year</li> <li>o Cllrs Davies, Carrington and Deputy Clerk had attended useful meeting with Cambs FA regarding the project</li> <li>o Membership discussed noting anyone could attend meetings as members of public</li> </ul> Suggested amendments to proposed terms of reference as follows: <ul style="list-style-type: none"> <li>o item 1.2: '5 members of the Council' be increased to 6 members and '2 other members of the Recreation Committee' be increased to 3 members</li> <li>o Item 1.3: 'co-opt up to 4 members associated with potential uses' be increased to 5 members</li> </ul> Proposed Cllr Davies seconded Cllr Stonham and agreed, with Recreation Committee members being Cllrs Carrington (as current Recreation Committee chairman), Davies, Ing and Stonham. Further agreed that Cllr Davies be delegated to gauge interest for other positions (2 council members and up to 5 co-optees) and report to next full Parish Council meeting on full membership.	

R17/040	<b>OPERATIONS REPORT</b> Report copied to all – appendix 3 <ul style="list-style-type: none"> <li>o Report covered: boiler service due and general maintenance 12 New Road, repair required to concrete bollard in car park. Additionally sail shelter on recreation ground had been damaged in recent high winds, replacement sail and bracket required.</li> <li>o Tree quotations for works along grass tennis courts. Due to disparity between 2 quotes received, specifically recommendation from one contractor to remove two trees at cost £2,120.00+vat, further contractor approached for third quote and recommendation / assessment. Cllr Ing suggested that 'inter' planting should be considered. Proposed Cllr Ing and agreed that as trees required attention, delegated to Clerk working with Tree Wardens to order necessary works up to cost of £2,120.00+vat.</li> <li>o Replacement chairs and tables. Minute from 23.1.17:  <i>Additional tables and replacement chairs required for community room, to include trollies; estimated cost in region of £2,845+vat. FOR had agreed to contribute £1k. Proposed Cllr Cleaver, seconded Cllr Stonham and agreed in principle to proceed. Clerk to view equipment at neighbouring venues and dimensions for storage. Specific agreement at next meeting once detail confirmed.</i> On investigation would recommend purchase of 40 chairs with 2 trollies (hold 20 chairs) at cost of £1,539.60+vat; 5 additional tables and 1 table trolley (holds 7 tables) £690.74+vat. Cost to have fabric protected to be investigated. Proposed Cllr Davies seconded Cllr Cleaver and agreed to purchase, noting donation from Friends H&amp;IRG.</li> </ul>	          LMM          LMM/TE/PJN
R17/041	<b>FINANCE REPORT</b> Report copied to all – appendix 4 Noted 'soft fall' replenishment required for rec play area; alternative options to be investigated.	    Committee
R17/042	<b>DATE OF NEXT MEETING</b> Proposed Monday, 26 March 2018	
	Meeting closed 8.25pm	

