

**Minutes of Histon & Impington Parish Council Recreation Committee**  
**The Parish Office, New Road, Impington**  
**Monday, 19 October 2015 at 6.45pm**

**Recreation Committee Minutes**

**Membership: 5 + 2 ex-officio, 4 User-Representatives      Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: <b>Cllrs</b> Neil Davies, Brian Ing, David Jenkins (ex-officio, in part) Also: Mr Peck (Cricket), Mrs Fidler (Tennis Club) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)		
R15/028	<b>APOLOGIES FOR ABSENCE</b> None received. Cllrs Stonham and Cleaver absent.		
R15/029	<b>MEMBERS DECLARATIONS OF INTEREST</b> To receive declaration of pecuniary interests from Councillors <b>for items on the agenda</b> None received.		
R15/030	<p><b>RECOMMENDATION: CRICKET NET PROJECTS</b>  <b>To agree:</b>          'Appointment of contractor for replacement cricket nets, cost up to £23,750.00 to include engagement of Wilby Burnett as professional contract management, previously identified as Best Value contractor for recreation drainage project work.' Proposed Cllr Davies.          Summary of quotes copied to all (appendix 1) with recommendation: <i>'Based on input from members and the Cricket Club, recommendation to accept quote from Dura Sport Ltd.'</i> Mr Campin had met with all contractors. Wilby Burnett to liaise with HFC with regards access during works.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;"> <u>Cost of works:</u>                  Nets £28,000                  Gated Entrance £2,000                  Contract Management £1,250                   Total = £31,250                   N.B. Boundary fence (£2,800) to be considered at a later date once meeting held with HFC.             </td> <td style="width: 50%; padding: 5px;"> <u>Funding breakdown:</u>                  Parish Council £23,750                  Cricket Club £8,300 (£7,500 ECB loan, £800 Feast Committee)                  Friends H&amp;I Rec £2,000                  Feast Committee £800                   Total = £34,050                   N.B. Possible vat liability of £2,740             </td> </tr> </table> <p>It was proposed that the Committee agrees to the appointment of Dura Sport Ltd to provide replacement cricket nets up to a cost of £28,000 + vat and the engagement of Wilby Burnett as professional Contract Manager for the project. Proposed Cllr Davies seconded Cllr Jenkins and agreed. Letter of intent to be forwarded to Dura Sport Ltd, planning application to be submitted and meeting to be arranged with HFC to discuss access temporary arrangements during construction of nets.</p>	<u>Cost of works:</u> Nets £28,000 Gated Entrance £2,000 Contract Management £1,250  Total = £31,250  N.B. Boundary fence (£2,800) to be considered at a later date once meeting held with HFC.	<u>Funding breakdown:</u> Parish Council £23,750 Cricket Club £8,300 (£7,500 ECB loan, £800 Feast Committee) Friends H&I Rec £2,000 Feast Committee £800  Total = £34,050  N.B. Possible vat liability of £2,740
<u>Cost of works:</u> Nets £28,000 Gated Entrance £2,000 Contract Management £1,250  Total = £31,250  N.B. Boundary fence (£2,800) to be considered at a later date once meeting held with HFC.	<u>Funding breakdown:</u> Parish Council £23,750 Cricket Club £8,300 (£7,500 ECB loan, £800 Feast Committee) Friends H&I Rec £2,000 Feast Committee £800  Total = £34,050  N.B. Possible vat liability of £2,740		
R15/031	<p><b>RECOMMENDATION: PERIMETER FENCING PROJECT COMPLETION</b>  <b>To agree:</b>          'Appointment of contractor to complete the perimeter fencing project, cost up to £15,520.' Proposed Cllr Davies          Summary of quotes copied to all (appendix 2) with recommendation: <i>Accept quote for 'Option 1' from S J Gill Fencing Ltd, taking up the option to install sample panels in the first instance, cost £360.00+vat (to be deducted from final invoice if this option agreed). S J Gill Fencing Ltd known contractor who has previously carried out works for the Parish Council and has suggested the most viable solution.'</i> Following discussion and some concerns raised with regards joining existing fence to extension it was proposed Cllr Ing, sec Cllr Jenkins and agreed that the Committee appoints S J Gill Fencing Ltd to proceed with option 1 as detailed in supporting paper dated 12 October 2015 at a cost of £9,300 + vat. This is subject to a satisfactory sample panel being installed in the first instance and being acceptable to the Parish Council and Landlord; cost £360 + vat, noting generous offer of a contribution from the Landlord. Permission to use</p>		

	access gates during construction works to be requested.	
R15/032	<b>DATE OF NEXT MEETING</b> Proposed Monday, 23 November 2015 at 7.30pm	
	Meeting closed at 7.15pm	

Appendices:

1. Cricket Net Project Report
2. Perimeter Fencing Project Report

DRAFT