

Minutes of Histon & Impington Parish Council Recreation Committee
The Parish Office, New Road, Impington
Monday, 14 March 2016 at 7.30pm

Recreation Committee Minutes

Membership: 5 + 2 ex-officio, 4 User-Representatives Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Neil Davies (Chair), Andy Butcher, Marian Cleaver, Brian Ing, Also: Jane Fidler (Tennis Club), Greg Peck (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk)	
R15/057	APOLOGIES FOR ABSENCE Apologies received from Cllr Jenkins, Cllr Stonham and Keith Franklin (Bowls).	
R15/058	DECLARATIONS OF INTEREST Cllr Ing declared a pecuniary interest as Deputy Chair of Histon Cricket Club, agenda item 15/064	
R15/059	PUBLIC PARTICIPATION No public participation	
R15/060	CO-OPTION OF USER-REPRESENTATIVE FROM HISTON HORNETS Mr Steve Bradshaw, Chairman Histon Hornets, previously expressed interest in being co-opted as HH user-representative; as not present this position would be confirmed at next meeting. Clerk to contact Mr Bradshaw.	
R15/061	TO APPROVE MINUTES OF MEETING HELD 25 JANUARY 2016 Proposed Cllr Butcher seconded Cllr Cleaver and agreed to accept as a true record of the meeting.	
R15/062	MATTERS ARISING <u>Actions List</u> copied to all (Appx. 1) 15/050 Grasscrete. Updated quotes received for both 1.2kg and 2kg, noting substantial increase in price. Possibility of installing heavier duty at Fieldstead Road gate discussed. Cllr Davies and Mr Campin to meet to discuss detail prior to any decision being made.	NSD/SC
R15/063	UPDATE ON PROJECTS MUGA refurbishment. One quote received offering suggestions for 3 different surfacing solutions. Two further quotes required. Concerns reiterated: - current state of surface especially the seams - loss of bookings due to condition of surface - damaged fencing It was acknowledged that if project proceeded, surface or fence should not be replaced in isolation, but as a complete project.	LMM/SC
R15/064	CLUB MATTERS ➤ Tennis Club. Mrs Fidler reported that replacement windbreaks would cost £104 for 18mx2m; Friends H&IRG may be able to assist. Club signs discussed, Cllr Davies to refer with Clerk. ➤ Cricket Club. Cricket Nets. Meeting TBA with contract manager and contractor to 'sign off' contract; position of access gate to HFC to be considered. Suggested public hire charge £15 per hour, discussion followed on: - whether any charge should be made - possible scale of charge - age, per person etc., organised groups - coaching opportunities during school holidays - whether nets should remain locked when not in use to enable control of use, protection of facility Terms of use / hire (to include reminder regarding use of correct equipment / clothing)	NSD/LMM SC/LMM/GP

	<p>to be delegated to Clerk, Groundsman and Mr Peck.</p> <ul style="list-style-type: none"> ➤ Histon Hornets had requested hire of kitchen only on Saturday morning 8am to noon during football season. Guidelines to be drawn up to include nominated representative to take overall responsibility. 							
R15/065	<p>OPERATIONS REPORT</p> <p>Report copied to all (Appx. 2). Items covered:</p> <ul style="list-style-type: none"> - <u>Cricket nets</u>. Noted that ECB grant had not been forthcoming; cricket club to forward £5,500 contribution with remaining agreed contribution of £2k to be paid as soon as practically possible but no later than March 2018. Final invoice had been received for the project, to be paid once 'signing off' site meeting had taken place. - <u>Perimeter fence</u>. Work due for completion 15 March. - <u>Cricket safety netting</u>. Due for completion 18 March, had been some delays in delivery of materials. <p>Mr Campin to report on any issues encountered with these three projects.</p> <ul style="list-style-type: none"> - <u>Work to mound</u> on play area. Due to delay in delivery of materials work now due to commence 12 April (also to avoid school holidays). In light of delay, agreed funds from expenditure budget be transferred to play area specified reserves. <p><u>Car park</u>. One itemised estimate to hand for short term improvements totalling £8,200. Cllr Davies anticipated further issues once yellow lines were implemented on New Road; it was suggested that once in place clubs be asked to warn visiting clubs of parking restrictions. It was agreed that as a minimum and in the interest of safety, two speed bumps be installed as suggested, at a cost of no more than £1,200 + vat; additional quote to be obtained.</p> <ul style="list-style-type: none"> ➤ <u>Gang mowers</u>. Existing gang mowers were purchased in June 2001 with replacement expected in 2015. Annual service approx. cost £500. Mower People have advised that bearings, chains and cylinders need replacing; cost to refurbish £5,995 which would increase lifespan by approx. 5 years. Quotes obtained to replace gang mowers on file. Groundsman would advise that with trade-in allowance and savings on a regular annual service, it would be more cost effective to purchase new gang mowers. Machinery replacement budget currently stands at £10,354 <table border="1"> <tr> <td>Ernest Doe & Sons Ltd</td> <td>£9,950 + vat less part exchange</td> </tr> <tr> <td>Lloyds & Co Letchworth Ltd</td> <td>£8,995 + vat + £150 delivery (Inc part exchange)</td> </tr> <tr> <td>Tomlinson</td> <td>£8,983 + vat, possible part exchange</td> </tr> </table> <p>Recommendation: To accept quote from Lloyds & Co and replace gang mowers as this is a more cost effective route and transfer any un-spent machinery expenditure budget to specified reserves. Proposed Cllr Davies, sec Cllr Cleaver and agreed to purchase replacement gang mowers at best value and transfer un-spent funds to specified reserves. Proposed new mower to be purchased in financial year 2016-17.</p>	Ernest Doe & Sons Ltd	£9,950 + vat less part exchange	Lloyds & Co Letchworth Ltd	£8,995 + vat + £150 delivery (Inc part exchange)	Tomlinson	£8,983 + vat, possible part exchange	
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R15/066	<p>FINANCE REPORT</p> <p>Report copied to all (Appx. 3). Noted budget report covered up to 8 March and outstanding invoices were due before year end.</p> <p>Noted budgets put forward for Precept discussions had been agreed at same time as the Precept had been set.</p>							
R15/067	<p>HOW TO COMMUNICATE MEETING DISCUSSIONS</p> <p>It was felt no items of note to report. Report to be made once projects complete.</p>							
R15/068	<p>DATE OF NEXT MEETING</p> <p>Proposed Monday, 25 April 2016</p>							
	<p>Meeting closed at 8.55pm</p> <p>Appendices:</p> <p>1. Actions List 2. Operations Report from Clerk 3. Budget report to 8.3.16</p>							

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