

**Minutes of Histon & Impington Parish Council Recreation Ground Committee
Recreation Ground Community Room, New Road, Impington
Tuesday 1 April 2014 at 7.45pm**

Recreation Ground Committee Minutes

Membership: 7 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Neil Davies (Chairman), Marian Cleaver, Brian Ing, Pene Nudds, Ed Stonham, Also: Mr Bradshaw (Histon Hornets), Mr Franklin (Bowls), Mr Peck (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R14/001	APOLOGIES FOR ABSENCE Cllr Jenkins (personal), Mr Dudley, Tennis (personal)	
R14/002	MEMBERS DECLARATIONS OF INTEREST To receive declaration of non-pecuniary interests from Councillors for items on the agenda . None received.	
R14/003	TO APPROVE MINUTES OF THE MEETING HELD 27 January 2014 Proposed Cllr Cleaver, sec Cllr Ing and agreed to accept as a true record of the meeting.	
R14/004	MATTERS ARISING FROM PREVIOUS MEETING <u>Actions List</u> (Appx 1). Noted.	
R14/005 005.1 005.2 005.3	CLUB MATTERS Bowls Club. Mr Franklin reported 'Bowls Taster Sessions' arranged for 10 and 17 May. Groups from Wintercomfort would be able to attend. Histon Hornets. Mail received advising intention to infill sides of veranda of tea hut; agreed. Mr Bradshaw raised concerns with regard number of available pitches next season with 3 additional 7 a side teams. Rabbit issue had increased over past few weeks. Cricket Club. Mr Peck reported that the net surface had been re-surfaced and should last up to 3 years. The club intended to have plastic sheeting at bottom of nets to prevent rabbits chewing, could cost in region of £1,000 and were hoping for sponsorship.	
R14/006 006.1 006.2 006.3 006.4	PLAY AREAS REPORT Report copied to all (Appx 2) Recreation Ground. Replacement sail shade to be installed beginning of April. Mound to be kept watered. Turf should be allowed to establish before fencing removed; sign to be worded to advise users. South Road. Consideration to be given to painting rocking horse. The Green. Graffiti removed from seats; shrubs attended to; 'spinning climber' attended to following concern re movement. Annual play area inspections due during April; The Play Inspection Co to carry out via insurance company at preferential rate.	SC/LMM LMM/TES
R14/007	TREE WORKS Noted that 2013-14 tree budget to be carried forward to 2014-15. Debris from the ivy clearance to be removed or chipped, estimated cost £50. Cllr Nudds reported that this had uncovered some problems and would seek professional advice whether any trees in boundary belt should be felled. It was reported that all dangerous trees had already been felled.	PJN
R14/008	STORAGE BUILDING Planning application had been submitted for a storage building rather than container; application to be determined by SCDC 17 April. ➤ Quotes received for groundworks: Site & Maintenance £2,840.00+vat; Kingfisher Construction £3,937.87+vat, noting third quote to be sought, but failing success proposed Cllr Stonham, sec Cllr Cleaver to accept Site & Maintenance. Specification to be clarified from sectional building supplier ➤ Quotes received for sectional building (design as groundsman's garage): Compton	LMM

	Buildings £2,657.41+vat; Hanson Garages £3,310.00+vat; Sutcliffe & Co £3,348.00+vat. Proposed Cllr Cleaver, sec Cllr Stonham to accept Compton Buildings. Funded with £3,000 from capital budget and £2,500 from Friends H&IR. It was noted that insulation may be required.	LMM
R14/009	COMMITTEE CHAIRMAN'S REPORT Report copied to all (Appx 3)	
009.1	➤ Community Public Access Defibrillator (CPAD). Proposal fully detailed in report. To be fully funded by Friends H&IR including installation. The unit is designed to be used by anyone with no training, although free training available for up to 12 people. Cllr Davies advised that it was intended that it could be used by whole community and village First Aiders were aware of the proposal to install at the rec. Maintenance issues discussed and Cllr Stonham advised that it was designed to 'self-test', but monthly checks required by nominated person. It was acknowledged that staff involvement would be optional. Proposed Cllr Cleaver, sec Cllr Stonham and agreed to accept the offer to install.	CMP
009.2	➤ Perimeter Fencing. Cllr Davies reported that FLA committee had agreed to recommend to full council that proposed perimeter fencing (to Cambs FA building) to be funded by S106 fund; £27k. Agreed that fence height along Fieldstead Road to be 2.4m with emergency gate to be re-positioned at previous pedestrian access; width to be considered with regards to emergency vehicles. Agreed to progress planning application for 2.4m fencing. Height of remaining fence to be considered.	
009.3	➤ Meetings with Sports Clubs. Report covered meetings with Bowls, Cricket and Croquet clubs noting the cricket club's aspirations to replace their nets by 2017. Meetings to be arranged with Histon Hornets and Netball Club. Update provided on tennis court project; funding options for facility improvements to be considered, pre-planning advice required with regards floodlighting.	
009.4	➤ MUGA Surface Replacement. With possibility of replacement of grass tennis courts, it was felt premature to consider replacement surface; dedicated football surface could be considered once outcome of tennis court project known.	
009.5	➤ Friends H&IR. Update on change of objectives to include community park project at Bypass Farm. Details of donations / contributions; committee to formally write letter of thanks.	
R14/010	RECREATION GROUND WEBSITE Cllr Stonham reported on meeting with Cllr Jenkins to discuss styling and themes; site to be linked to Parish Council website. Cllrs Stonham, Davies and Clerk to meet. Noted H&I sport website to be linked to recreation ground and Friends H&IR sites.	NSD/EWS/ LMM
R14/011	GROUNDSMAN'S REPORT Report copied to all (Appx 4) covering: ➤ Wall mounted boiler. Offer made by contractor to install surface mounted water heater FOC; Friends H&IR to fund cost of boiler £300. <i>Post meeting note: Surface mounted water heater unable to fit on work surface without removing wall cupboard, wall mounted to again be investigated.</i> ➤ 'Grasscrete' Cost obtained for grasscrete area at five bar gate to enable vehicle access £246.25+vat per 20x2m roll; 2 required. Friends and Committee to finance. ➤ Additional 'No Dogs' and 'No Litter' signs to be considered and this information included on website. Cllr Davies would look at possibility of additional litter bins. ➤ Weekend Assistant. Applications being considered with one being suitably identified; to be contacted. Noted Council still registered with Manpower. Staff issues raised with regards weekend and holiday cover following absence of additional assistant over past 6 months. HH offered to assist with cover for coming weekend. ➤ Meeting to be arranged with Tennis Club to discuss understanding of membership wording, times of use and use of shoe tags.	SC/LMM SC NSD NSD/SC/LMM
R14/012	MUGA AND HARDCOURT SURFACE	
012.1	➤ Quotes received to rejuvenate MUGA surface: HC Courts £1,750+vat; Technical Services £1,764+vat and Advantage Sport £9,400+vat. Proposed Cllr Stonham, sec Cllr Cleaver to accept quote from HC Courts.	
012.2	➤ Following flooding on hard court quotes received to install 'aco-drain': HC Courts	

	£2,050+vat; Kingfisher Construction £1,435.20+vat; Village Garden Maintenance £1,217.50+vat; Site & Maintenance £1,087+vat. Proposed Cllr Stonham, sec Cllr Cleaver to accept quote from Site & Maintenance.	
R14/013	<p>CLERK'S REPORT AND CORRESPONDENCE</p> <p>Report copied to all and accepted (Appx 5)</p> <ul style="list-style-type: none"> ➤ Mail from Friends H&IRG to advise TENS licence applied for 29 June event ➤ Mail from Friends H&IRG requesting permission to hold outdoor film show 5 September; agreed. STSL licence to be obtained from Filmbank also TENS licence ➤ Mail received from Histon Brownies requested use of play area between 10pm and 10.30pm 5 April. Concerns raised as ground closes at dusk, 'Heras' fencing currently around mound, no lights on play area. It was suggested that the MUGA be offered from 9pm to 10pm. 	
R14/014	<p>TO RECEIVE FINANCE REPORT</p> <p>Budget report copied to all and accepted (Appx 6). Noting expected year end within overall budget.</p>	
R14/015	<p>ITEMS FOR NEXT / FUTURE AGENDAS</p> <p>See actions list</p>	
R14/016	<p>DATE OF NEXT MEETING</p> <p>Proposed Tuesday, 3 June 2014 at 7.30pm</p>	
	Meeting closed 9.35pm	

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