

**NOTICE OF MEETING:** **HISTON & IMPINGTON PARISH COUNCIL**  
**TIME:** 7.30pm  
**DATE:** **Monday 16<sup>th</sup> March 2015**  
**VENUE:** Recreation Ground Centre, New Road, Impington

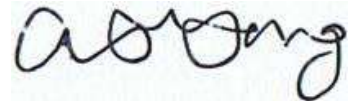
All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions would be appreciated

Mrs A Young - Clerk to Histon & Impington Parish Council  
 10<sup>th</sup> March 2015

MEMBERS: 19

QUORUM: 7

**AGENDA FRONT SHEET**



	<b>Tea and Coffee will be offered from 7 p.m.</b>	
	<b>Dementia Friends presentation will be brought forward to the start of the meeting</b>	
14/127	<b>To receive and approve apologies for absence</b>	
14/128	<b>To receive declarations of interests and dispensations</b> - <b>To receive</b> declarations of pecuniary interest from Councillors <b>on items on the agenda</b> - <b>To receive</b> written requests for dispensations for disclosable pecuniary interests (if any) - <b>To grant</b> any new requests for dispensation as appropriate	
14/129	<b>Date (s) of next Committee Meetings</b> Available on website <a href="http://www.hisimp.net">www.hisimp.net</a>	
14/130	<b>Public Participation</b> To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda	<i>15 mins</i>
14/131	<b>To approve minutes of Meeting held 16 February 2015 – attached</b>	<b>For decision</b>
14/132	<b>Matters Arising from previous meetings – for information only</b> Actions List and Decision Statement <u>attached</u> Any other matters arising	<i>5 mins</i>  To note only
14/133	<b>Co-Option to Parish Council</b> To fill 1 vacancy on Parish Council (Histon) by co-option, if nomination/s received. Any written applications for co-option to be supplied to Councillors  To review Committee vacancies	<i>10 mins</i>  <b>For decision</b>
14/134	<b>To receive Reports</b>	<i>20 mins</i>
134.1	➤ Monthly reports from County and District Councillors – <u>attached</u>	

134.2	<ul style="list-style-type: none"> <li>➤ Clerk's Report – pages 1 &amp; 2 including <b>decisions to spend under delegated authority</b> - <u>attached</u></li> </ul>	
134.3	<p><u>Any other Committee Chair reports / items for decision:</u></p> <ul style="list-style-type: none"> <li>➤ Kings Meadow Committee – meeting due 4 March postponed to 24 March. Drop In session held 17 February. Governance consultation update report</li> <li>➤ Environment Committee – meeting due 31 March</li> <li>➤ Recreation Committee – meeting due 23 March</li> <li>➤ Highways Committee – meeting due 30 March</li> </ul>	
134.4	<p><u>Any Working Group / Task &amp; Finish Group reports</u></p> <ul style="list-style-type: none"> <li>➤ <b>A14 Working Party</b> – consultation response drafted and submitted on behalf of Working Party – <u>attached</u> when available</li> <li>➤ <b>Neighbourhood Plan Task &amp; Finish Core Group</b> – meeting due 1 April</li> <li>➤ <b>Sustainability Working Party</b> – up-dating report</li> <li>➤ <b>Communication &amp; Engagement Working Party</b> – final meeting to be arranged</li> <li>➤ <b>Community Park Project Working Party</b> – next meeting due 26 March</li> </ul>	
14/135	<b>To accept Committee Reports, note actions and agree</b>	<i>10 mins</i>
135.1	<ul style="list-style-type: none"> <li>➤ <b>Planning Committee</b> - draft minutes <u>attached</u> 24 February, 10 March (when available). Next meetings due 24 March, 14 April</li> </ul>	
135.2	<ul style="list-style-type: none"> <li>➤ <b>Employment Committee</b> – draft minutes <u>attached</u> 26 February. Meeting in March to be confirmed, next scheduled meeting 4 June</li> </ul>	
135.3	<p>“In Committee” item – <b>recommendation to agree</b> a one scale point rise for Committee Clerk from 1 April 2015</p> <ul style="list-style-type: none"> <li>➤ <b>Youth Committee</b> – draft minutes <u>attached</u> 9 March (when available); formation of complementary Working Party; agree draft Terms of Reference for Working Party</li> </ul>	<p><b>For decision</b></p> <p><b>For decision</b></p>
14/136	<b>To receive Finance &amp; Administration Report</b>	<i>15 mins</i>
136.1	<ul style="list-style-type: none"> <li>➤ To note payment of accounts under delegated approval – Clerk's Report p3</li> </ul>	
136.2	<ul style="list-style-type: none"> <li>➤ <b>To approve payment of outstanding accounts</b> due – Clerk's Report p3 <u>attached</u></li> </ul>	<b>For decision</b>
136.3	<ul style="list-style-type: none"> <li>➤ To report on amounts paid in – Clerk's Report p3</li> </ul>	
136.4	<ul style="list-style-type: none"> <li>➤ <b>Finance Legal &amp; Admin Committee</b> – Next meeting due 13 April</li> </ul>	
136.5	<ul style="list-style-type: none"> <li>➤ <b>To accept Risk Assessment review</b> – <u>attached</u></li> </ul>	<b>For decision</b>
136.6	<ul style="list-style-type: none"> <li>➤ <b>To complete half yearly review of Donations</b> -- Village Society request to fund publishing of oral history obtained through village residents – application for £500 <u>attached</u></li> </ul>	<b>For decision</b>
136.7	<ul style="list-style-type: none"> <li>➤ <b>To accept Policy for Capital Spend</b></li> </ul>	To note
136.8	<ul style="list-style-type: none"> <li>➤ <b>To consider quotes for maintenance repair to community notice board at The Green and School Hill in year 2014/15</b></li> </ul>	<b>For decision</b>

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14/137	<b>To receive Recent Correspondence</b>	5 mins
137.1	➤ Circulation File available on request	
137.2	➤ Community Speedwatch – update on meeting held	
137.3	➤ County Council Evaluation of “No Cold Calling” scheme at Greenleas	
137.4	➤ Feast Festival Stall 5 July 2015 – invitation to book pitch	
14/138	<b>Other Matters</b>	
138.1	➤ Committee Annual Plans – to note all Committee plans will be brought together on April agenda into a Council Plan. Committee Chairs will be issued with a proforma to assist	To note
138.2	➤ <b>RESOLUTION</b> - Tennis Courts request for funding - paper attached “ <i>That Histon &amp; Impington Parish Council agree to engage professional support up to a cost of £5,750 to obtain specialist advice prior to any decision by the Parish Council to proceed with a project to replace the tennis courts.</i> ” Proposed Cllr N S Davies	10 mins <b>For decision</b>
138.3	➤ <b>PRESENTATION:</b> Margaret Roberts - Dementia Friends (will be brought forward to start of agenda)	20 mins
138.4	➤ Arrangements for APM and AGM  Proposal: a) to be held at Recreation Ground Centre b) To invite speaker on 20mph limit projects	5 mins <b>For decision</b>
14/139	<b>To request Matters For Next Agenda</b>  Adoption of Employment policies Adoption of Emergency Response Finalisation of Council Plan Preparation for new Financial Year	
14/140	<b>Next Full Council: Histon &amp; Impington Parish Council 7.30pm Monday 20<sup>th</sup> April 2015</b> – Recreation Ground Centre, Recreation Ground, New Road, Impington	

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