

# Minutes of Histon & Impington Parish Council Community Facilities Committee

Thursday 9<sup>th</sup> May 2013

7.45p.m at the Parish Office, New Road, Impington

## Community Facilities Committee Minutes

Membership: 4 + 2 ex officio + 4 non-Councillors

Quorum: 3 Councillors

Agenda No: CF/13/001	Present: <b>Cllrs:</b> Neil Davies (Chairman), Hooda Abdullah, Brian Ing, Edd Stonham <b>Co-Optees:</b> Richard Martin, Eleanor Whitehead, Martin Crook <b>Invitees:</b> Michael Scott, Erica Hunt <b>Clerk:</b> Angela Young Apologies: Cllrs Cooper (working), Parish (personal), Steve Campin, Alex Davies, Jean Newman	
CF/13/002	<b>MEMBERS DECLARATIONS OF INTERESTS</b>  None received	
CF/13/003	<b>TO APPROVE MINUTES OF THE MEETING HELD 14 March 2013</b>  All in favour and <b>agreed</b> to sign as a true record With agreement of Committee, Chairman suspended Standing Orders to allow all present to take part in meeting	
CF/13/004	<b>MATTERS ARISING</b>	
004.1	<u>Item 032.1 Pre Application Advice</u> Response from SCDC received evening of 9 May 2013, yet to be studied and understood, giving position on current policy and effect on an application. Noted outcome of requested inclusion of R1 as recreation space in Local Plan awaited 11 June. Meeting with Stephen Conrad, County Council due 21 May 2013	
004.2	<u>Item 32.2 SCDC Grant application</u> unsuccessful but payment of £2,500 agreed if project proceeds	
CF/13/005	<b>TO CONSIDER</b>	
005.1	<b>Changes to be requested to General Arrangement Drawing</b> – request PJ Townsend Associates to carry out changes identified to make drawing fit for purpose for public consultation. Full Council had released £2,500 from Specified Reserves fund to be used by Committee for this and other costs expected. <b>Agreed</b> Cllr Davies and Ing to draw up list of changes to drawing, as discussed at Committee and at SCDC pre-application advice meeting, and request PJ Townsend Associates to carry out and supply new drawing, including <ul style="list-style-type: none"> <li>• Reduction in buildings to same capacity</li> <li>• Place buildings behind trees at front of site</li> <li>• Inclusion of naturally screened compound or lean to roof to building</li> <li>• Inclusion of covered basketball area</li> <li>• Move croquet pitch to SW corner</li> <li>• Reduce car parking to policy level size, possibly landscaped between areas and porous surface</li> <li>• Ensuring landscaping, linked together, using spoil where possible</li> </ul> Other discussion held on security arrangements and need to ensure any building is of appropriate size and design	
005.2	<u>Project Support Structure</u> premature as yet. If Parish Council were to agree to purchase of land, groups would be formed to support a project to include legal work, visits to facilities elsewhere. <b>Next agenda</b>	
005.3	<u>Consultation with Cottenham Road residents</u> <b>Agreed</b> to reconsider letter drop after 11 June Local Plan decisions. Cllr Davies to draft and circulate in advance	
005.4	<u>Autumn Consultation</u> Noted need to be a thorough consultation. Any display at Feast Market felt to be premature	
005.5	<u>Other Discussions</u> Logo – Martin Crook to look at obtaining free advice	
CF/13/006	<b>To Note</b>	
006.1	<u>Risk Register Review</u> <b>Agreed</b> premature. Cllr Ing working on draft. May need a separate meeting to discuss. Noted outline brief provided by Michael Scott on Project Management role	

006.2	<u>Timetable</u> <b>Agreed</b> to aim for request to Parish Council July 2013 to approach County Council with a view to purchase of leasehold of land at Bypass Farm for recreational purposes and also detailed project costs, as a strategic investment, to be followed by consultation with residents on what is required. Noted options available to spend minimum maintenance costs and costs of securing site, or continuation of farmers use in short term	
CF/13/007	<b>Date of next meeting</b> Thursday 20 June 2013 7.45 pm	
CF/13/008	<b>Items for next agenda:</b> None requested	
	<b>Meeting Closed: 9.30 pm</b>	

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