

**Minutes of Histon & Impington Parish Council Recreation Committee
Recreation Ground Community Room, New Road, Impington
Thursday, 14 October 2014 at 7.30pm**

Recreation Committee Minutes

Membership: 7 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs: Neil Davies (Chairman), Kevin Andrews, Marian Cleaver, Brian Ing, David Jenkins (ex-officio, in part), Steve Campin (Groundsman), Lynda Marsh (Clerk) Also: Mr Bradshaw (Histon Hornets, in part), Mr Dudley (Tennis Club), Mr Franklin (Bowls Club), Mr Peck (Cricket Club) Andrea Cramp (Youth Worker)	
R14/040	APOLOGIES FOR ABSENCE None received. Cllrs Stonham and Wood were absent.	
R14/041	CO-OPTION TO COMMITTEE REPRESENTATIVES OF HISTON BOWLS CLUB AND HISTON TENNIS CLUB Proposed Cllr Davies, seconded Cllr Ing and agreed to co-opt Mr Dudley (Tennis Club) and Mr Franklin (Bowls Club) to the committee.	
R14/042	MEMBERS DECLARATIONS OF INTEREST To receive declaration of pecuniary interest from Councillors for items on the agenda. Cllr Davies declared non- pecuniary interest as a HH Manager (item 14/047) Cllr Ing declared a non-pecuniary interest as Cricket Club member (item 14/047)	
R14/043	TO APPROVE MINUTES OF THE MEETING HELD: ➤ 8 July 2014. Proposed Cllr Ing, seconded Cllr Andrews and agreed to accept as a true record of the meeting. ➤ 14 August 2014. Proposed Cllr Ing, seconded Cllr Jenkins and agreed to accept as a true record of the meeting.	
R14/044	MATTERS ARISING <u>Actions List</u> copied to all (Appx. 1) 14/023.2. Letter to Cambs FA; no response received to date.	
R14/045	INTRODUCTION OF SECONDED YOUTH WORKER Andrea Cramp introduced herself as Youth Worker for Histon & Impington and outlined her duties including the aim to increase young people's participation in activities. A newsletter aimed at young people was planned and Ms Cramp would welcome any input. Sports Clubs would ensure that their coaches were aware.	
R14/046	DRAFT RECREATION DEVELOPMENT PLAN WINTER 2014 TO SPRING 2017 Report copied to all (Appx 2.) Objectives summarised as: ➤ Improve working arrangements ➤ Increase sport participation and encourage sport clubs development ➤ Improve recreation ground environment ➤ Improve communication and facilities marketing ➤ Effective facility management It was hoped that the report would provide a co-ordinated approach for next few years and assist with 3 year financial planning. Proposed Cllr Ing, seconded Cllr Andrews and agreed to accept report.	
R14/047 047.1	SPORTS CLUB CHARGES <i>Cllr Davies declared non- pecuniary interest as a HH Manager</i> Report from Committee Chairman on background to Club Charges (Appx. 3). Report gave an overview of the history of the agreed club charging structure. Cllr Davies highlighted the fact that the committee was fair and equitable to all clubs since the re-development in 2006. The charges were balanced against the needs of non-sporting	

047.2	<p>council tax paying residents and enabled on-going improvements to facilities. Request from Histon Hornets – report copied to all (Appx 4). Request from HH to reduce their annual pitch charge. Paper was a result of a request received in July and took into account subsequent emails received from other village teams via HH Officers. Discussion took place: Parish Council position:</p> <ul style="list-style-type: none"> ➤ Need to consider spend on sport interests of all H&I residents ➤ Difficulty in comparing 'like for like' with neighbouring communities ➤ Recent commitment to fencing at cost of £27.5k to improve pitch conditions, whilst fees increase staying at 1.5% ➤ Noted that for current season additional 50+ games anticipated; no increase in previously agreed charge ➤ Increased number of pitches now available from 5 to 7 enabling up to 18 matches per Saturday morning ➤ Income currently set to support operating expenses <p>Histon Hornets position:</p> <ul style="list-style-type: none"> ➤ Queried the steady increase for football against some decreases in bowls and cricket; noted decreases in members / teams had resulted in an agreed reduction in annual charge. Comment made that HH 'victims of own success'. HH had never approached committee for reduction previously. ➤ Other issues regarding use of ground by cricket were clarified along with history of Cricket Club charging structure prior to 2006 ➤ Clarified that only slots used on MUGA were charged for. Belief that MUGA unsuitable for older age groups ➤ Disappointment that not able to train on recreation ground on Saturday mornings due to number of matches ➤ Purchase of goals in 2013 at cost of £8k plus, part funded by HH (£750 contribution) ➤ Wished it noted that only one team use changing rooms, use of which included in HH contract for all weekend matches ➤ Prospective players had not signed due to level of players fess set by HH ➤ Quality of pitches not disputed <p>Other points raised:</p> <ul style="list-style-type: none"> ➤ Views on player registration fees ➤ Possible service level agreement with clubs to be considered ➤ Need to initiate better flexibility in relationships ➤ Reduction request not quantified and need not fully demonstrated <p>The meeting moved to vote on 3 options provided:</p> <ol style="list-style-type: none"> 1. Leave the existing charging arrangement unchanged 2. Agree a reduction in charges 3. Extend the existing charging arrangement immediately to include Under 17s and Under 18s so that all Histon Hornet mini league and colts teams are covered under the one charging arrangement. There would be a potential saving to the Hornets of £250 in the current season <p>Cllr Davies did not vote. Proposed Cllr Jenkins, seconded Cllr Ing and agreed to accept option 3. Club Charges 2014 – 2015. <i>Cllr Ing declared a non-pecuniary interest as Cricket Club member</i></p>	
047.3	<p>Report copied to all (Appx 5). 1.5% increase proposed. Proposed Cllr Cleaver, seconded Cllr Andrews and agreed to accept increases in charges as detailed in report.</p>	
R14/048 048.1	<p>CLUB MATTERS Bowls Club. Mr Franklin reported that the bowls pavilion required wood staining; Friends H&IR would be able to assist with costs. Cricket Club. Club had met and discussion had taken place on issue of cricket balls entering play area; the Club had agreed to record all incidents, Cllr Andrews to provide generic form. Repairs due to be carried out on score box.</p>	
048.2	<p>Cricket Net Project, report copied to all (Appx 6). Report highlighted the urgent need to replace the nets due to health and safety concerns. Estimated cost £32k with possible breakdown of costs: Parish Council of £21k, Histon Cricket Club £7.5k, Friends H&IR £2,850, community fundraising £750. Recreation Committee to present case to the</p>	

048.3	<p>Finance, Legal & Admin Committee. The Club would also seek grant and loan funding which would reduce funding request from Parish Council. Noted that the proposed nets would be for community as well as Club use. It was proposed Cllr Cleaver, seconded Cllr Davies agreed to proceed in principle, with report to FLA in the first instance.</p> <p>Tennis Court Project, report copied to all (Appx 7). In 2012 it had been agreed to set up project group to look at replacement of grass court to hardcourts to enable all year round play. Report provided progress to date and overview of the way forward including development plans and initiatives and project timetable of delivery. Estimated cost £210k with possible breakdown of costs as follows:</p> <table border="0"> <tr> <td>Tennis sources:</td> <td>Histon Tennis Club</td> <td>5,000</td> </tr> <tr> <td></td> <td>T4Cambs</td> <td>3,000</td> </tr> <tr> <td></td> <td>Cambs LTA</td> <td>10,000</td> </tr> <tr> <td>Community fundraising:</td> <td>Friends of Rec</td> <td>3,500</td> </tr> <tr> <td></td> <td>Other</td> <td>1,000</td> </tr> <tr> <td>Sport grant funding:</td> <td>Sport England Inspired Facilities</td> <td>22,750</td> </tr> <tr> <td>Other grants:</td> <td>Mick George Community Fund scheme</td> <td><u>25,000</u></td> </tr> <tr> <td></td> <td></td> <td>70,250</td> </tr> <tr> <td>Parish Council</td> <td></td> <td><u>130,750</u></td> </tr> <tr> <td></td> <td></td> <td>210,000</td> </tr> </table> <p>It was noted that this project was for the whole community. It was proposed Cllr Andrews, seconded Cllr Ing and agreed that the report would be presented to the Parish Council meeting in November.</p>	Tennis sources:	Histon Tennis Club	5,000		T4Cambs	3,000		Cambs LTA	10,000	Community fundraising:	Friends of Rec	3,500		Other	1,000	Sport grant funding:	Sport England Inspired Facilities	22,750	Other grants:	Mick George Community Fund scheme	<u>25,000</u>			70,250	Parish Council		<u>130,750</u>			210,000	NSD NSD
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R14/049	<p>PLAY AREA REPORT Report copied to all (Appx. 8).</p> <ul style="list-style-type: none"> ➤ Recreation Ground. Sail shelter removed for winter months. Bearings on piece of outdoor gym equipment require attention. Tractor slide – quote received to repair including weld new platform £720.00+vat; although remaining life expectancy 1-3 years it was agreed to obtain further quote for repair as popular piece of play equipment. ➤ Agreed to arrange Walkabout of all 3 play areas. Report noted. 	KA/NSD/LMM																														
R14/050	<p>TREE WORKS Three contractors had been provided with tree survey and invited to quote; all 3 contractors appear to have a different approach. It was agreed that the Clerk be delegated to work with the Tree Warden to address the priorities and choose best value. It was noted that any unspent budget for 2014-15 would not be carried forward.</p>	LMM																														
R14/051	<p>APPRENTICESHIP Report copied to (Appx. 9) for information. It was noted that the decision to proceed had been made at Employment and FLA committees and would now be presented to Full Council for agreement. It was suggested that the process in engaging any successful candidate be managed by the Recreation Committee.</p>	NSD/BSI/LMM/ SC																														
R14/052	<p>GROUNDSMAN'S REPORT Report copied to all (Appx.10). Wording for 'no litter' sign not yet progressed; it was hoped that this could be a project for the Youth Worker. Mr Campin reported problems in the public toilets – not flushing properly and sinks being blocked with paper; Mr Campin would look into costs for suitable replacement paper holders, Clerk to contact plumber for quote to rectify flush.</p>																															
R14/053	<p>CLERK'S REPORT AND CORRESPONDENCE Clerk's report copied to all (Appx. 11)</p> <p>053.1 Website – Cllrs Davies, Jenkins and Clerk had met. Cllr Davies to progress with Cllr Stonham. Car Parking – Meetings held with Spire Hospital and HFC Holdings. Clerk to contact HFC for follow up.</p> <p>053.2 Large Community Event Guidelines. Report copied to all (Appx 12). Proposed Cllr Andrews, seconded Cllr Ing and agreed to accept.</p> <p>053.3 Mail received from Friends H&IR outlining proposed events for 2015. The committee were supportive of the facilities at the recreation ground being used for these events.</p>																															

R14/054 054.1	FINANCE REPORT Committee budgets report Qtr 2 copied to all (Appx 13). No items of concern, report noted.	
054.2	Capital Budgets report copied to all (Appx. 14) Including update on current budgets available and increased costs for storage shed Chairman formally asked for meeting extension to continue to agenda end under Standing Order 1 x). All agreed	
R14/055	TO DISCUSS FULL COUNCIL MINUTE 14/008 Workshop session – updated feedback sheet copied to all (Appx 15). Agreed that this was a standing item and would be consider in more detail in conjunction with development plan at next meeting.	
R14/056	DATE OF NEXT MEETING Proposed Monday, 24 November 2014 at 7.30pm,	
	Meeting closed at 9.40pm	

DRAFT