

**NOTICE OF MEETING:** **HISTON & IMPINGTON PARISH COUNCIL**  
**TIME:** 7.30pm  
**DATE:** **Monday 15<sup>th</sup> September 2014**  
**VENUE:** Recreation Ground Centre, New Road, Impington

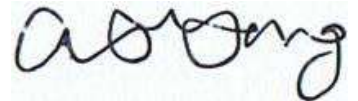
All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions would be appreciated

Mrs A Young - Clerk to Histon & Impington Parish Council  
 5<sup>th</sup> September 2014

MEMBERS: 19

QUORUM: 7

**AGENDA FRONT SHEET**



	<b>Tea and Coffee will be offered from 7 p.m.</b>	
	<b>Invited Speakers may be brought forward to start of meeting</b>	
14/058	<b>To receive and approve apologies for absence</b>	
14/059	<b>To receive declarations of interests and dispensations</b> - <b>To receive</b> declarations of pecuniary interest from Councillors <b>on items on the agenda</b> - <b>To receive</b> written requests for dispensations for disclosable pecuniary interests (if any) - <b>To grant</b> any new requests for dispensation as appropriate	
14/060	<b>Date (s) of next Committee Meetings</b> Available on website <a href="http://www.hisimp.net">www.hisimp.net</a> – facility to link the Council's calendar to mobile phone	
14/061	<b>Public Participation</b> To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda	<i>15 mins</i>
14/062	<b>To approve minutes of Meeting held 21 July 2014 – attached</b>	<b>For decision</b>
14/063	<b>Matters Arising from previous meetings – for information only</b> Actions List and Decision Statement <u>attached</u> Any other matters arising	<i>5 mins</i>  To note only
14/064	<b>Co-Option to Parish Council</b> <b>To fill vacancy</b> on Parish Council <b>by co-option</b> , if nomination/s received Any written applications for co-option to be supplied to Councillors. <b>Vacancies remain on:</b> <ul style="list-style-type: none"> <li>• Planning Committee (1)</li> <li>• Recreation Committee (1)</li> <li>• Environment Committee (1)</li> </ul>	<i>5 mins</i>  <b>For decision</b>

	<ul style="list-style-type: none"> <li>• Highways Committee (1)</li> <li>• Finance, Legal &amp; Admin Committee (1)</li> <li>• Kings Meadow Committee (1)</li> </ul>	
14/065	<b>To receive Reports</b>	20 mins
065.1	➤ Monthly reports from County and District Councillors – <u>attached</u>	
065.2	➤ Clerk's Report – pages 1 & 2 and report on Data Protection Training - <u>attached</u>  <b>Recommendation to cancel car park barrier installation order</b> at accommodation cost of £1,283 + VAT (retaining steel used in manufacture or free delivery of barrier to site in Histon)	<b>For decision</b>
065.3	➤ Chairman's Report – <u>attached</u>	
065.4	<u>Any other Committee Chair reports / items for decision:</u> ➤ <b>Community Park Project Committee</b> – Next meeting due 17 September ➤ <b>Kings Meadows Committee</b> – Next meeting due 1 October ➤ <b>Employment Committee</b> – Next meeting due 2 October	
065.5	<u>Any Working Group / Task &amp; Finish Group reports</u> ➤ <b>A14 Working Group</b> ➤ <b>Communication &amp; Engagement Working Party</b> meeting held 10 July ➤ <b>Drainage Task &amp; Finish</b> – meetings held 22 July, 3 September ➤ <b>Public Art</b> – meeting held 7 August ➤ <b>Darwin Green Task &amp; Finish</b> – meeting due 9 September ➤ <b>2020 Task &amp; Finish</b> – meeting due 16 September ➤ <b>Neighbourhood Plan</b> – informal meetings held – see <i>Agenda item Motion 068.2</i>	
14/066	<b>To accept Committee Reports, note actions and agree</b>	15 mins
066.1	➤ <b>Planning Committee</b> - draft minutes <u>attached</u> 29 July, 19 August, 2 September, when available. Next meetings due 16 September, 7 October  <b>To re-affirm decision that Darwin Green should not remain as part of Impington parish</b>  To note letter from Stephen Conrad, Cambs County Council, informing of decision not to withdraw County's representations in respect of the Buxhall farm site	<b>For decision</b>
066.2	➤ <b>Highways Committee</b> – draft minutes <u>attached</u> 24 July, meeting due 4 September  <b>To ratify recommendation of £350 TRO contribution to Junior School</b>  <b>To ratify transfer of £10,000 Crossing specified reserves fund to earmarked fund for Green Improvements</b>	<b>For decision</b> <b>For decision</b>
066.3	➤ <b>Environment Committee</b> – draft minutes <u>attached</u> 26 August, next meeting due 4 November – see <i>Agenda item Motion 068.1</i>	
066.4	➤ <b>Recreation Ground Committee</b> – draft minutes attached 14 August, next meeting due 22 September	

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066.5	<ul style="list-style-type: none"> <li>➤ <b>Youth Committee</b> – draft minutes <u>attached</u> 31 July, next meeting due 13 October</li> </ul> <p>To note start date of Youth Worker's secondment to Histon &amp; Impington Parish Council, as 8 September 2014</p>	
14/067 067.1 067.2 067.3 067.4 067.5	<p><b>To Receive Finance &amp; Administration Report</b> – next meeting due 6 October</p> <ul style="list-style-type: none"> <li>➤ To note payment of accounts under delegated approval – Clerk's Report p3</li> <li>➤ <b>To approve payment of outstanding accounts</b> due – Clerk's Report p3 <u>attached</u></li> <li>➤ To report on amounts paid in – Clerk's Report p3</li> <li>➤ Draft minutes <u>attached</u> 14 August, next meeting due 6 October</li> <li>➤ <b>To accept Risk Management Review</b> - <u>attached</u></li> </ul>	10 mins  <b>For decision</b>    <b>For decision</b>
14/068 068.1  068.2	<p><b>To accept Motions Received</b></p> <p><b>MOTION:</b>  <i>"The Environment Committee supports and proposes the establishment of a Working Party to take forward an unbudgeted project to install estate railings at Homefield Park front boundary by Spring 2015. Budget to be allocated up to £12,500 funded from reserves or otherwise as seen appropriate by Finance Legal &amp; Administration Committee. Any changes to budget requirement to be reported to Council as soon as apparent, for further consideration and agreement"</i> Proposed Cllr Nudds – Committee paper <u>attached</u></p> <p><b>MOTION:</b>  <i>"To reconfirm the Parish Council's commitment to developing a Neighbourhood Plan;  To accept revised timetable;  To agree to the setting up of a Steering Committee and to the proposed membership thereof;  To reconstitute the Task &amp; Finish Group"</i> Proposed Cllr Jenkins – paper <u>attached</u></p>	15 mins  <b>For decision</b>  <b>For decision</b>
14/069 069.1 069.2 069.3 069.4 069.5	<p><b>To receive Recent Correspondence</b></p> <ul style="list-style-type: none"> <li>➤ Circulation File available on request</li> <li>➤ Homefield &amp; Hereward Residents meeting</li> <li>➤ To note Cambs County Council Household Recycling Service Consultation – on line by 26 September</li> <li>➤ <b>To agree process for Cambs County Council questionnaire re flooding</b> from surface water sources – response by 30 September</li> <li>➤ Other correspondence received</li> </ul>	5 mins    <b>For decision</b>
14/070 070.1 070.2	<p><b>Other Matters</b></p> <ul style="list-style-type: none"> <li>➤ <b>To adopt Emergency Plan principles</b> – draft <u>attached</u></li> <li>➤ Histon Football Club - Speaker John Hall</li> </ul>	30 mins <b>For decision</b>
14/071	<b>To request Matters For Next Agenda</b>	
14/072	<b>Next Full Council: Histon &amp; Impington Parish Council 7.30pm Monday 20<sup>th</sup> October 2014</b> – Recreation Ground Centre, Recreation Ground, New Road, Impington	

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